

**NORTHWOOD  
COMMUNITY DEVELOPMENT DISTRICT  
BOARD OF SUPERVISORS MEETING  
JULY 9, 2018**



# NORTHWOOD COMMUNITY DEVELOPMENT DISTRICT AGENDA JULY 9, 2018 at 6:30 p.m.

Northwood Clubhouse located at 27248 Big Sur Drive  
Wesley Chapel, Florida 33544

<b>District Board of Supervisors</b>	Chairman	Mimieaux Kilpatrick
	Vice Chair	Karen Uhlig
	Supervisor	Brian Quigley
	Supervisor	Barbara Cruz
	Supervisor	Vacant
<b>District Manager</b>	Meritus	Nicole Chamberlain
<b>Property Manager</b>	Northwood On-Site Manager	Josue Marquez
<b>District Attorney</b>	Straley Robin Vericker	John Vericker
		Vivek Babbar
<b>District Engineer</b>	Stantec, Inc.	Tonja Stewart

*All cellular phones and pagers must be turned off while in the meeting room*

The meeting will begin at **6:30 p.m.** Following the **Call to Order**, the public has the opportunity to comment on posted agenda items during the third section called **Audience Questions and Comments on Agenda Items**. Each individual is limited to **three (3) minutes** for such comment. The Board is not required to take action at this time, but will consider the comments presented as the agenda progresses. Following public comment, the meeting will proceed with the fourth section called **Vendor and Staff Reports**. This section will allow Vendors and District Engineer and Attorney to update Board on work and to present proposals. The fifth section is called **Business Items**. This section contains items for approval by the District Board of Supervisors that may require discussion, motions, and votes on an item-by-item basis. The sixth section is called **Consent Agenda**. The Consent Agenda section contains items that require the review and approval of the District Board of Supervisors as a normal course of business. The seventh section will be **Management Reports**. This section allows the District Manager and Staff to update the Board of Supervisors on any pending issues that are being researched for Board action. Occasionally, certain items for decision within this section are required by Florida Statute to be held as a Public Hearing. In the event of a Public Hearing, each member of the public will be permitted to provide one comment on the issue, prior to the Board of Supervisors' discussion, motion, and vote.

The eighth section is called **Supervisor Requests**. This is the section in which the Supervisors may request Staff to prepare certain items in an effort to meet the District's needs. The final section is called **Audience Questions, Comments and Discussion Forum**. This portion of the agenda is where individuals may comment on matters that concern the District. The Board of Supervisors or Staff is not obligated to provide a response until sufficient time for research or action is warranted.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (813) 397-5120, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1 (800) 955-8770, who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

Agendas can be reviewed by contacting the Manager's office at (813) 397-5120 at least seven days in advance of the scheduled meeting. Requests to place items on the agenda must be submitted in writing with an explanation to the District Manager at least fourteen (14) days prior to the date of the meeting.



Northwood Community Development District

Dear Board Members:

The Regular Meeting of the Board of Supervisors of the Northwood Community Development District will be held on **Monday, July 9, 2018 at 6:30 p.m.** at the Northwood Clubhouse, located at 27248 Big Sur Drive, Wesley Chapel, Florida, 33544. The agenda is included below.

**1. PLEDGE OF ALLEGIANCE**

**2. CALL TO ORDER**

**3. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS**

**4. VENDOR AND STAFF REPORTS**

- A. Discussion with LMP
- B. District Counsel
- C. District Engineer

**5. BUSINESS ITEMS**

- A. Discussion on Budget Items for FY 2018 and FY 2019
- B. Discussion on Monument Proposals ..... Tab 01
- C. Discussion on Pillar Proposals ..... Tab 02
- D. Discussion on Proposals for Replacement of Pool Doors..... Tab 03
- E. General Matters of the District

**6. CONSENT AGENDA**

- A. Consideration of Minutes of the Board of Supervisors Meeting June 11, 2018 ..... Tab 04
- B. Consideration of Operations and Maintenance Expenditures May 2018..... Tab 05
- C. Review of Financial Statements Month Ending May 31, 2018 ..... Tab 06

**7. MANAGEMENT REPORTS**

- A. Staff Action Item List ..... Tab 07
- B. Field Manager's Reports ..... Tab 08
  - 1. Community Inspection Reports
    - i. Asset Inspection
    - ii. Aquatics Systems Report
    - iii. Clubhouse Calendar
  - 2. Sheriff Report

**8. SUPERVISOR REQUESTS**

**9. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM**

**10. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 397-5120.

Sincerely,

Nicole Chamberlain  
District Manager





1917 Passero Ave  
Lutz, FL 33559  
(813) 994-0101

# ESTIMATE

## EST-1465

The way to grow your business.  
www.signarama-newtampa.com

Payment Terms: Cash Customer

Created Date: 4/27/2018

**DESCRIPTION:** Monument Sign--North Entrance

**Bill To:** Northwood CDD  
2005 Pam Am Circle Dr.  
120  
Tampa, FL 33607  
US

**Installed:** Northwood CDD  
Northwood Community  
Northwood Palms Blvd  
Wesley Chapel, FL 33543  
US

**Requested By:** Nicole Chamberlain  
Email: nicole.chamberlain@merituscorp.com  
Work Phone: (813) 397-5120  
Cell Phone: (321) 663-8863

**Salesperson:** Jim Charos  
Email: jim@signarama-newtampa.com  
Cell Phone: 813-997-4798

NO.	Product Summary	QTY	UNIT PRICE	AMOUNT
1	Single-faced, Non-illuminated Monument Sign  Single-sided, non-illuminated monument sign at 8'0"H x 7' 5"H x 1'5"D, of all aluminum construction with stone and PVC architectural elements as depicted in the provided rendering. Color scheme to match customer's instructions.  NOTE: In the past month we have experienced a significant and sharp rise in the cost of aluminum sheet and formed aluminum products due to market instability driven by global trading and tariff concerns. These increases are reflected in our estimate. These are issues we have no control over. We appreciate your understanding.	1	\$7,684.2500	\$7,684.25
			Product Discount Applied: (4.50%) \$362.08	
2	Permit--Pasco County Non-Illuminated Monument Sign  Administrative, permit submission, engineering, county/city review and license & inspection fees for non-illuminated monument signage in the County of Pasco. These charges are a reasonable estimation of standard charges but are subject to modification if circumstances out of the ordinary arise.	1	\$692.5000	\$692.50
3	Installation  Installation of above-described signage in accordance with the building and engineering codes applicable in the county of Pasco. Includes: utility clearance check, digging of footer foundation, setting of one steel support pole, county inspection of footer prior to pouring concrete, pouring of concrete and installation, and welding of finished sign over steel support structure. Signarama will return soil around sign to original grade level but is not responsible for renewing landscaping.	1	\$2,273.3900	\$2,273.39



Invoices & Cancellation of Orders: Signarama (Vendor) prepares your order according to your specifications. Therefore, prior to its commencement, your order is only cancelable with the Vendor's prior written consent. After commencement of your order (the point at which materials are ordered and work has begun), your order is non-cancelable. The Customer is Solely Responsible for Proofreading; Vendor does not assume any responsibility for the correctness of copy. Therefore, you must review and sign a proof prior to our commencement of your order. By signing your proof, you approve of its content and release the Vendor to commence the work. You are solely responsible for the content of the proof once it has been signed. Vendor's Liability: Vendor's total liability is hereby expressly limited to the services indicated on the invoice and Vendor will not be liable for any subsequent damages, consequential damages, or otherwise. All dates promised on this invoice are approximations unless the word "firm" is written and acknowledged by the Vendor. Terms of Payment: Upon ordering, you must give Vendor a 50% deposit. Your balance will be due upon completion, delivery and/or installation. Vendor may, at its sole discretion, extend credit terms to you upon approval. Collection Procedures: Invoices are considered delinquent thirty (30) days from the date that your order is completed. After the thirtieth day, a late charge of \$25.00, together with interest accruing at the rate of 1.5% per month, or the maximum rate allowable by law, is assessed. You shall be liable for all costs related to collection of delinquent invoices, including court costs and attorney's fees. If a payment is made by check and the check is returned or stopped, there will be an additional \$35 fee per check added to the invoice. Customer's Acceptance of Work: Customer's acceptance, either personal or through his/her agent(s) and/or employee(s) of the work ordered shall be deemed as full acceptance. This means that by accepting delivery of the work, customer affirms that the work substantially conforms to all expectations. For exterior signage if balance is not paid, it is understood that we have the right to re-enter the property to take down and pick up all signs specified in the contract; all signs are sole property of Signarama until payment is received. Lost or Substantially Forgotten Work: If customer does not take possession of completed work within thirty (30) days from notification of completion, then the work will be considered lost or forgotten, and vendor will not be responsible for further loss. Customer will be billed and responsible for payment for work that has been completed.

<b>Subtotal:</b>	\$10,650.14
<b>Taxes:</b>	\$745.51
<b>Grand Total:</b>	\$11,395.65

Thank you for your business - We appreciate it very much.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_





**New Singl Faced, Non-Illuminated Freestanding Identity Display**

Monument Sign Identity display from steel and aluminum skin and frame construction with real stone base.  
All external elements are from aluminum with a painted finish and precision routed HD PVC logo / detailed elements.  
The monument sign will be installed using a single spread foundation per engineering and municipality requirements.  
All to comply with client approved corporate colors and specifications.



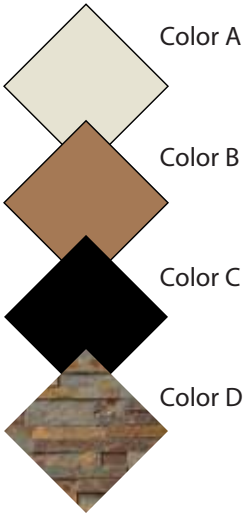
1917 Passero Ave. Lutz, FL 33559  
**(813) 994-0101**  
www.signarama-newtampa.com

Client: Northwood Community CDD  
Address: 200 S. Pan Am Circle  
Suite: 120  
City, State: Tampa, FL

Quote/Order No.: 1465  
File Name: MS Rend\_v1  
Salesperson: Jim Charos  
Project Manager: X  
Artist: JRR  
Date: 05/03/2018  
Revised: XX/XX/2018  
Revision Note: X

Municipality: Pasco County  
Code Used: X  
Frontage: X'-X"  
Allowable Area: X' sqft.  
Actual Sign Area: 24.5' sqft.  
Height of Sign to Grade: X'-X"

**Color Program**



This design is the exclusive property of Signarama/NewTampa and cannot be reproduced in whole or part, without written permission.

- ☐ Approved  
☐ Approved as Noted  
☐ Revise and Resubmit

Approved: \_\_\_\_\_

Date: \_\_\_\_\_





# Cornerstone

## Hardscapes 2, Inc. DBA Cornerstone Solutions Group

14620 Bellamy Brothers Blvd Dade City, FL 33525  
Ph. 866-617-2235 Fax 866-929-6998  
www.CornerstoneSolutionsGroup.com

# Proposal

**Date** 6/4/2018 **Proposal #** HS2-1336

Customer Information	Project Information
Northwood CDD c/o Meritus Corporation 2005 Pan Am Circle, Suite 120 Tampa, Florida 33607	Northwood CDD c/o Meritus Corporation 2005 Pan Am Circle, Suite 120 Tampa, FL 33607

Cornerstone Hardscapes, Inc. and or Hardscapes 2, Inc. proposes to furnish all labor, materials, equipment and supervision necessary to construct, as an independent contractor, the following described work:

Description	Cost
Proposal for new construction community monument sign (large monument sign - concept two). Proposal includes all design, engineer plans, permitting, material for sign build only, and (1) single fixture solar light. Proposal does not include landscape or irrigation. Cornerstone would need existing irrigation marked and flagged before construction begins.	15,500.00

I HEREBY CERTIFY that I am the Client/Owner of record of the property which is the subject of this proposal and hereby authorize the performance of the services as described herein and agree to pay the charges resulting thereby as identified above in accordance with the attached Cornerstone Hardscapes, Inc. and or Hardscapes 2, Inc. Business Terms and Conditions. I also acknowledge that I have read, understand, and agree to the Cornerstone Hardscapes, Inc. and or Hardscapes 2, Inc. Business Terms and Conditions attached hereto and made a part of this Agreement. I warrant and represent that I am authorized to enter into this Agreement as Client/Owner.

**Total** \$15,500.00

Accepted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Signature: \_\_\_\_\_ Printed Name and Title: \_\_\_\_\_

Representing (Name of Firm): \_\_\_\_\_





## Northwood Sign Concept 2

Note: Rendering is purely conceptual in nature and is for conveying a general idea of the design intent only. Variances in final construction dimensions, colors, materials, proportions, site location, etc. are to be expected. Refer to final construction drawings for actual sizes, dimensions, location, and specifications.





# Cornerstone

## Hardscapes 2, Inc. DBA Cornerstone Solutions Group

14620 Bellamy Brothers Blvd Dade City, FL 33525  
Ph. 866-617-2235 Fax 866-929-6998  
www.CornerstoneSolutionsGroup.com

# Proposal

**Date** 6/4/2018 **Proposal #** HS2-1335

Customer Information	Project Information
Northwood CDD c/o Meritus Corporation 2005 Pan Am Circle, Suite 120 Tampa, Florida 33607	Northwood CDD c/o Meritus Corporation 2005 Pan Am Circle, Suite 120 Tampa, FL 33607

Cornerstone Hardscapes, Inc. and or Hardscapes 2, Inc. proposes to furnish all labor, materials, equipment and supervision necessary to construct, as an independent contractor, the following described work:

Description	Cost
Proposal for new construction community monument sign (small monument sign). Proposal includes all design, engineer plans, permitting, material for sign build only, and (1) single fixture solar light. Proposal does not include landscape or irrigation. Cornerstone would need existing irrigation marked and flagged before construction begins.	10,700.00

I HEREBY CERTIFY that I am the Client/Owner of record of the property which is the subject of this proposal and hereby authorize the performance of the services as described herein and agree to pay the charges resulting thereby as identified above in accordance with the attached Cornerstone Hardscapes, Inc. and or Hardscapes 2, Inc. Business Terms and Conditions. I also acknowledge that I have read, understand, and agree to the Cornerstone Hardscapes, Inc. and or Hardscapes 2, Inc. Business Terms and Conditions attached hereto and made a part of this Agreement. I warrant and represent that I am authorized to enter into this Agreement as Client/Owner.

