

**NORTHWOOD
COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS MEETING
OCTOBER 10, 2016**

NORTHWOOD COMMUNITY DEVELOPMENT DISTRICT AGENDA OCTOBER 10, 2016 at 7:00 p.m.

Northwood Clubhouse located at 27248 Big Sur Drive
Wesley Chapel, Florida 33544

District Board of Supervisors	Chairman	Andy Mendenhall
	Vice Chairman	Eric DaGama
	Supervisor	Jeff Bryson
	Supervisor	Karen Uhlig
	Supervisor	Burnis Kilpatrick
District Manager	Meritus	Brian Lamb
		Debby Hukill
Property Manager	Northwood On-Site Manager	Cindy Hesselbirg
District Attorney	Straley & Robin, P.A.	John Vericker
District Engineer	Stantec, Inc.	Tonja Stewart

All cellular phones and pagers must be turned off while in the meeting room

The meeting will begin at **7:00 p.m.** Following the **Call to Order**, the public has the opportunity to comment on posted agenda items during the third section called **Audience Questions and Comments on Agenda Items**. Each individual is limited to **three (3) minutes** for such comment. The Board is not required to take action at this time, but will consider the comments presented as the agenda progresses. Following public comment, the meeting will proceed with the fourth section called **Vendor and Staff Reports**. This section will allow Vendors and District Engineer and Attorney to update Board on work and to present proposals. The fifth section is called **Business Items**. This section contains items for approval by the District Board of Supervisors that may require discussion, motions, and votes on an item-by-item basis. The sixth section is called **Consent Agenda**. The Consent Agenda section contains items that require the review and approval of the District Board of Supervisors as a normal course of business. The seventh section will be **Management Reports**. This section allows the District Manager and Staff to update the Board of Supervisors on any pending issues that are being researched for Board action. Occasionally, certain items for decision within this section are required by Florida Statute to be held as a Public Hearing. In the event of a Public Hearing, each member of the public will be permitted to provide one comment on the issue, prior to the Board of Supervisors' discussion, motion, and vote.

The eighth section is called **Supervisor Requests**. This is the section in which the Supervisors may request Staff to prepare certain items in an effort to meet the District's needs. The final section is called **Audience Questions, Comments and Discussion Forum**. This portion of the agenda is where individuals may comment on matters that concern the District. The Board of Supervisors or Staff is not obligated to provide a response until sufficient time for research or action is warranted.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (813) 397-5120, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1 (800) 955-8770, who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

Agendas can be reviewed by contacting the Manager's office at (813) 397-5120 at least seven days in advance of the scheduled meeting. Requests to place items on the agenda must be submitted in writing with an explanation to the District Manager at least fourteen (14) days prior to the date of the meeting.

Northwood Community Development District

Dear Board Members:

The Regular Meeting of the Board of Supervisors of the Northwood Community Development District will be held on **Monday, October 10, 2016 at 7:00 p.m.** at the Northwood Clubhouse, located at 27248 Big Sur Drive, Wesley Chapel, Florida, 33544. The agenda is included below.

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER

3. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS

4. VENDOR AND STAFF REPORTS

A. District Counsel

1. Proposed Suspension Policy & Incident Report Form Tab 01 Page 04

B. District Engineer

5. BUSINESS ITEMS

A. Review of Priority List & Maintenance and Asset Replacement Schedule Tab 02 Page 07

B. Discussion on LMP Landscape Proposals Tab 03 Page 10

C. Discussion on Aquatic Systems Lab Services & Basic Lake Assessment Agreement Tab 04 Page 15

D. General Matters of the District

6. CONSENT AGENDA

A. Consideration of Minutes of the Board of Supervisors Meeting September 12, 2016 Tab 05 Page 20

B. Consideration of Operations and Maintenance Expenditures October 2016 Tab 06 Page 25

C. Review of Financial Statements Month Ending August 31, 2016 Tab 07 Page 42

7. MANAGEMENT REPORTS

A. Staff Action Item List Tab 08 Page 52

B. District Manager

C. Field Manager's Reports Tab 09 Page 53

1. Community Inspection Reports

2. OLM Inspection Report

3. Aquatic's Report

4. Sheriff Report

5. Calendar – November 2016

8. SUPERVISOR REQUESTS

9. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM

10. ADJOURNMENT

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 397-5120.

Sincerely,

Debby Hukill
District Manager

Northwood Community Development District Recreational Amenities Suspension Policy

The Northwood Community Development District (the “**District**”) operates and maintains certain recreational amenities pursuant to its authority under section 190.012(2)(a), Florida Statutes. The District’s recreational amenities include but are not limited to a clubhouse, swimming pool, basketball court, tennis court, playground, and park (the “**District Amenities**”), and exist to provide recreational services and activities for its residents, guests and other users (“**User**”).

The District has established rules and/or policies (the “**Rules**”) governing the use of the District Amenities, which the District may amend from time to time. Users who violate the Rules may be subject to warnings and/or suspension of their rights to use the District Amenities, including immediate suspension by the District Manager (or the Manager’s designee) or District employees (together the “**District Representative**”). The District Representative shall record all violations of the Rules, including repeat violations, on written incident reports and shall include the date, time, name of the parties involved, and nature of the violation. The District Representative shall file such report with the District Manager within 24 hours of the incident. The District Manager shall maintain all records in accordance with public record laws.

In the event of an incident warranting immediate suspension for the failure or refusal to abide by the Rules, the District Representative shall ask the User to leave the District Amenities