**Total** \$10,700.00

Accepted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Signature: \_\_\_\_\_ Printed Name and Title: \_\_\_\_\_

Representing (Name of Firm): \_\_\_\_\_





# Northwood Sign Concept 1

Note: Rendering is purely conceptual in nature and is for conveying a general idea of the design intent only. Variances in final construction dimensions, colors, materials, proportions, site location, etc. are to be expected. Refer to final construction drawings for actual sizes, dimensions, location, and specifications.





# Cornerstone

## Hardscapes 2, Inc. DBA Cornerstone Solutions Group

14620 Bellamy Brothers Blvd Dade City, FL 33525  
Ph. 866-617-2235 Fax 866-929-6998  
www.CornerstoneSolutionsGroup.com

# Proposal

**Date** 5/23/2018 **Proposal #** HS2-1329

Customer Information	Project Information One Time Jobs
Meritus Corporation c/o Northwood CDD 2005 Pan Am Circle, Suite 120 Tampa , FL 33607 Attention: Nicole Chamberlin	Northwood CDD Stone Veneer Installation

Cornerstone Hardscapes, Inc. and or Hardscapes 2, Inc. proposes to furnish all labor, materials, equipment and supervision necessary to construct, as an independent contractor, the following described work:

Description	Cost
Proposal for installation of new veneer stone at community entrance columns and amenity center entrance columns. Installation includes all material, delivery, installation and clean up. Stone TBD by customer see attached for closest matching options to existing paint and lettering for monuments. Main entrance off of County Line Road front entry tower (4) four tall columns on all sides, tower capping stone with stone sill caps. Center island columns (3) three short column bases on both sides of wall attached to main entrance sign wall capping stone with stone sill cap. Clubhouse entrance (2) two columns (1) one column wrapped all sides and (1) one column on (3) sides only due to existing chain link fence. Stone will be in between wide stucco base and foam band trim (no sill caps required) also includes applications of wire lath over painted stucco surfaces.	11,415.15

I HEREBY CERTIFY that I am the Client/Owner of record of the property which is the subject of this proposal and hereby authorize the performance of the services as described herein and agree to pay the charges resulting thereby as identified above in accordance with the attached Cornerstone Hardscapes, Inc. and or Hardscapes 2, Inc. Business Terms and Conditions. I also acknowledge that I have read, understand, and agree to the Cornerstone Hardscapes, Inc. and or Hardscapes 2, Inc. Business Terms and Conditions attached hereto and made a part of this Agreement. I warrant and represent that I am authorized to enter into this Agreement as Client/Owner.

**Total** \$11,415.15

Accepted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Signature: \_\_\_\_\_ Printed Name and Title: \_\_\_\_\_

Representing (Name of Firm): \_\_\_\_\_









## Northwood Sign Concept 1

Note: Rendering is purely conceptual in nature and is for conveying a general idea of the design intent only. Variances in final construction dimensions, colors, materials, proportions, site location, etc. are to be expected. Refer to final construction drawings for actual sizes, dimensions, location, and specifications.





## Northwood Sign Concept 2

Note: Rendering is purely conceptual in nature and is for conveying a general idea of the design intent only. Variances in final construction dimensions, colors, materials, proportions, site location, etc. are to be expected. Refer to final construction drawings for actual sizes, dimensions, location, and specifications.



# AMPM<sup>SM</sup> DOOR SERVICE 1.800.837.0747 INC

CORPORATE OFFICE

**AMPM DOOR SERVICE, INC.**

273 GLENWOOD DR, LAKELAND FL 33805

Tel: **863.687.6100**

Fax: 863.687.8397

**ESTIMATE**

**E 24752**

## Proposal submitted to:

Name North Wood Club House  
Street 27248 Big Sur Drive  
City Wesley Chapel State FL Zip 33544  
Telephone \_\_\_\_\_  
Contact \_\_\_\_\_  
Email \_\_\_\_\_

## Work to be performed at:

Name \_\_\_\_\_  
Street \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Telephone \_\_\_\_\_  
Date 6/19/18

**We hereby propose to furnish the materials and perform the labor necessary for the completion of the following:**

	Option A Quote for New Doors Only	
2	Commercial Steel Doors At \$780 <sup>00</sup> Each Custom Size Doors	\$1,500 <sup>00</sup>
6	New Heavy Duty Hinges	\$234 <sup>00</sup>
2	New Frame Electric Lock At \$320 <sup>00</sup> Each	\$640 <sup>00</sup>
2	New Bottom Door Sweeps Brush Type \$15 <sup>00</sup> each	\$30 <sup>00</sup>
	Labor Charge To Remove old Doors, Install Above and Re-use Top Openers, Handle and Existing Dead Bolts.	\$595 <sup>00</sup>
	Lead Time To Have Doors Made and Installed 2-3 weeks - Deposit Required	
	90 Day Warranty on Doors + Electric lock only	

**No Refunds on Special Order Parts once estimate is approved. 20% Restock fee on standard parts.**

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for the sum of \$ \_\_\_\_\_ with 50% down payment and the remainder due upon completion.

Any alteration or deviation from the above specifications involving extra costs will become an extra charge over and above the estimate.

Respectfully submitted by: MR. Tony Acaredo - Technician 45

NOTE: This proposal may be withdrawn by AMPM DOOR SERVICE, INC. if not accepted within \_\_\_\_\_ days.

DEPOSIT (50%)

**BALANCE**  
(DUE UPON COMPLETION)

\$2,999<sup>00</sup>  
\$1,499.50  
\$1,499.50

## ACCEPTANCE OF PROPOSAL

The above prices, specifications, and conditions are satisfactory and are hereby accepted. AMPM DOOR SERVICE, INC. is authorized to do the work as specified. Payment will be made as outlined above. Please read terms and conditions on reverse side.

Signature X Print X Sign Date \_\_\_\_\_





# Cornerstone

## Hardscapes 2, Inc. DBA Cornerstone Solutions Group

14620 Bellamy Brothers Blvd Dade City, FL 33525  
Ph. 866-617-2235 Fax 866-929-6998  
www.CornerstoneSolutionsGroup.com

# Proposal

**Date** 6/12/2018 **Proposal #** HS2-1348

Customer Information	Project Information
Northwood CDD c/o Meritus Corporation 2005 Pan Am Circle Suite 120 Tampa, Florida 33607	Northwood CDD Amenity Center Men's and Women's Bathroom Door Repair (2 total)

Cornerstone Hardscapes, Inc. and or Hardscapes 2, Inc. proposes to furnish all labor, materials, equipment and supervision necessary to construct, as an independent contractor, the following described work:

Description	Cost
Proposal for repairs to existing amenity center mens and ladies restroom doors (2 total) includes all material and labor.  3068 Hollow Metal Frames Right hand 3068 18 GA Hollow Metal Doors Stainless Steel Hinges Door Sweeps Latch Guards Electric Strikes	3,992.98

I HEREBY CERTIFY that I am the Client/Owner of record of the property which is the subject of this proposal and hereby authorize the performance of the services as described herein and agree to pay the charges resulting thereby as identified above in accordance with the attached Cornerstone Hardscapes, Inc. and or Hardscapes 2, Inc. Business Terms and Conditions. I also acknowledge that I have read, understand, and agree to the Cornerstone Hardscapes, Inc. and or Hardscapes 2, Inc. Business Terms and Conditions attached hereto and made a part of this Agreement. I warrant and represent that I am authorized to enter into this Agreement as Client/Owner.

**Total** \$3,992.98

Accepted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Signature: \_\_\_\_\_ Printed Name and Title: \_\_\_\_\_

Representing (Name of Firm): \_\_\_\_\_



**Minutes of the Regular Meeting**

The Regular Meeting of the Board of Supervisors for Northwood Community Development District was held on **Monday, June 11, 2018 at 6:30 p.m.**, at the Northwood Clubhouse located at 27248 Big Sur Drive, Wesley Chapel, Florida 33544.

**1. PLEDGE OF ALLEGIANCE**

Nicole Chamberlain led the Pledge of Allegiance.

**2. CALL TO ORDER**

Nicole Chamberlain called the Regular Meeting of the Board of Supervisors of the Northwood Community Development District to order on **Monday, June 11, 2018 at 6:30 p.m.**

**Board Members Present and Constituting a Quorum at the onset of the meeting:**

Karen Uhlig	Vice Chairman
Mimi Kilpatrick	Supervisor
Brian Quigley	Supervisor
Barbara Cruz	Supervisor

**Staff Members Present:**

Nicole Chamberlain	Meritus
Josue Marquez	On-Site Personnel
Jimmy Taylor	Aquatics Systems
Brian Mortillaro	LMP
Chris Byrne	Vertex

There were no audience members present.

**3. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS**

There were no audience questions or comments.

**4. VENDOR AND STAFF REPORTS**

**A. Discussion with LMP**

Mr. Mortillaro stated that it was a bad week for weather, and his crew is a little behind with the new installation. The installation will be completed next week. Mr. Mortillaro said he wanted to discuss the annuals for the next rotation. Supervisor Kilpatrick asked if brought the primary book. Mr. Mortillaro said no and that is difficult for the grower to come to night meetings because of family



responsibilities and travel distance. Supervisor Uhlig asked what happens to the annuals that are still good. They had previously discussed leaving them at the clubhouse for residents to take. Supervisor Uhlig asked if they are sure they want to change them out because they still look good. Supervisor Kilpatrick said they are just getting on track and should stick to the schedule. Supervisor Cruz agreed that they should stick to the schedule. The Board then discussed removing the dead tree. Supervisor Kilpatrick asked what time they start because of the noise ordinance. Mr. Mortillaro said they could change the schedule to accommodate.

## **B. Discussion with Aquatic Systems**

Mr. Byrne from Vertex discussed the aeration system. He stated that they got it up and running last week. They had to source out the part that didn't work, and the part was on backorder. He said they will not start the warranty until they are sure it is functioning properly. Supervisor Quigley asked when they will see results. Mr. Byrne said they should start to see results soon.

Mr. Byrne and the Board discussed the follow-up report. Mr. Byrne said there would be a fee for the full report. The Board said that is not what they were told when the system was sold to them, and they felt they should receive the report for free because the system was not working for so long. Mr. Byrne said he would see what he could do. The Board requested an email with photos for next month and then a full report in August.

Mr. Taylor from Aquatic Systems then went over overall condition of the ponds and their most recent report. There were some questions regarding how often the ponds are serviced and the treatments.

The Board requested for Ms. Chamberlain to send a follow up email to Mr. Byrne about what transpired at the meeting and to copy the Board.

## **C. District Counsel**

## **D. District Engineer**

## **5. BUSINESS ITEMS**

### **A. Consideration of Resolution 2018-02; Approving FY 2019 Proposed Budget & Setting Public Hearing**

Ms. Chamberlain went over the resolution and budget line items. The Board discussed the proposed budget and the district finances. Ms. Chamberlain said she would look into possible additional funds that had been put aside. The Board also discussed having an additional meeting or workshop so everyone would be clear on where the District stands financially. The Board also discussed the reserves that were budgeted for the current fiscal year. Ms. Chamberlain said they have that money set aside. There was a discussion on what the Board would still like to accomplish this year: monument, pillars, gluing stones, and fence. The Board also discussed possible projects for next year, including a computer for the clubhouse, bench, resurfacing, and pool work.

Supervisor Cruz asked about reprogramming the access cards. The Board discussed the cards. Mr. Marquez said he would send notice to residents about the reprogramming. Supervisor Uhlig asked him to wait until after the summer.



MOTION TO: Approve Resolution 2018-02.  
 MADE BY: Supervisor  
 SECONDED BY: Supervisor  
 DISCUSSION: None further  
 RESULT: Called to Vote: Motion PASSED  
 4/0 – Motion passed unanimously

**B. Discussion on Monument Proposals**

**C. Discussion on Pillar Proposals**

**D. Discussion on Proposal for Basketball Hoop Backboard**

The Board decided to hold off on discussing any additional proposals until they are clear on the financials.

**E. General Matters of the District**

**6. CONSENT AGENDA**

**A. Consideration of Minutes of the Board of Supervisors Meeting May 14, 2018**

The Board reviewed the minutes and stated that they would like the deputy reports to be included in the meeting books.

MOTION TO: Approve the May 14, 2018 minutes.  
 MADE BY: Supervisor Uhlig  
 SECONDED BY: Supervisor Cruz  
 DISCUSSION: None further  
 RESULT: Called to Vote: Motion PASSED  
 4/0 – Motion passed unanimously

**B. Consideration of Operations and Maintenance Expenditures April 2018**

The Board reviewed the O&Ms and discussed the recycling and that Waste Management is not taking care of it. The Board asked to see if Waste Management would come to a meeting and if companies that pick up recycling for free could be looked into. The Board also discussed the TECO invoices and requested a history of invoices.



MOTION TO:	Approve the April 2018 O&Ms.
MADE BY:	Supervisor Quigley
SECONDED BY:	Supervisor Uhlig
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	4/0 – Motion passed unanimously

**C. Review of Financial Statements Month Ending April 30, 2018**

The financials were reviewed and accepted.

**7. MANGAGEMENT REPORTS**

**A. Staff Action Item List**

**B. Field Manager's Report**

**1. Community Inspection Reports**

**i. Asset Inspection**

**ii. Aquatics Report**

**iii. Clubhouse Calendar**

**2. Sheriff Report**

Ms. Chamberlain went over the action item list. Mr. Marquez went over his report.

**8. SUPERVISOR REQUESTS**

There were no supervisor requests at this time.

**9. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM**

There were no audience questions or comments.



**10. ADJOURNMENT**

MOTION TO:	Adjourn.
MADE BY:	Supervisor Kilpatrick
SECONDED BY:	Supervisor Quigley
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED
	4/0 - Motion Passed Unanimously

*\*These minutes were done in summary format.*

*\*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on \_\_\_\_\_.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name

Title:

☐ Secretary

☐ Assistant Secretary

Title:

☐ Chairman

☐ Vice Chairman

*Recorded by Records Administrator*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

Official District Seal



## Northwood Community Development District Summary of Operations and Maintenance Invoices

Vendor	Invoice/Account Number	Amount	Vendor Total	Monthly Budget	Comments/Description
<b>Monthly Contract</b>					
Aquatic Systems, Inc.	408716	\$ 1,280.00			Lake & Wetland Services - May
LMP	132847	5,634.38			Landscape Maintenance - May
Meritus Districts	8355	5,044.94		\$ 4,791.67	Management Services - May
Odom's Oasis Pools	OOP043018	1,055.00			Pool Service - May
OLM, Inc.	33021	390.00		\$ 375.00	Landscape Inspection - May
<b>Monthly Contract Sub-Total</b>		<b>\$ 13,404.32</b>			

<b>Variable Contract</b>					
Straley Robin Vericker	15749	\$ 461.35			Professional Services - General - thru 05/15/18
<b>Variable Contract Sub-Total</b>		<b>\$ 461.35</b>			

<b>Utilities</b>					
Frontier	8139911155 051318	\$ 245.41			Phone Service - thru 06/12/18
Pasco County Utilities	10488112	300.55			Water Service - thru 05/08/18
Pasco County Utilities	10489900	41.48	<b>\$ 342.03</b>		Water Service - thru 05/08/18
Tampa Electric	211014561545 052118	-51.87			Electric Service - thru 05/15/18
Waste Connections of Florida	3785777	5,409.50			Waste Service - May
Waste Connections of Florida	512056	52.00	<b>\$ 5,461.50</b>		Waste Service - May
<b>Utilities Sub-Total</b>		<b>\$ 5,997.07</b>			

<b>Regular Services</b>					
Florida Health	516000403 051418	\$ 280.00			Pool Permit - 05/14/18
Pasco Sheriffs Office	I 3 6 2018 02254	1,600.00			Off-Duty Officers - April
Pasco Sheriffs Office	I 4 30 2018 02415	1,600.00	<b>\$ 3,200.00</b>		Off-Duty Officers - May
Supervisor: Barbara Cruz	BC051418	200.00			Supervisor Fee - 05/14/18



## Northwood Community Development District Summary of Operations and Maintenance Invoices

Vendor	Invoice/Account Number	Amount	Vendor Total	Monthly Budget	Comments/Description
Supervisor: Brian Quigley	BQ051418	200.00			Supervisor Fee - 05/14/18
Supervisor: Karen Uhlig	KU051418	200.00			Supervisor Fee - 05/14/18
Supervisor: Mimieaux Kilpatrick	MK051418	200.00	<b>\$ 800.00</b>		Supervisor Fee - 05/14/18
Tampa Electric	627199 051818	69.20			Qualifying Period - 05/18/18
<b>Regular Services Sub-Total</b>		<b>\$ 4,349.20</b>			
<b>Additional Services</b>					
LMP	132401	\$ 2,715.06			1st Center Island - 04/13/18
LMP	133988	2,850.00	<b>\$ 5,565.06</b>		Front Wall Clean Up - 05/24/18
Pasco County Property Appraiser	4862	150.00			Annual Fees - 05/01/18
<b>Additional Services Sub-Total</b>		<b>\$ 5,715.06</b>			
<b>TOTAL:</b>		<b>\$ 29,927.00</b>			

Approved (with any necessary revisions noted):

Signature

Printed Name

**Title (check one):**

☐ Chairman ☐ Vice Chairman ☐ Assistant Secretary





# Aquatic Systems, Inc.

LAKE & WETLAND MANAGEMENT SERVICES

2100 NW 33rd Street Pompano Beach, FL 33069

1-800-432-4302 - Fax (954) 977-7877

Received

MAY 02 2018

## Invoice

INVOICE DATE: 5/1/2018

INVOICE NUMBER: 0000408716

CUSTOMER NUMBER: 0063291

PO NUMBER:

PAYMENT TERMS: Net 30

Northwood CDD  
C/O Meritus Districts  
2005 Pan AM Circle #120  
Tampa, FL 33607

QTY ORD	ITEM DESCRIPTION	U/M	UNIT PRICE	EXT PRICE
1	Monthly Lake and Wetland Services - May		1,280.00	1,280.00

SALES TAX: (0.0%) \$0.00

LESS PAYMENT: \$0.00

TOTAL DUE: \$1,280.00

*A 1.5% FINANCE CHARGE IS ADDED TO BALANCES 31 OR MORE DAYS PAST DUE*

PLEASE RETURN THIS PORTION WITH PAYMENT.  
MAKE CHECKS PAYABLE TO: **Aquatic Systems, Inc.**

☐ Address Changes (Note on Back of this Slip)  
\*Please include contact name and phone number\*

DATE: 5/1/2018

INVOICE NUMBER: 0000408716

CUSTOMER NUMBER: 0063291

TOTAL AMOUNT DUE: \$1,280.00

Aquatic Systems, Inc.  
2100 NW 33rd Street  
Pompano Beach, FL 33069

AMOUNT PAID:

THANK YOU FOR YOUR BUSINESS!





PO Box 267  
Seffner, FL 33583

813-757-6500  
813-757-6501

## Invoice

Date	Invoice #
5/1/2018	132847

Bill To:
Northwood CDD c/o Meritus 2005 Pan Am Cir. Suite 120 Tampa, FL 33607

Property Information

### Services for the month of May 2018

Description	Qty	Rate	Amount
MONTHLY MAINTENANCE - BASE PAY	1	4,225.78	4,225.78
MONTHLY MAINTENANCE - PERFORMANCE PAY	1	1,408.60	1,408.60
Total			\$5,634.38
Questions regarding this invoice? Please e-mail arpayments@lmppro.com or call 813-757-6500 and ask for Accounts Receivable.	Terms	Due Date	Payments/Credits
	Net 30	5/31/2018	Balance Due
			\$0.00
			\$5,634.38

REVIEWEDdthomas 4/26/2018



**Meritus Districts**

2005 Pan Am Circle  
Suite 120  
Tampa, FL 33607

**INVOICE**

Invoice Number: 8355  
Invoice Date: May 1, 2018  
Page: 1

Voice: 813-397-5121  
Fax: 813-873-7070

**Bill To:**

Northwood CDD  
2005 Pan Am Circle  
Ste 120  
Tampa, FL 33607

**Ship to:**

Customer ID	Customer PO	Payment Terms	
Northwood		Net Due	
Sales Rep ID	Shipping Method	Ship Date	Due Date
			5/1/18

Quantity	Item	Description	Unit Price	Amount
617.00	DMS	District Management Services - May		4,791.66
	Postage	Postage - March		35.38
	Copies - B/W	Copies: B/W - March	0.15	92.55
	Bank Fee	SunTrust acct analysis fee		125.35
Subtotal				5,044.94
Sales Tax				
Total Invoice Amount				5,044.94
Payment/Credit Applied				
<b>TOTAL</b>				<b>5,044.94</b>

Check/Credit Memo No:

REVIEWEDthomas 4/26/2018





# INVOICE

Invoice #: Northwood May 2018 rev1

Invoice date: Apr 30, 2018

Due date: May 30, 2018

## Odom's Oasis Pools

Harvey Odom  
27209 La Jolla Way  
Wesley Chapel, FL 33544  
United States

Phone: 813-270-9107  
harvey.odom@mail.com  
odompools.com

Amount due:  
**\$1,055.00**

### Bill To:

Northwood CDD  
27248 Big Sur Drive  
Wesley Chapel, FL 33544  
United States

debby.hukill@merituscorp.com  
+1 8133975120324

### Ship To:

Description	Quantity	Price	Amount
Northwood Pool Service Pool Service for the month of May 2018	1	\$980.00	\$980.00
Reinstall filter grids after ValPak repair 1.5 hours at \$37.00 an hour	1	\$55.00	\$55.00
Algae Treatment performed 26 April	1	\$20.00	\$20.00
Subtotal			\$1,055.00
Discount (0%)			\$0.00
Total			\$1,055.00 USD

### Notes

Thank you for your business!

REVIEWEDdthomas 5/23/2018



OLM, Inc.

975 Cobb Place Blvd.  
Suite 304  
Kennesaw, GA 30144  
Phone 770.420.0900

Received  
MAY 11 2018

# Invoice

Date	Invoice #
5/7/2018	33021

Bill To
NORTHWOOD CDD 2005 Panam Circle Suite 120 Tampa, FL 33607

P.O. No.	Terms	Due Date
	Net 30	6/6/2018

Description	Amount
MONTHLY LANDSCAPE INSPECTION CONDUCTED AT NORTHWOOD CDD ON 5/4/18 BY PAUL WOODS	390.00
PLEASE INCLUDE INVOICE NUMBER ON YOUR CHECK	
<b>Total</b>	<b>\$390.00</b>

REVIEWEDdthomas 5/23/2018





# Straley Robin Vericker

1510 W. Cleveland Street

Tampa, FL 33606

Telephone (813) 223-9400 \* Facsimile (813) 223-5043

Federal Tax Id. - 20-1778458

Northwood Community Development District  
c/o MERITUS DISTRICTS  
2005 PAN AM CIRCLE, SUITE 120  
TAMPA, FL 33607

May 23, 2018

Client: 001026

Matter: 000001

Invoice #: 15749

Page: 1

RE: General Matters

For Professional Services Rendered Through May 15, 2018

## SERVICES

Date	Person	Description of Services	Hours
4/17/2018	LB	EMAIL TO B. CRUTCHFIELD RE RESOLUTIONS AND RELATED DOCUMENTS FOR BUDGET MEETINGS; REVIEW EMAIL FROM B. CRUTCHFIELD RE PRELIMINARY BUDGET MEETING AND PUBLIC HEARING ON BUDGET FOR FY 2018/2019.	0.2
4/19/2018	LB	REVIEW SEAT AND TERMS FOR BOARD OF SUPERVISORS RE GENERAL ELECTIONS FOR 2018.	0.2
4/20/2018	LB	PREPARE DRAFT RESOLUTION RE SEATS FOR GENERAL ELECTION HELD BY THE COUNTY SUPERVISOR OF ELECTIONS IN NOVEMBER 2018; PREPARE EMAIL TO B. CRUTCHFIELD RE INFORMATION FOR MAY MEETING AGENDA RELATING TO THE RESOLUTION.	0.5
4/23/2018	VKB	REVIEW AND REVISE RESOLUTION RE: GENERAL ELECTION FOR SEATS ON THE BOARD OF SUPERVISORS.	0.5
4/23/2018	LB	FINALIZE RESOLUTION RE 2018 GENERAL ELECTIONS; PREPARE EMAIL TO B. CRUTCHFIELD TRANSMITTING SAME.	0.2
4/30/2018	VKB	REVIEW AND REVISE RESOLUTION ADOPTING O/M BUDGET.	0.2
4/30/2018	LB	FINALIZE RESOLUTION APPROVING FY 2018/2019 BUDGET AND SETTING PUBLIC HEARING ON SAME; PREPARE EMAIL TO B. CRUTCHFIELD TRANSMITTING SAME.	0.2
5/10/2018	LB	REVIEW EMAIL FROM B. CRUTCHFIELD.	0.1

REVIEWEDdthomas 5/29/2018



May 23, 2018  
Client: 001026  
Matter: 000001  
Invoice #: 15749

Page: 2

#### SERVICES

Date	Person	Description of Services	Hours	
5/14/2018	VKB	REVIEW AGENDA PACKAGE; TELEPHONE CALL TO N. CHAMBERLAIN RE: BOARD MEETING.	0.3	
		Total Professional Services	2.4	\$460.00

#### PERSON RECAP

Person	Hours	Amount
VKB Vivek K. Babbar	1.0	\$250.00
LB Lynn Butler	1.4	\$210.00

#### DISBURSEMENTS

Date	Description of Disbursements	Amount
5/15/2018	Photocopies (9 @ \$0.15)	\$1.35
	Total Disbursements	\$1.35

Total Services	\$460.00
Total Disbursements	\$1.35
Total Current Charges	\$461.35

<b>PAY THIS AMOUNT</b>	<b>\$461.35</b>
------------------------	-----------------

*Please Include Invoice Number on all Correspondence*



**Account Summary**

<b>New Charges Due Date</b>	<b>6/06/18</b>
Billing Date	5/13/18
Account Number	813-991-1155-072408-5
PIN	7607
Previous Balance	196.15
Payments Received Thru 5/06/18	-196.15
Thank you for your payment!	
Balance Forward	.00
New Charges	245.41
<b>Total Amount Due</b>	<b>\$245.41</b>

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**Chat:** Frontier.com **Online:** Frontier.com/helpcenter

1.800.921.8102

**Email:** ContactBusiness@ftr.com

1 6



**PAYMENT STUB**

**Total Amount Due**

**\$245.41**

New Charges Due Date

6/06/18

Account Number

813-991-1155-072408-5

Please do not send correspondence with your payment. Make checks payable to Frontier.

**Amount Enclosed**


\$

To change your billing address, call 1-800-921-8102





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For Billing and Service Questions, Call 1-800-921-8102, 7 am-7 pm Monday-Friday, 9:30 am-4 pm Saturday or visit [www.Frontier.com](http://www.Frontier.com).

**IF YOU HAVE ANY QUESTIONS, BILLING CONCERNS, OR A RECURRING ISSUE, PLEASE CONTACT OUR FLORIDA-BASED CUSTOMER CARE TEAM AT 1-888-457-4110. OUR FLORIDA TEAM IS EAGER TO HELP YOU GET SPECIALIZED ATTENTION.**

#### **PAYING YOUR BILL**

Pay online, by phone, by mail or at any Authorized Payment Location. Paying by check authorizes Frontier to make a one-time electronic funds transfer from your account, as early as the day your check is received. Visit [Frontier.com](http://Frontier.com) to set up recurring electronic payments to streamline bill payment.

#### **LATE PAYMENTS, RETURNED CHECK FEES and PAST DUE BALANCES**

You are responsible for all legitimate, undisputed charges on your bill. If you pay your bill after the due date, you may be charged a fee (including a Treatment Charge if your account has been delinquent for 3 consecutive months and your past due balance is greater than \$99), your service may be interrupted and you may have to pay a reconnection charge to restore service. A fee may be charged for a check that is returned by the bank for any reason. Continued nonpayment of undisputed charges (incl. 900 and long distance charges) may result in collection action and a referral to credit reporting agencies, which may affect your credit rating. When making an online payment, please allow time for the transfer of funds. If the funds are not received by Frontier by the due date, a fee may be assessed.

#### **IMPORTANT CONSUMER MESSAGES**

You must pay all basic local service charges to avoid basic local service disconnection. Failure to pay other charges will not cause disconnection of your basic service but this may cause other services to be terminated. Frontier Bundles may include charges for both basic and other services.

Frontier periodically audits its bills to ensure accuracy which may result in a retroactive or future billing adjustment.

#### **SERVICE TERMS**

Visit [Frontier.com/terms](http://Frontier.com/terms), [Frontier.com/tariffs](http://Frontier.com/tariffs) or call customer service for information on applicable tariffs, price lists and other important Terms, Conditions and Policies ("Terms") related to your Frontier services - voice, internet and/or video - including limitations of liability, and early termination fees and the effective date of and billing for the termination of service(s). Frontier's Terms, include a binding arbitration provision to resolve customer disputes ([Frontier.com/terms/arbitration](http://Frontier.com/terms/arbitration)). Subscribers to Frontier's TV and Internet services are billed one full month in advance. If you cancel your TV and/or Internet service subscription, termination of your service subscription(s) and any early termination fees will be effective on the last day of your Frontier billing cycle. TV and/or Internet services will remain available to you through the end of the subscription period for which you have been billed. No partial month credits or refunds will be provided for previously billed service subscriptions. We encourage you to review the Terms as they contain important information about your rights and obligations, and ours. By using or paying for Frontier services, you are agreeing to these Terms and that disputes will be resolved by individual arbitration.

**Hard of Hearing, Deaf, Blind, Vision and /or Mobility Impaired customers may call 1-877-462-6606 to reach a consultant trained to support their communication needs.**



## CURRENT BILLING SUMMARY

Local Service from 05/13/18 to 06/12/18

Qty Description	813/991-1155.0	Charge
<b>Basic Charges</b>		
Frontier Solutions for Business - 2 Year Term		87.00
Access Recovery Chrg-Bus		2.04
Federal Subscriber Line Charge - Bus		6.50
Federal USF Recovery Charge		1.58
FCA Long Distance - Federal USF Surcharge		1.84
<b>Total Basic Charges</b>		<b>98.96</b>
<b>Non Basic Charges</b>		
FiOS Internet 25/25 2Yr - Business		99.99
Security & Backup Bundle 25GB		10.49
Other Charges-Detailed Below		-26.06
Partial Month Charges-Detailed Below		-30.00
<b>Total Non Basic Charges</b>		<b>54.42</b>
<b>Video</b>		
FiOS TV Custom HD - Publi		74.99
3 HD Set Top Box		38.97
Partial Month Charges-Detailed Below		-25.00
FCC Regulatory Recovery Fee		.08
Broadcast TV Surcharge		2.99
<b>Total Video</b>		<b>92.03</b>

**TOTAL 245.41**

## \*\* ACCOUNT ACTIVITY \*\*

Qty Description	Order Number	Effective Dates	
1 Business High Speed Internet Fee	AUTOCH	5/13	1.99
1 Frontier Road Work Recovery Surcharge			
	AUTOCH	5/13	.95
Solutions Bundle Discount	AUTOCH	5/13	-22.00
Bundle Discount	AUTOCH	5/13	-7.00
<b>813/991-1155</b>	<b>Subtotal</b>		<b>-26.06</b>
<b>Partial Month Charges</b>			
FiOS Video Discount 99 MO	PROMOTION	5/13 6/12	-25.00
FiOS Internet Bus 99 MO	PROMOTION	5/13 6/12	-30.00
<b>813/991-1155</b>	<b>Subtotal</b>		<b>-55.00</b>
<b>Subtotal</b>			<b>-81.06</b>

## CIRCUIT ID DETAIL

10/KQXA/470055/ /VZFL

## Detail of Frontier Com of America Charges

Toll charged to 813/991-1155

## Legend Call Types:

DD - Day

## Caller Summary Report

	Calls	Minutes	Amount
Main Number	1	3	.00
***Customer Summary	1	3	.00

## CUSTOMER TALK

If your bill reflects that you owe a Balance Forward, you must make a payment immediately in order to avoid collection activities. You must pay a minimum of \$77.91 by your due date to avoid disconnection of your local service. All other charges should be paid by your due date to keep your account current.

### Important Billing Information...

Beginning with this bill, your phone line rate increased up to \$1.50. Customers who subscribe to Frontier Simply Unlimited, Frontier OneVoice or who are in a current contract are not affected by this change. Questions? Please contact customer service.

### Important Information About Your Equipment...

If you change or cancel your service, you must return rented equipment. To facilitate equipment return, Frontier will send you a prepaid return mailer at the time of your order change/cancellation. Equipment that is not returned or is received damaged (except for reasonable wear and tear) is subject to a substantial fee. Additional return mailers can be requested at [www.frontier.com/returns](http://www.frontier.com/returns)

### Closed Captioning Contact Information...

If you have a question or concern about closed captioning on any program, please call Frontier at 1-877-462-6606. You can also send written correspondence by fax to 1-304-340-0283, by email to [Video.Closed.Caption@ftr.com](mailto:Video.Closed.Caption@ftr.com), or by mail to Frontier, 1500 MacCorkle Avenue, Charleston, WV 25396, Attn: Anthony Kasey, Manager.

For up-to-date channel information please visit:  
<http://frontier.com/channelupdates>

If your unresolved complaint involves FiOS TV, an additional contact may be under Local Franchise Authority. Local Franchise Authority - FiOS TV  
Your FCC Community ID is: FL1308





NORTHWOOD CDD  
Date of Bill  
Account Number

Page 4 of 4  
5/13/18  
813-991-1155-072408-5

### Caller Summary Report

	Calls	Minutes	Amount
Intrastate	1	3	.00
***Customer Summary	1	3	.00







UTILITIES SERVICES BRANCH  
CUSTOMER INFORMATION &  
SERVICE DEPT.  
P.O. BOX 2139  
NEW PORT RICHEY, FL 34656-2139

LAND O' LAKES  
NEW PORT RICHEY  
DADE CITY

(813) 235-6012  
(727) 847-8131  
(352) 521-4285

[utilcustserv@pascocountyfl.net](mailto:utilcustserv@pascocountyfl.net)  
37-97213



3277 1 1

**NORTHWOOD COMMUNITY DEV DISTRICT**

Service Address: **27248 BIG SUR DR**

Bill Number: 10488112

Billing Date: 5/21/2018

Billing Period: 4/6/2018 to 5/8/2018

Account #	Customer #
0519410	01058581
Please use the 15-digit number below when making a payment through your bank	
051941001058581	

Service	Meter #	Previous		Current		# of Days	Consumption in thousands
		Date	Read	Date	Read		
Water	08776192	4/6/2018	2973	5/8/2018	2999	32	26

**Usage History**

Water	
May 2018	26
April 2018	33
March 2018	37
February 2018	46
January 2018	23
December 2017	50
October 2017	28
September 2017	16
August 2017	49
July 2017	33
June 2017	34
May 2017	21

**Transactions**

Previous Bill	358.72
Payment 5/3/2018	-358.72 CR
<b>Balance Forward</b>	<b>0.00</b>
Current Transactions	
Water	
Water Base Charge	35.16
Water Tier 1 25.0 Thousand Gals X \$1.85	46.25
Water Tier 2 1.0 Thousand Gals X \$2.95	2.95
Sewer	
Sewer Base Charge	76.83
Sewer Charges 26.0 Thousand Gals X \$5.36	139.36
<b>Total Current Transactions</b>	<b>300.55</b>
<b>TOTAL BALANCE DUE</b>	<b>\$300.55</b>

Annual Water Quality Report: 2017 Consumer Confidence Report is available online at [www.bit.ly/PascoRegional](http://www.bit.ly/PascoRegional) To request a paper copy please call 727-847-8131.

REVIEWED Thomas 5/25/2018

Please return this portion with payment

TO PAY ONLINE, VISIT [pascoeasypay.pascocountyfl.net](http://pascoeasypay.pascocountyfl.net)

☐ Check this box if entering change of mailing address on back.

NORTHWOOD COMMUNITY DEV DISTRICT  
2005 PAN AM CIR STE 120  
TAMPA FL 33607-2359

Account # 0519410  
Customer # 01058581  
Balance Forward 0.00  
Current Transactions 300.55

<b>Total Balance Due</b>	<b>\$300.55</b>
<b>Due Date</b>	<b>6/7/2018</b>

10% late fee will be applied if paid after due date

Round Up Donation to Charity	
Amount Enclosed	

☐ Check this box to participate in Round-Up.

PASCO COUNTY  
UTILITIES SERVICES BRANCH  
CUSTOMER INFORMATION & SERVICE DEPT.  
P.O. BOX 2139  
NEW PORT RICHEY, FL 34656-2139





UTILITIES SERVICES BRANCH  
CUSTOMER INFORMATION &  
SERVICE DEPT.  
P.O. BOX 2139  
NEW PORT RICHEY, FL 34656-2139

LAND O' LAKES  
NEW PORT RICHEY  
DADE CITY

(813) 235-6012  
(727) 847-8131  
(352) 521-4285

[utilcustserv@pascocountyfl.net](mailto:utilcustserv@pascocountyfl.net)  
37-97213



3278 1 1

**NORTHWOOD CDD**

Service Address: **1406 CALADESI DR**

Bill Number: 10489900

Billing Date: 5/21/2018

Billing Period: 4/6/2018 to 5/8/2018

Account #	Customer #
0518910	01307961
Please use the 15-digit number below when making a payment through your bank	
051891001307961	

Service	Meter #	Previous		Current		# of Days	Consumption in thousands
		Date	Read	Date	Read		
Water	08200645	4/6/2018	18	5/8/2018	18	32	0

Usage History  
Water

May 2018	0
April 2018	0
March 2018	1
February 2018	0
January 2018	1
December 2017	0
October 2017	0
September 2017	0
August 2017	0
July 2017	2
June 2017	0
May 2017	0

Transactions

Previous Bill	41.48
Payment 5/3/2018	-41.48 CR
<b>Balance Forward</b>	0.00
Current Transactions	
Water	
Water Base Charge	9.37
Sewer	
Sewer Base Charge	17.39
Reclaimed	
Reclaimed Water Base Charge	9.50
Adjustments	
Backflow Fee	5.22
<b>Total Current Transactions</b>	41.48
<b>TOTAL BALANCE DUE</b>	<b>\$41.48</b>

Annual Water Quality Report: 2017 Consumer Confidence Report is available online at [www.bit.ly/PascoRegional](http://www.bit.ly/PascoRegional) To request a paper copy please call 727-847-8131.

REVIEWED dthomas 5/25/2018

Please return this portion with payment

TO PAY ONLINE, VISIT [pascoeasypay.pascocountyfl.net](http://pascoeasypay.pascocountyfl.net)

☐ Check this box if entering change of mailing address on back.

NORTHWOOD CDD  
2005 PAN AM CIR STE 120  
TAMPA FL 33607-2380

Account # 0518910  
Customer # 01307961  
Balance Forward 0.00  
Current Transactions 41.48

<b>Total Balance Due</b>	<b>\$41.48</b>
<b>Due Date</b>	<b>6/7/2018</b>

10% late fee will be applied if paid after due date

Round Up Donation to Charity	
Amount Enclosed	

☐ Check this box to participate in Round-Up.

PASCO COUNTY  
UTILITIES SERVICES BRANCH  
CUSTOMER INFORMATION & SERVICE DEPT.  
P.O. BOX 2139  
NEW PORT RICHEY, FL 34656-2139



## ACCOUNT INVOICE

tampaelectric.com



Statement Date: 05/21/2018

Account: 211014561545

NORTHWOOD CDD  
C/O CINDY HESSELBIRG  
1406 CALADESI DR  
WESLEY CHAPEL, FL 33544-6647

Current month's charges:	\$29.53
Total amount due:	-\$51.87
<b>CREDIT -</b>	<b>DO NOT PAY</b>

### Your Account Summary

Previous Amount Due	\$27.43
Payment(s) Received Since Last Statement	-\$27.43
Miscellaneous Credits	-\$81.40
Credit balance after payments and credits	-\$81.40
<b>Current Month's Charges</b>	<b>\$29.53</b>
<b>Total Amount Due</b>	<b>-\$51.87</b>



It's a great time to stay plugged in with Zap Cap Systems® Premium Service – advanced surge protection and back-up power. Receive **free installation** now through June 30, 2018. Visit [tampaelectric.com/zapcap](http://tampaelectric.com/zapcap) or call **877 SURGE 22** to learn more and sign up.

Amount not paid by due date may be assessed a late payment charge and an additional deposit.

### Follow us and we'll keep you posted



[twitter.com/tampaelectric](https://twitter.com/tampaelectric)



[facebook.com/tampaelectric](https://facebook.com/tampaelectric)



[youtube.com/tecoenergyinc](https://youtube.com/tecoenergyinc)

To ensure prompt credit, please return stub portion of this bill with your payment. Make checks payable to TECO.



### WAYS TO PAY YOUR BILL



See reverse side for more information

Account: 211014561545

Current month's charges:	\$29.53
Total amount due:	-\$51.87
<b>CREDIT -</b>	<b>DO NOT PAY</b>
<b>Amount Enclosed</b>	<b>\$</b>

611876804238

00001833 01 AV 0 37 33607 FTECO105221801021010 00000 03 01000000 013 03 15780 002



NORTHWOOD CDD  
C/O CINDY HESSELBIRG  
2005 PAN AM CIR, STE 120  
TAMPA, FL 33607-2529

MAIL PAYMENT TO:  
TECO  
P.O. BOX 31318  
TAMPA, FL 33631-3318

6118768042382110145615450000000051879





**Account:** 211014561545  
**Statement Date:** 05/21/2018  
**Current month's charges due** **DO NOT PAY**

**Details of Charges – Service from 04/19/2018 to 05/15/2018**

Service for: 1406 CALADESI DR, WESLEY CHAPEL, FL 33544-6647

**Rate Schedule: General Service - Non Demand**

Meter Number	Read Date	Current Reading	-	Previous Reading	=	Total Used	Multiplier	Billing Period
K23279	05/15/2018	4,889		4,794		95 kWh	1	27 Days

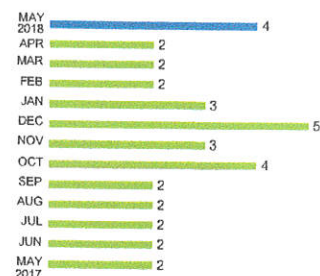
Basic Service Charge		\$19.94
Energy Charge	95 kWh @ \$0.06184/kWh	\$5.87
Fuel Charge	95 kWh @ \$0.03132/kWh	\$2.98
Florida Gross Receipt Tax		\$0.74
<b>Electric Service Cost</b>		<b>\$29.53</b>

**Total Current Month's Charges**

**\$29.53**

**Tampa Electric Usage History**

Kilowatt-Hours Per Day  
(Average)



**Miscellaneous Credits**

State Use Tax Credit	-\$81.40
----------------------	----------

**Total Current Month's Credits**

**-\$81.40**

**Important Messages**

**Fuel sources we use to serve you**

For the 12-month period ending March 2018, the percentage of fuel type used by Tampa Electric to provide electricity to its customers was Natural Gas & Oil\* 71%, Coal 24% and Purchased Power 5%. Tampa Electric provides this information to our customers on a quarterly basis.

\*Oil makes up less than 1%







WASTE CONNECTIONS OF FLORIDA  
PASCO HAULING  
6800 OSTEEN ROAD  
NEW PORT RICHEY FL 34653-3667  
DISTRICT NO. 6425

ACCOUNT NO. 6425-031158  
INVOICE NO. 3785777  
STATEMENT DATE 04/25/18  
DUE DATE Upon Receipt

NORTHWOOD CDD C/O DISTRICT  
2005 PAN AM CIR SUITE #120  
TAMPA FL 33607

FOR ASSISTANCE  
Customer Service (727) 847-9100  
Fax (727) 841-8539  
One Time Payments (855) 569-2719

INVOICE STATEMENT

Date	Description	Amount
	<b>Service Location</b> <b>Acct #031158-0001</b>	<b>NORTHWOOD CDD</b> <b>NORTHWOOD PALMS BLVD WESLEY</b>
04/25/18	BASIC SERVICE CHARGE 1.00	\$ 5,409.50
	5/1/2018-5/31/2018	
	<b>Invoice Total</b>	<b>\$ 5,409.50</b>
	<b>Account Balance</b>	<b>\$ 5,409.50</b>

GOING GREEN IS NOW EASIER THAN EVER!

\* Make payments \* Set up recurring payments \*

\* Access your account 24/7 \* Go paperless \* View Statements \*

Go to <https://www.wcicustomer.com> and follow the online bill pay prompts to enroll today or  
Call 1-855-569-2719 to make a payment through our interactive voice service.

6

Please remit to the address below and return your remit stub with your payment  
or look on the reverse side to learn about on-line bill pay.



WASTE CONNECTIONS OF FLORIDA  
PASCO HAULING  
6800 OSTEEN ROAD  
NEW PORT RICHEY FL 34653-3667

ACCOUNT NO. 6425-031158  
INVOICE NO. 3785777  
STATEMENT DATE 04/25/18  
DUE DATE Upon Receipt  
PAY THIS AMOUNT \$5,409.50

AB 01 002728 63439 B 11 A



NORTHWOOD CDD C/O DISTRICT  
2005 PAN AM CIR SUITE #120  
TAMPA FL 33607-2529

Received  
MAY 01 2018

WRITE IN AMOUNT PAID	\$
----------------------------	----

☐ TO CHANGE ADDRESS  
Check here and complete the  
information on the reverse side.

MAIL PAYMENT TO:

WASTE CONNECTIONS OF FLORIDA  
PO BOX 660389  
DALLAS TX 75266-0389



6425 000000000000000311585 000054095003785777 8

REVIEWED by Thomas 5/23/2018





WASTE CONNECTIONS OF FLORIDA  
PASCO HAULING EAST  
20719 US HIGHWAY 301  
DADE CITY FL 33523-6665  
DISTRICT NO. 6426

ACCOUNT NO. 6426-029638  
INVOICE NO. 512056  
STATEMENT DATE 04/30/18  
DUE DATE Upon Receipt

NORTHWOOD CDD  
C/O DISTRICT MANAGEMENT SERVICES  
2005 PAN AM CIRCLE SUITE 120  
TAMPA FL 33607

FOR ASSISTANCE  
Customer Service (352) 583-4204  
One Time Payments (855) 569-2719

INVOICE STATEMENT

Date	Description	Amount
	Contract No: 29638	
	Service Location NORTHWOOD CLUBHOUSE	
	Acct #029638-0001 27248 BIG SUR DR WESLEY CHAPEL	
04/30/18	BASIC SERVICE CHARGE 1.00 4.00YD	\$ 52.00
	5/1/2018-5/31/2018	
	Invoice Total	\$ 52.00
	Account Balance	\$ 52.00

GOING GREEN IS NOW EASIER THAN EVER!

\* Make payments \* Set up recurring payments \*

\*Access your account 24/7 \*Go paperless \* View Statements \*

Go to <https://www.wcicustomer.com> and follow the online bill pay prompts to enroll today or  
Call 1-855-569-2719 to make a payment through our interactive voice service.

6

Please remit to the address below and return your remit stub with your payment  
or look on the reverse side to learn about on-line bill pay.



WASTE CONNECTIONS OF FLORIDA  
PASCO HAULING EAST  
20719 US HIGHWAY 301  
DADE CITY FL 33523-6665

Received

MAY 07 2018

AB 01 014610 69966 B 44 A



NORTHWOOD CDD  
C/O DISTRICT MANAGEMENT SERVICES  
2005 PAN AM CIRCLE SUITE 120  
TAMPA FL 33607-2529

ACCOUNT NO. 6426-029638  
INVOICE NO. 512056  
STATEMENT DATE 04/30/18  
DUE DATE Upon Receipt  
PAY THIS AMOUNT \$52.00

WRITE IN AMOUNT PAID	\$
----------------------------	----

☐ TO CHANGE ADDRESS  
Check here and complete the  
information on the reverse side.

MAIL PAYMENT TO:  
WASTE CONNECTIONS OF FLORIDA  
PO BOX 660389  
DALLAS TX 75266-0389



6426 0000000000000000296389 000000520000512056 5

REVIEWEDthomas 5/23/2018





Received  
MAY 14 2018

Florida Department of Health  
in Pasco County  
Notification of Fees Due



51-BID-3732379

Permit Number

**51-60-00403**

**For: Swimming Pools - Public Pool > 25000 Gallons**

**Notice:** This bill is due and payable in full upon receipt and must be received by the local office by the payment due date (06/30/2018).

Fee Amount: \$280.00

Previous Balance: \$0.00

**Total Amount Due: \$280.00**

Payment Due Date: 06/30/2018 or Upon Receipt

Mail To: District Management Services  
2005 Pan am circle dr. Circle, Suite 120  
Tampa, FL 33607

Please verify all information below at [www.myfloridaehpermit.com](http://www.myfloridaehpermit.com) and make changes as necessary.

**Account Information:**

Name: Northwood Recreation Center  
Location: 27248 Big Sur Drive  
Wesley Chapel, FL 33543

Pool Volume: 82,500 gallons  
Bathing Load: 90  
Flow Rate: 453

**Owner Information:**

Name: District Management Services  
Address: 2005 Pan am circle dr. Circle, Suite 120  
(Mailing) Tampa, FL 33607  
Home Phone: (813) 873-7300

Work Phone: (813) 3975129

**Please go online to pay fee at:  
[www.MyFloridaEHPermit.com](http://www.MyFloridaEHPermit.com)**

Permit Number: **51-60-00403** Bill ID: **51-BID-3732379**

Billing Questions call DOH-Pasco at: (727) 841-4425

If you do not pay online, make checks payable to and mail invoice WITH payment to:  
Florida Department of Health in Pasco County  
5640 Main Street  
New Port Richey, FL 34652

Signature

Date

[Please RETURN invoice with your payment]

Batch Billing ID:16188

REVIEWEDdthomas 5/29/2018

**PERMIT HOLDERS CAN NOW**

# pay invoices online!

The Florida Department of Health now offers a secure system for permit holders to pay invoices and print permits online!

- No sign-up cost.
- Save time. Paying a bill online is faster than mailing a check or hand delivering payment.
- Our safe and secure system will keep your information protected.
- Pay at your convenience. With our online system, you can pay with your credit card or e-check and don't have to worry about envelopes or stamps.

**Pay this invoice online at [www.myfloridaehpermit.com](http://www.myfloridaehpermit.com)**

NOTE: Payments made online will be assessed a small convenience fee. Visit the site for more information



Final Invoice for Northwood CDD

INCLUDE WITH PAYMENT INV#  
I-3/6/2018-02254  
INVOICE CREATED#  
3/6/2018 8:44:00 AM  
PRINTED DATE#  
Tuesday, May 1, 2018

Pasco Sheriff's Office  
ATTN: Secondary Employment Office Administrator  
  
Address: 8700 Citizen Drive  
  
City/State/Zip: New Port Richey, FL 34654

Meritus Corporation  
  
Attn: Teresa Farlow  
2005 Pan AM Circle Drive, Suite 120  
Tampa, Florida 33607

**Preliminary Invoice Totals Details**

Preliminary Invoice Totals Details	Amount(\$)
Invoice Employee Total:	\$1,760.00
Invoice Equipment Total:	\$0.00
Invoice Total:	\$1,760.00

Payments Received as of this Date If REFUND, the Payment Date reflects date refund initiated.

Check Number	Payment Date	Payment Amount(\$)
NO Payments Received as of this Date		

**Final Invoice Total Based on Actual Services Rendered:**

Final Invoice totals for:	Amount(\$)
Employee Total:	\$1,600.00
Equipment Total:	\$0.00
Invoice Total:	\$1,600.00

Services Rendered Detail, when NC exists in the employee hours,  
that employee has NOT CLOSED their assignment; once closed may result in Invoice Adjustment later.  
An Employee Name showing as | Placeholder - Unfilled, Block Shift - A | indicates assignment went unfilled.

Service Date	Employee	Job Name	Start Time	Hrs Wrkd	Billed Rate	EMP Fees
4/2/2018	ROEHRIG, PETER - V360	Northwood CDD	20:00	4	\$40.00	\$160.00
4/7/2018	KEMPINK, KERRY - 4284	Northwood CDD	20:00	4	\$40.00	\$160.00
4/9/2018	MURPHY, JASON - 4848	Northwood CDD	18:00	4	\$40.00	\$160.00
4/10/2018	VALENTINE, CHRISTIAN - 4710	Northwood CDD	18:00	4	\$40.00	\$160.00
4/12/2018	SEARS, NICHOLAS - 5720	Northwood CDD	14:00	4	\$40.00	\$160.00
4/15/2018	SOSA, GEORGE - 4154	Northwood CDD	09:00	4	\$40.00	\$160.00
4/18/2018	ROEHRIG, PETER - V360	Northwood CDD	18:00	4	\$40.00	\$160.00
4/21/2018	PENNELL, RUSSELL - 5098	Northwood CDD	19:00	4	\$40.00	\$160.00
4/24/2018	LENNOX, RYAN - 3048	Northwood CDD	14:00	4	\$40.00	\$160.00
4/29/2018	STOCKTON, CHRIS - 5460	Northwood CDD	20:00	4	\$40.00	\$160.00

Invoice Employee Total:						\$1,600.00
Equipment Total:						\$0.00
Invoice Total:						\$1,600.00

**Questions regarding Invoice charges please contact:**

Contact: Pasco Sheriff's Office  
Telephone: 727-844-7795  
Email: [PascoCountySheriffsOffice@ServiceRequests.us](mailto:PascoCountySheriffsOffice@ServiceRequests.us)

**Questions regarding Payment please contact:**

Contact: Pasco Sheriff's Office  
Telephone: 727-844-7795  
Email: [PascoCountySheriffsOfficeFiscal@ServiceRequests.us](mailto:PascoCountySheriffsOfficeFiscal@ServiceRequests.us)

Make Checks Payable TO:  
Pasco Sheriff's Office

INV. #: I-3/6/2018-02254  
(Please include Inv.# in check comment)  
Tuesday, May 1, 2018

REVIEWED dthomas 5/23/2018



Invoice Total: \$1,600.00  
Invoice For: Northwood CDD  
Payment Terms: Due on Receipt

MAIL Checks TO:  
Pasco Sheriff's Office  
ATTN: EXTRA-DUTY PROGRAM  
Address: 8700 Citizen Drive  
City/State/Zip: New Port Richey, FL 34654

Amount of Payment: \_\_\_\_\_



# Final Invoice for Northwood CDD

INCLUDE WITH PAYMENT INV#  
I-4/30/2018-02415  
INVOICE CREATED#  
4/30/2018 3:32:00 PM  
PRINTED DATE#  
Tuesday, May 29, 2018

Pasco Sheriff's Office  
ATTN: Secondary Employment Office Administrator  
Address: 8700 Citizen Drive  
City/State/Zip: New Port Richey, FL 34654

Meritus Corporation  
Attn: Teresa Farlow  
2005 Pan AM Circle Drive, Suite 120  
Tampa, Florida 33607

## Preliminary Invoice Totals Details

Preliminary Invoice Totals Details	Amount(\$)
Invoice Employee Total:	\$1,760.00
Invoice Equipment Total:	\$0.00
Invoice Total:	\$1,760.00

Payments Received as of this Date If REFUND, the Payment Date reflects date refund initiated.

Check Number	Payment Date	Payment Amount(\$)
NO Payments Received as of this Date		

## Final Invoice Total Based on Actual Services Rendered:

Final Invoice totals for:	Amount(\$)
Employee Total:	\$1,600.00
Equipment Total:	\$0.00
Invoice Total:	\$1,600.00

Services Rendered Detail, when NC exists in the employee hours, that employee has NOT CLOSED their assignment; once closed may result in Invoice Adjustment later.  
An Employee Name showing as | Placeholder - Unfilled, Block Shift - A | indicates assignment went unfilled.

Service Date	Employee	Job Name	Start Time	Hrs Wrkd	Billed Rate	EMP Fees
5/1/2018	SOSA, GEORGE - 4154	Northwood CDD	07:00	4	\$40.00	\$160.00
5/4/2018	BAIDEN, JOSEPH - 4890	Northwood CDD	20:00	4	\$40.00	\$160.00
5/8/2018	DURIVOU, DANIEL - 5116	Northwood CDD	18:00	4	\$40.00	\$160.00
5/11/2018	ROEHRIG, PETER - V360	Northwood CDD	18:00	4	\$40.00	\$160.00
5/14/2018	SEEMANN, MICHAEL - 3955	Northwood CDD	18:00	4	\$40.00	\$160.00
5/17/2018	PEDULLA, VINCENT - 5673	Northwood CDD	14:00	4	\$40.00	\$160.00
5/18/2018	ROY, TIMOTHY - 2755	Northwood CDD	20:00	4	\$40.00	\$160.00
5/23/2018	HEMMENDINGER, RUSSELL - 2412	Northwood CDD	07:00	4	\$40.00	\$160.00
5/26/2018	CABBAGE, CLINT - 2096	Northwood CDD	22:00	4	\$40.00	\$160.00
5/27/2018	FITTS, DEREK - 4982	Northwood CDD	07:00	4	\$40.00	\$160.00

Invoice Employee Total:	\$1,600.00
Equipment Total:	\$0.00
Invoice Total:	\$1,600.00

Questions regarding Invoice charges please contact:

Contact: Pasco Sheriff's Office  
Telephone: 727-844-7795  
Email: [PascoCountySheriffsOffice@ServiceRequests.us](mailto:PascoCountySheriffsOffice@ServiceRequests.us)

Questions regarding Payment please contact:

Contact: Pasco Sheriff's Office  
Telephone: 727-844-7795  
Email: [PascoCountySheriffsOfficeFiscal@ServiceRequests.us](mailto:PascoCountySheriffsOfficeFiscal@ServiceRequests.us)

Make Checks Payable TO:  
Pasco Sheriff's Office

INV. #: I-4/30/2018-02415  
(Please include Inv.# in check comment)  
Tuesday, May 29, 2018

REVIEWED dthomas 5/29/2018



Invoice Total: \$1,600.00  
Invoice For: Northwood CDD  
Payment Terms: Due on Receipt

MAIL Checks TO:  
Pasco Sheriff's Office  
ATTN: EXTRA-DUTY PROGRAM  
Address: 8700 Citizen Drive  
City/State/Zip: New Port Richey, FL 34654

Amount of Payment: \_\_\_\_\_



Northwood CDD

MEETING DATE: May 14, 2018

DMS Staff Signature



SUPERVISORS	CHECK IF IN ATTENDANCE	STATUS	PAYMENT AMOUNT
Mimieaux Kilpatrick	✓	Salary Accepted	\$200
Brian Quigley	✓	Salary Accepted	\$200
Karen Uhlig	✓	Salary Accepted	\$200
Barbara Cruz	✓	Salary Accepted	\$200
VACANT			

BC 05/14/18

REVIEWEDdthomas 5/23/2018





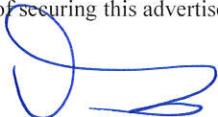


**Tampa Bay Times**  
Published Daily

STATE OF FLORIDA                } ss  
COUNTY OF Pasco County

Before the undersigned authority personally appeared **Deirdre Almeida** who on oath says that he/she is **Legal Clerk** of the **Tampa Bay Times** a daily newspaper printed in St. Petersburg, in Pinellas County, Florida; that the attached copy of advertisement, being a Legal Notice in the matter **RE: Qualifying Period** was published in **Tampa Bay Times: 5/18/18**, in said newspaper in the issues of **Baylink Pasco**

Affiant further says the said **Tampa Bay Times** is a newspaper published in Pasco County, Florida and that the said newspaper has heretofore been continuously published in said Pasco County, Florida, each day and has been entered as a second class mail matter at the post office in said Pasco County, Florida for a period of one year next preceding the first publication of the attached copy of advertisement, and affiant further says that he/she neither paid not promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper



\_\_\_\_\_  
Signature of Affiant

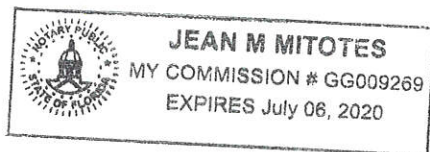
Sworn to and subscribed before me this 05/18/2018.



\_\_\_\_\_  
Signature of Notary Public

Personally known       ✓       or produced identification

Type of identification produced \_\_\_\_\_



**Northwood Community Development District**  
**Request for Proposals for**  
**Landscape Maintenance Services**

Notice is hereby given that the qualifying period for candidates for the office of Supervisor of the Northwood Community Development District will commence at noon on June 18, 2018, and close at noon on June 22, 2018. Candidates must qualify for the office of the Supervisor with the Pasco County Supervisors of Elections located at 4111 Land O' Lakes Blvd # 105, Land O Lakes, FL 34639, (813) 929-2788. All candidates shall qualify for individual seats in accordance with section 99.061, Florida Statutes, and must also be a qualified elector of the District. A qualified elector is any person at least 18 years of age who is a citizen of the United States, a legal resident of the State of Florida and of the District, and who is registered to vote with the Pasco County Supervisor of Elections. Campaigns shall be conducted in accordance with Chapter 106, Florida Statutes.

The Northwood Community Development District has two seats up for election, specifically seats 2 and 4. Each seat carries a four-year term of office. Elections are nonpartisan and will be held at the same time as the general election on November 6, 2018, in the manner prescribed by law for general elections.

For additional information, please contact the Pasco County Supervisor of Elections

Brian Lamb, General Manager  
Publish Date: Friday, May 18, 2018

627199





# Invoice

PO Box 267  
Seffner, FL 33583  
813-757-6500  
813-757-6501

Date	Invoice #
4/13/2018	132401

Bill To:
Northwood CDD c/o Meritus 2005 Pan Am Cir. Suite 120 Tampa, FL 33607

Property Information

Estimate #
45385

Work Order #

PO / PA #

Description	Qty	Rate	Amount
1st Center Island			
Coontie Palms 7 gal	32	37.50	1,200.00
Society Garlic 1 gal	60	4.62	277.20
Flax Lily 1 gal	30	6.87	206.10
Heather 1 gal	40	4.12	164.80
Chinese Fan Palm 7 gal	3	54.00	162.00
Queen Emma 7 gal	2	75.00	150.00
Ixora 1 gal	8	13.12	104.96
Mulch	5	40.00	200.00
Irrigation Modifications-not to exceed \$250.00	1	250.00	250.00
Northwood CDD		Total	\$2,715.06
Questions regarding this invoice? Please e-mail arpayments@lmppro.com or call 813-757-6500 and ask for Accounts Receivable.	Terms	Due Date	Payments/Credits
	Net 30	5/13/2018	Balance Due \$2,715.06

REVIEWEDdthomas 5/23/2018





PO Box 267  
Seffner, FL 33583

813-757-6500  
813-757-6501

# Invoice

Date	Invoice #
5/24/2018	133988

Bill To:
Northwood CDD c/o Meritus 2005 Pan Am Cir. Suite 120 Tampa, FL 33607

Property Information

Estimate #
44879

Work Order #

PO / PA #
76137

Description	Qty	Rate	Amount
Northwoods Front Wall Clean up			
6 Ligustrums – cut down, removal and stump grind for re-planting	1	1,250.00	1,250.00
Tree lifting above 15 ft. Both sides of wall	1	1,600.00	1,600.00
Northwood CDD		Total	\$2,850.00
Questions regarding this invoice? Please e-mail arpayments@lmppro.com or call 813-757-6500 and ask for Accounts Receivable.	Terms	Due Date	Payments/Credits
	Net 30	6/23/2018	Balance Due
			\$0.00
			\$2,850.00

REVIEWEDdthomas 5/29/2018





NW 5118

Received

MAY 04 2018

May 1, 2018

Mr. Eric Davidson  
Meritus Districts  
2005 Pan Am Circle, Suite 120  
Tampa, FL 33607-2529

Inv # 4862

Dear Mr. Davidson:

Listed below is the Non-Ad Valorem Calendar for Longleaf, Northwood, Terra Bella, Suncoast and Watergrass Community Development Districts.

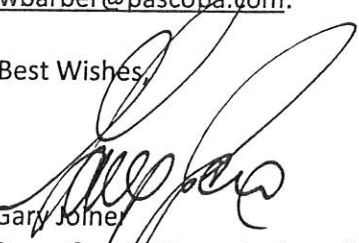
Non-Ad Valorem Calendar

- |   |                    |
|---|--------------------|
| • Annual Fees Due (\$150 each district)                   | June 1, 2018       |
| • Preliminary Certification and Certificate deadline date | July 16, 2018      |
| • Final Certification and Certificate deadline date       | September 17, 2018 |

Please provide our office with the Public Hearing Information, i.e., date, time, location (complete street address) and telephone number, which will be printed on the TRIM Notice. Enclosed for your use are "Certificate to Non-Ad Valorem Assessment Roll" forms, PC-408A (preliminary) & DR-408A (Final).

If you have any questions, please contact Wade Barber at extension 4488 or you may reach him at [wbarber@pascopa.com](mailto:wbarber@pascopa.com).

Best Wishes,

  
Gary Joiner  
Pasco County Property Appraiser  
8731 Citizens Drive, Suite 130  
New Port Richey, FL. 34654-5572  
"Commitment to Excellence"

GJ/dl  
Encl

REVIEWED dthomas 5/23/2018

FOR YOUR CONVENIENCE:

WEST PASCO GOVERNMENT CENTER  
NEW PORT RICHEY  
TELEPHONE: 727-847-8151  
FAX: 727-847-8013

EAST PASCO GOVERNMENT CENTER  
Reply to: 14236 6TH STREET, SUITE 101  
DADE CITY, FLORIDA 33523  
TELEPHONE: 352-521-4433  
FAX: 352-521-4411

CENTRAL PASCO PROFESSIONAL CENTER  
LAND O' LAKES 51  
TELEPHONE: 813-929-2780  
FAX: 813-929-2784



# Northwood Community Development District

Financial Statements  
(Unaudited)

Period Ending  
May 31, 2018



Meritus Districts  
2005 Pan Am Cir ~ Suite 120 ~ Tampa, FL 33607  
Phone (813) 873-7300 ~ Fax (813) 873-7070



# Northwood Community Development District

## Balance Sheet

As of 5/31/2018  
(In Whole Numbers)

	General Fund	General Fixed Assets Account Group	Total
<b>Assets</b>			
Cash-Operating Account	573,759	0	573,759
Bank-Investment SBA	250,708	0	250,708
Accounts Receivable-Other	220	0	220
Prepaid Misc. Items	0	0	0
Prepaid Employment Insurance Policy	101	0	101
Prepaid Directors & Officers	156	0	156
Prepaid General Liability	771	0	771
Prepaid Crime Policy	122	0	122
Deposits - Electric	1,900	0	1,900
Buildings	0	341,662	341,662
Improvements Other Than Buildings	0	7,679,714	7,679,714
Furniture, Fixtures & Equipment	0	59,796	59,796
Cost of Issuance	0	204,770	204,770
Construction Work In Progress	0	97,851	97,851
Other	0	0	0
<b>Total Assets</b>	<b>827,738</b>	<b>8,383,792</b>	<b>9,211,530</b>
<b>Liabilities</b>			
Accounts Payable	10,650	0	10,650
Accounts Payable - Other	0	0	0
Suntrust Credit Card Payable	0	0	0
Home Depot Credit Card Payable	(252)	0	(252)
Due To Debt Service Fund	0	0	0
Accrued Expenses Payable	0	0	0
Sales Tax Payable	0	0	0
Federal Income Tax Payable	0	0	0
Refundable Deposits	0	0	0
Other	0	0	0
<b>Total Liabilities</b>	<b>10,398</b>	<b>0</b>	<b>10,398</b>
<b>Fund Equity &amp; Other Credits Contributed Capital</b>			
Fund Balance-All Other Reserves	0	0	0
Fund Balance-Unreserved	552,396	0	552,396
Investment In General Fixed Assets	0	8,383,792	8,383,792
Other	264,944	0	264,944
<b>Total Fund Equity &amp; Other Credits Contributed Capital</b>	<b>817,340</b>	<b>8,383,792</b>	<b>9,201,132</b>
<b>Total Liabilities &amp; Fund Equity</b>	<b>827,738</b>	<b>8,383,792</b>	<b>9,211,530</b>



# Northwood Community Development District

## Statement of Revenues and Expenditures

General Fund - 001  
From 10/1/2017 Through 5/31/2018  
(In Whole Numbers)

	Annual Budget	Current Period Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
<b>Revenues</b>				
Special Assessments - Service Charges				
Operations & Maintenance Assmts-Tax Roll	630,000	617,709	(12,291)	(2)%
Brought Forward				
Miscellaneous	38,450	0	(38,450)	(100)%
Interest Earnings				
Interest Earnings	750	2,907	2,157	288 %
Other Miscellaneous Revenues				
Miscellaneous	250	0	(250)	(100)%
Clubhouse Rentals	3,000	3,750	750	25 %
Total Revenues	672,450	624,367	(48,083)	(7)%
<b>Expenditures</b>				
Legislative				
Supervisor Fees	15,000	6,200	8,800	59 %
Financial & Administrative				
District Manager	57,500	38,333	19,167	33 %
District Engineer	5,000	138	4,863	97 %
Dissemination Agent	1,000	0	1,000	100 %
Trustees Fees	4,000	0	4,000	100 %
Tax Collector/Property Appraiser Fees	0	150	(150)	0 %
Auditing Services	5,000	4,523	477	10 %
Postage, Phone, Faxes, Copies	1,000	1,317	(317)	(32)%
Public Officials Insurance	1,800	1,056	744	41 %
Legal Advertising	800	446	354	44 %
Bank Fees	600	547	53	9 %
Dues, Licenses & Fees	600	1,358	(758)	(126)%
Office Supplies	200	100	100	50 %
Legal Counsel				
District Counsel	10,000	2,557	7,443	74 %
Electric Utility Services				
Electric Utility Services	60,000	38,737	21,263	35 %
Garbage/Solid Waste Control Services				
Garbage Collection	58,500	48,788	9,712	17 %
Water-Sewer Combination Services				
Water Utility Services	7,000	3,408	3,592	51 %
Other Physical Environment				
Field Staff	80,000	38,359	41,641	52 %
Property & Casualty Insurance	10,000	6,668	3,332	33 %
Landscape Maintenance - Contract	104,185	50,950	53,235	51 %
Landscape Maintenance - Other	10,000	10,241	(241)	(2)%
Lake Repairs & Maintenance	16,500	24,677	(8,177)	(50)%
Plant Replacement Program	10,000	12,746	(2,746)	(27)%
Irrigation Maintenance	5,000	3,717	1,283	26 %
Asset Repairs & Maintenance	4,631	0	4,631	100 %
Landscape Maintenance-Consultants	4,500	390	4,110	91 %
Road & Street Facilities				
Decorative Light Maintenance	4,000	10,000	(6,000)	(150)%
Pavement/Signage/Wall Repairs	25,000	781	24,219	97 %
Parks & Recreation				
Security Patrol	31,417	13,360	18,057	57 %
Pool Repairs & Maintenance	18,000	16,559	1,441	8 %
Cabana Maintenance	1,800	160	1,640	91 %
Clubhouse Supplies	5,000	1,473	3,527	71 %
Clubhouse Maintenance	3,200	3,148	52	2 %



# Northwood Community Development District

## Statement of Revenues and Expenditures

General Fund - 001  
From 10/1/2017 Through 5/31/2018  
(In Whole Numbers)

	Annual Budget	Current Period Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Clubhouse Furniture & Equipment	2,000	729	1,271	64 %
Park Facility Maintenance	4,000	5,127	(1,127)	(28)%
Clubhouse Gate	1,500	224	1,276	85 %
Special Events	5,000	0	5,000	100 %
Security System	3,000	1,592	1,408	47 %
Facility Telephone and Internet Service	5,500	1,915	3,585	65 %
Pool Furniture	5,000	0	5,000	100 %
Other Expenses				
Community Enhancement Projects	37,431	8,951	28,480	76 %
Reserves				
Undesignated Reserves	47,786	0	47,786	100 %
Total Expenditures	672,450	359,422	313,028	47 %
Subtotal: Rev Over / (Under) Exp	0	264,944	264,944	0 %
Subtotal (OFS): Rev Over / (Under) Exp	0	0	0	0 %
Total: Revenues Over / Under Expenditures	0	264,944	264,944	0 %
Fund Balance, Beginning of Period	0	552,396	552,396	0 %
Fund Balance, End of Period	0	817,340	817,340	0 %



# Northwood Community Development District

## Statement of Revenues and Expenditures

General Fixed Assets Account Group - 900

From 10/1/2017 Through 5/31/2018

(In Whole Numbers)

	<u>Annual Budget</u>	<u>Current Period Actual</u>	<u>Total Budget Variance - Original</u>	<u>Percent Total Budget Remaining - Original</u>
Fund Balance, Beginning of Period	0	8,383,792	8,383,792	0 %
Fund Balance, End of Period	<u>0</u>	<u>8,383,792</u>	<u>8,383,792</u>	<u>0 %</u>



Northwood Community Development District  
Reconcile Cash Accounts

Summary

Cash Account: 10101 Cash-Operating Account

Reconciliation ID: 05/31/18

Reconciliation Date: 5/31/2018

Status: Locked

Bank Balance	577,911.94
Less Outstanding Checks/Vouchers	4,152.74
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	<u>0.00</u>
Reconciled Bank Balance	573,759.20
Balance Per Books	<u>573,759.20</u>
Unreconciled Difference	<u><u>0.00</u></u>

Click the Next Page toolbar button to view details.



**Northwood Community Development District**  
**Reconcile Cash Accounts**

**Detail**

Cash Account: 10101 Cash-Operating Account

Reconciliation ID: 05/31/18

Reconciliation Date: 5/31/2018

Status: Locked

**Outstanding Checks/Vouchers**

<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>	<u>Payee</u>
4832	4/11/2018	System Generated Check/Voucher	184.70	Burnis Kilpatrick
4833	4/11/2018	System Generated Check/Voucher	184.70	Burnis Kilpatrick
4834	4/11/2018	System Generated Check/Voucher	184.70	Burnis Kilpatrick
4857	5/10/2018	System Generated Check/Voucher	52.00	Waste Connections of Florida
4858	5/17/2018	System Generated Check/Voucher	280.00	Florida Department of Health in Pasco County
4860	5/17/2018	System Generated Check/Voucher	1,420.00	Mimieaux Kilpatrick
4861	5/17/2018	System Generated Check/Voucher	390.00	OLM, Inc.
4863	5/24/2018	System Generated Check/Voucher	200.00	Brian Quigley
4864	5/24/2018	System Generated Check/Voucher	200.00	Barbara Cruz
4865	5/24/2018	System Generated Check/Voucher	245.41	Frontier Communications
4866	5/24/2018	System Generated Check/Voucher	200.00	Mimieaux Kilpatrick
4867	5/24/2018	System Generated Check/Voucher	300.55	Pasco County Utilities Services
4868	5/24/2018	System Generated Check/Voucher	41.48	Pasco County Utilities Services
4869	5/24/2018	System Generated Check/Voucher	69.20	Times Publishing Company
4870	5/24/2018	System Generated Check/Voucher	200.00	Karen E. Uhlig
Outstanding Checks/Vouchers			4,152.74	



**Northwood Community Development District  
Reconcile Cash Accounts**

**Detail**

Cash Account: 10101 Cash-Operating Account

Reconciliation ID: 05/31/18

Reconciliation Date: 5/31/2018

Status: Locked

**Cleared Checks/Vouchers**

Document Number	Document Date	Document Description	Document Amount	Payee
4554	5/18/2017	System Generated Check/Voucher	360.00	Mimieaux Kilpatrick
4611	7/24/2017	System Generated Check/Voucher	180.00	Mimieaux Kilpatrick
4631	8/18/2017	System Generated Check/Voucher	180.00	Mimieaux Kilpatrick
4683	10/12/2017	System Generated Check/Voucher	180.00	Mimieaux Kilpatrick
4710	11/16/2017	System Generated Check/Voucher	200.00	Mimieaux Kilpatrick
4726	12/7/2017	System Generated Check/Voucher	120.00	Mimieaux Kilpatrick
4813	3/22/2018	System Generated Check/Voucher	200.00	Mimieaux Kilpatrick
4838	4/19/2018	System Generated Check/Voucher	200.00	Brian Quigley
4839	4/19/2018	System Generated Check/Voucher	200.00	Barbara Cruz
4841	4/19/2018	System Generated Check/Voucher	200.00	Mimieaux Kilpatrick
4842	4/19/2018	System Generated Check/Voucher	390.00	OLM, Inc.
4843	4/19/2018	System Generated Check/Voucher	425.90	Straley & Robin, P.A.
4844	4/19/2018	System Generated Check/Voucher	200.00	Karen E. Uhlig
4845	4/19/2018	System Generated Check/Voucher	4,876.00	USA Fence Co.
4846	4/26/2018	System Generated Check/Voucher	196.15	Frontier Communications
4847	4/26/2018	System Generated Check/Voucher	6,234.38	Landscape Maintenance Professionals, Inc.
4848	4/26/2018	System Generated Check/Voucher	358.72	Pasco County Utilities Services
4849	4/26/2018	System Generated Check/Voucher	41.48	Pasco County Utilities Services
4850	4/26/2018	System Generated Check/Voucher	27.43	Tampa Electric Company
4851	5/1/2018	System Generated Check/Voucher	5,044.94	Meritus Districts
4852	5/3/2018	System Generated Check/Voucher	1,055.00	Odom's Oasis Pools
4853	5/3/2018	System Generated Check/Voucher	20.79	Pasco County Utilities Services
4854	5/3/2018	System Generated Check/Voucher	1,600.00	Pasco Sheriff's Office
4855	5/3/2018	System Generated Check/Voucher	5,409.50	Waste Connections of Florida
4856	5/10/2018	System Generated Check/Voucher	1,280.00	Aquatic Systems, Inc.
4554	5/11/2018	System Generated Check/Voucher	(360.00)	Mimieaux Kilpatrick



**Northwood Community Development District**  
**Reconcile Cash Accounts**

**Detail**

Cash Account: 10101 Cash-Operating Account

Reconciliation ID: 05/31/18

Reconciliation Date: 5/31/2018

Status: Locked

**Cleared Checks/Vouchers**

<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>	<u>Payee</u>
4611	5/11/2018	System Generated Check/Voucher	(180.00)	Mimieaux Kilpatrick
4631	5/11/2018	System Generated Check/Voucher	(180.00)	Mimieaux Kilpatrick
4683	5/11/2018	System Generated Check/Voucher	(180.00)	Mimieaux Kilpatrick
4710	5/11/2018	System Generated Check/Voucher	(200.00)	Mimieaux Kilpatrick
4726	5/11/2018	System Generated Check/Voucher	(120.00)	Mimieaux Kilpatrick
477311	5/11/2018	P/R PE050518_CD051118	2,102.84	DecisionHR IX
4813	5/11/2018	System Generated Check/Voucher	(200.00)	Mimieaux Kilpatrick
FDR042018	5/16/2018	Sales Tax Payment - April	66.67	Florida Dept. of Revenue
4859	5/17/2018	System Generated Check/Voucher	2,715.06	Landscape Maintenance Professionals, Inc.
4862	5/18/2018	Annual fees due	150.00	Pasco County Property Appraiser
CD055	5/18/2018	Bank Fee	63.62	
CD058-2	5/21/2018	May HD CC Payment	251.99	Home Depot Credit Services
311000000001 050718	5/23/2018	service 03/16/18 - 04/18/18	6,269.68	Tampa Electric Company
479132	5/25/2018	P/R PE051918_CD052518	2,391.70	DecisionHR IX
CD058-1	5/31/2018	May Bank Activity	<u>932.41</u>	
Cleared Checks/Vouchers			<u>42,704.26</u>	



Northwood Community Development District  
Reconcile Cash Accounts

Detail

Cash Account: 10101 Cash-Operating Account

Reconciliation ID: 05/31/18

Reconciliation Date: 5/31/2018

Status: Locked

Cleared Deposits

<u>Deposit Number</u>	<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>
	041661	5/10/2018	Tax Distribution - 05.10.18	2,596.47
	CR307	5/31/2018	Interest	20.10
Cleared Deposits				2,616.57



SUNTRUST BANK  
PO BOX 305183  
NASHVILLE TN 37230-5183

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36/E00/0175/0/42

05/31/2018



## Account Statement

NORTHWOOD COMMUNITY DEVELOPMENT DIST  
2005 PAN AM CIRCLE SUITE 120  
TAMPA FL 33607

Questions? Please call  
1-800-786-8787

Account Summary	Account Type	Account Number	Statement Period
	PUBLIC FUNDS NOW		05/01/2018 - 05/31/2018

Description	Amount	Description	Amount
Beginning Balance	\$617,999.63	Average Balance	\$591,975.66
Deposits/Credits	\$2,616.57	Average Collected Balance	\$591,724.43
Checks	\$30,877.34	Number of Days in Statement Period	31
Withdrawals/Debits	\$11,826.92	Annual Percentage Yield Earned	.04%
Ending Balance	\$577,911.94	Interest Paid Year to Date	\$111.35

Overdraft Protection	Account Number	Protected By
		Not enrolled
For more information about SunTrust's Overdraft Services, visit <a href="http://www.suntrust.com/overdraft">www.suntrust.com/overdraft</a> .		

Deposits/Credits	Date	Amount	Serial #	Description	Date	Amount	Serial #	Description
	05/18	2,596.47		DEPOSIT				
	05/31	20.10		INTEREST PAID THIS STATEMENT THRU 05/31				
Deposits/Credits: 2				Total Items Deposited: 1				

Checks	Check Number	Amount	Date Paid	Check Number	Amount	Date Paid	Check Number	Amount	Date Paid
	3661	251.99	05/21	4845	4,876.00	05/01	4852	1,055.00	05/14
	*4838	200.00	05/01	4846	196.15	05/07	4853	20.79	05/11
	4839	200.00	05/03	4847	6,234.38	05/03	4854	1,600.00	05/18
	*4841	200.00	05/03	4848	358.72	05/03	4855	5,409.50	05/17
	4842	390.00	05/09	4849	41.48	05/03	4856	1,280.00	05/25
	4843	425.90	05/01	4850	27.43	05/04	*4859	2,715.06	05/25
	4844	200.00	05/03	4851	5,044.94	05/02	*4862	150.00	05/29

Checks: 21

\* Indicates break in check number sequence. Check may have been processed electronically and listed as an Electronic/ACH transaction.

Withdrawals/Debits	Date Paid	Amount	Serial #	Description
	05/01	113.96		CHECK CARD PURCHASE TR DATE 04/30 LESLIES POOLMART WESLEY CHAPELFL
	05/01	451.27		ELECTRONIC/ACH DEBIT TYCO IS TYCO ISACH01017465103
	05/03	50.00		CHECK CARD PURCHASE TR DATE 05/02 FIELDS CONSULTING GROU 727-3661487 FL
	05/08	99.00		RECURRING CHECK CARD PURCHASE TR DATE 05/07 AMAZONPRIME MEMBERSHIP AMZN.COM/PRMEWA
	05/11	32.07		POINT OF SALE DEBIT TR DATE 05/11 ADVANCE AUTO PARTS #93LUTZ FL 31342703
	05/11	2,102.84		ELECTRONIC/ACH DEBIT DECISIONHR IX PAYROLL 562300000000004
	05/14	37.42		POINT OF SALE DEBIT TR DATE 05/14 SAMS CLUB #485 TAMPA FL48520009
	05/17	66.67		ELECTRONIC/ACH DEBIT FLA DEPT REVENUE C0153013503
	05/18	63.62		ACCOUNT ANALYSIS FEE



05/31/2018



## Account Statement

Withdrawals/ Debits	Date Paid	Amount	Serial #	Description
	05/23	6,269.68		ELECTRONIC/ACH DEBIT TECO/PEOPLE GAS UTILITY BIL 311000000001
	05/25	78.71		POINT OF SALE DEBIT TR DATE 05/25 OFFICE DE 1714 WESLEY CHAPEL FL 50260302
	05/25	2,391.70		ELECTRONIC/ACH DEBIT DECISION HR IX PAYROLL 562300000000004
	05/30	69.98		POINT OF SALE DEBIT TR DATE 05/30 SAMS CLUB #4852 WESLEY CHAPEL FL 24485201

Withdrawals/Debits: 13

Balance Activity History	Date	Balance	Collected Balance	Date	Balance	Collected Balance
	05/01	611,932.50	611,932.50	05/17	590,166.11	590,166.11
	05/02	606,887.56	606,887.56	05/18	591,098.96	588,502.96
	05/03	599,602.98	599,602.98	05/21	590,846.97	590,846.97
	05/04	599,575.55	599,575.55	05/23	584,577.29	584,577.29
	05/07	599,379.40	599,379.40	05/25	578,111.82	578,111.82
	05/08	599,280.40	599,280.40	05/29	577,961.82	577,961.82
	05/09	598,890.40	598,890.40	05/30	577,891.84	577,891.84
	05/11	596,734.70	596,734.70	05/31	577,911.94	577,911.94
	05/14	595,642.28	595,642.28			

The Ending Daily Balances provided do not reflect pending transactions or holds that may have been outstanding when your transactions posted that day. If your available balance wasn't sufficient when transactions posted, fees may have been assessed.



## NOW-360 Action Item

<b>Date</b>	July
<b>District</b>	Northwood

#	Action Item Description	Responsible	Open Date	Status	
1	Kept record of the annuals being installed so they would have it for next year.	Nicole	Ongoing	Ongoing	
2	Approved pool 6 ft. fence equipment area	Josue	February	CLOSED	work complete
3	Approved 48" height black fence at playground	Josue	February	Open	
4	Cost savings for aerator compare to algae treatment.	Nicole	February	Open	Waiting on response from vendor.
5	Solar aerator update with 60 day report. Have aquatics attend meeting.	Nicole	February	Open	Waiting on aerator to function properly for 60 days.
6	Proposal for back entrance monument.	Nicole	April	Open	Proposal included in meeting book.
7	Proposal for stone work on pillars.	Nicole	April	Open	Proposal included in meeting book.
8	Cost to put a computer/printer in clubhouse.	Josue	May	CLOSED	
9	Proposal for basketball backboard	Josue	May	CLOSED	Awaiting Proposal
10	Lighting repair by monuments	Josue	May	Open	Awaiting Proposal
11	Contacted TECO about bills.	Josue	June	Open	Awaiting copies





Site: Northwood  
June 01 2018

<b>MONUMENTS AND SIGNS</b>					
LIGHTING		20	15	-5	Broken lamp replacment ordered
CLEAR VISIBILITY (Landscaping)		20	15	-5	AWITING REPAIR
PAINTING		20	20	0	
CLEANLINESS		20	20	0	
GENERAL CONDITION		20	15	-5	AWITING REPAIR
	TOTALS	100	85	-15	85%
<b>HIGH IMPACT LANDSCAPING</b>					
ENTRANCE MONUMENT		25	20	-5	AWITING REPAIR
CLUBHOUSE		25	25	0	
SUBDIVISION MONUMENTS		25	25	0	
MAIN BOULEVARD		25	20	-5	some ruts along the main blvd
	TOTALS	100	95	-10	95%
<b>HARDSCAPE ELEMENTS</b>					
WALLS/FENCING		25	20	-5	Investigating rust stains
SIDEWALKS		25	23	-2	Less puddles on the sidewalks/still on watch
SPECIALTY MONUMENTS		25	25	0	
STREETS		25	25	0	
	TOTALS	100	93	-7	98%

**Grand Totals                      300                      273                      -32                      93%**





Site: Northwood  
July 01 2018

<b>MONUMENTS AND SIGNS</b>					
<b>LIGHTING</b>		20	15	-5	Broken lamp replacment ordered
<b>CLEAR VISIBILITY (Landscaping)</b>		20	15	-5	AWITING REPAIR
<b>PAINTING</b>		20	20	0	
<b>CLEANLINESS</b>		20	20	0	
<b>GENERAL CONDITION</b>		20	15	-5	AWITING REPAIR
	TOTALS	100	85	-15	85%
<b>HIGH IMPACT LANDSCAPING</b>					
<b>ENTRANCE MONUMENT</b>		25	20	-5	AWITING REPAIR
<b>CLUBHOUSE</b>		25	25	0	
<b>SUBDIVISION MONUMENTS</b>		25	25	0	
<b>MAIN BOULEVARD</b>		25	25	0	
	TOTALS	100	95	-5	95%
<b>HARDSCAPE ELEMENTS</b>					
<b>WALLS/FENCING</b>		25	20	-5	Investigating rust stains
<b>SIDEWALKS</b>		25	25	0	
<b>SPECIALTY MONUMENTS</b>		25	25	0	
<b>STREETS</b>		25	25	0	
	TOTALS	100	95	-5	95%

**Grand Totals                      300                      275                      -25                      92%**





# Aquatic Systems

LAKE & WETLAND SERVICES

## CUSTOMER LAKE MANAGEMENT REPORT

CALL 800.432.4302 FOR SERVICE

Customer: Northwood CDD

Account Number: 063291

Technician: Nick Margo

Date: 06/15/18 Time: 11<sup>00</sup>

### WORK PERFORMED

METHOD USED: **B** (Boat) **T** (Truck) **S** (Backpack Sprayer) **U** (Utility Vehicle)

SITE ID	4	7	8	28	1	2	3	20	21	10	23	24	22	25	26	15	16	13	14	17	19	27
Method Used	U																					
Treated Algae	X																					
Treated Cyanobacteria																						
Treated Submersed Weeds																						
Treated Grasses/Brush	X																					
Treated Floating Weeds																						
Treated Mosquitoes and/or Midges																						
Lake Dye																						
Site Inspection																						
<b>WETLAND/UPLAND</b>																						
Spot Spraying																						
Physical weed removal																						
<b>CARP PROGRAM</b>																						
Carp Observed																						
Barriers Inspected																						
RESTRICTION TYPE(S) DO NOT: <b>I</b> (Irrigate) <b>F</b> (Fish) <b>S</b> (Swim) <b>O</b> (Other):																						
Restriction # of days	0																					
Restriction Type																						

### GENERAL OBSERVATIONS OF THE WATER

<b>WATER CLARITY</b> <input checked="" type="checkbox"/> All <1', 1', 2', 3', 4', >4'	3'																					
<b>WATER FLOW</b> <input checked="" type="checkbox"/> All N(None) S(Slight) V(Visible)	N																					
<b>WATER LEVEL</b> <input checked="" type="checkbox"/> All H(High) N(Normal) L(Low)	N																					

### GENERAL FIELD OBSERVATIONS

BENEFICIAL PLANTS			FISH/WILDLIFE			BIRDS		
<input checked="" type="checkbox"/> Arrowhead	<input type="checkbox"/> Chara	<input checked="" type="checkbox"/> Lily	<input type="checkbox"/> Bass	<input type="checkbox"/> Alligator	<input type="checkbox"/> Anhinga	<input type="checkbox"/> Gallinules	<input type="checkbox"/> Coots	<input type="checkbox"/> Herons
<input checked="" type="checkbox"/> Bacopa	<input type="checkbox"/> Cordgrass	<input type="checkbox"/> Naiad	<input type="checkbox"/> Bream	<input type="checkbox"/> Otter	<input type="checkbox"/> Cormorant	<input checked="" type="checkbox"/> Ibis	<input type="checkbox"/> Egrets	<input type="checkbox"/> Osprey
<input type="checkbox"/> Blue Flag Iris	<input type="checkbox"/> Golden Canna	<input checked="" type="checkbox"/> Pickerelweed	<input type="checkbox"/> Catfish	<input type="checkbox"/> Snakes				
<input checked="" type="checkbox"/> Bulrush	<input checked="" type="checkbox"/> Gulf Spikerush	<input type="checkbox"/> Soft Rush	<input checked="" type="checkbox"/> Gambusia	<input checked="" type="checkbox"/> Turtles				
<input type="checkbox"/> Other								

### CONCERNS FOR FOLLOW-UP

<input type="checkbox"/> Recurring or excessive algae	Lake # _____	<input type="checkbox"/> <b>Water Quality Assessment Recommended</b> Persistent problems may indicate an underlying water quality issue that current treatments will not correct. A laboratory assessment is recommended to determine the cause(s) and plan the best corrective actions. <b>Please call 800-432-4302 for more information.</b>
<input type="checkbox"/> Persistent invasive weeds	Lake # _____	
<input type="checkbox"/> Fish/wildlife issues	Lake # _____	
<input type="checkbox"/> Low water clarity	Lake # _____	
<input type="checkbox"/> Bad Odors	Lake # _____	



Customer: Northwood CDD

Account Number: 063291

Technician: Nick Margo

Date: 06/21/18 Time: 12<sup>30</sup>

## WORK PERFORMED

**METHOD USED:** **B** (Boat)    **T** (Truck)    **S** (Backpack Sprayer)    **U** (Utility Vehicle)

SITE ID	I I
Method Used	B →
Treated Algae	
Treated Cyanobacteria	
Treated Submersed Weeds	
Treated Grasses/Brush	X →
Treated Floating Weeds	
Treated Mosquitoes and/or Midges	
Lake Dye	
Site Inspection	
<b>WETLAND/UPLAND</b>	
Spot Spraying	
Physical weed removal	
<b>CARP PROGRAM</b>	
Carp Observed	
Barriers Inspected	
<b>RESTRICTION TYPE(S) DO NOT:</b> I (Irrigate) F (Fish) S (Swim) O (Other):	
Restriction # of days	O →
Restriction Type	

## GENERAL OBSERVATIONS OF THE WATER

[illegible]

## GENERAL FIELD OBSERVATIONS

BENEFICIAL PLANTS			FISH/WILDLIFE			BIRDS		
<input checked="" type="checkbox"/> Arrowhead	<input type="checkbox"/> Chara	<input type="checkbox"/> Lily	<input type="checkbox"/> Bass	<input type="checkbox"/> Alligator	<input type="checkbox"/> Anhinga	<input type="checkbox"/> Gallinules		
<input checked="" type="checkbox"/> Bacopa	<input type="checkbox"/> Cordgrass	<input type="checkbox"/> Naiad	<input type="checkbox"/> Bream	<input type="checkbox"/> Otter	<input type="checkbox"/> Coots	<input checked="" type="checkbox"/> Herons		
<input type="checkbox"/> Blue Flag Iris	<input type="checkbox"/> Golden Canna	<input checked="" type="checkbox"/> Pickerelweed	<input type="checkbox"/> Catfish	<input type="checkbox"/> Snakes	<input type="checkbox"/> Cormorant	<input checked="" type="checkbox"/> Ibis		
<input type="checkbox"/> Bulrush	<input type="checkbox"/> Gulf Spikerush	<input type="checkbox"/> Soft Rush	<input type="checkbox"/> Gambusia	<input checked="" type="checkbox"/> Turtles	<input checked="" type="checkbox"/> Egrets	<input type="checkbox"/> Osprey		
<input type="checkbox"/> Other _____								

## CONCERNS FOR FOLLOW-UP

<input type="checkbox"/> Recurring or excessive algae	Lake # _____	<input type="checkbox"/> <b>Water Quality Assessment Recommended</b>
<input type="checkbox"/> Persistent invasive weeds	Lake # _____	Persistent problems may indicate an underlying water quality issue that current treatments will not correct. A laboratory assessment is recommended to determine the cause(s) and plan the best corrective actions. <b>Please call 800-432-4302 for more information.</b>
<input type="checkbox"/> Fish/wildlife issues	Lake # _____	
<input type="checkbox"/> Low water clarity	Lake # _____	
<input type="checkbox"/> Bad Odors	Lake # _____	











# June 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2 Rented
3	4	5	6	7	8	9 Rented
10 Rented	11 CDD	12	13	14	15	16 Rented
17	18	19	20	21	22	23 Rented
24 Rented	25	26	27	28	29	30 Rented



# July 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3 Fine meeting	4	5	6	7
8 Rented	9 CDD MEETING	10 HOA MEETING	11	12	13	14 Rented
15	16	17	18	19	20	21 Rented
22	23	24	25	26	27	28 Rented
29	30	31				



# August 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4 3:00pm-7:00pm
5 9:00am-1:00pm	6	7	8	9	10 6:00pm -10:00 pm	11
12	13 Cdd 6:00pm -10:00 pm	14 Hoa 6:00pm -10:00 pm	15	16 6:00pm -10:00 pm	17	18 8:00pm-12:00am
19 9:00am-1:00pm	20	21	22	23	24 8:00pm-12:00am	25
26	27	28	29 3:00pm-7:00 pm	30	31	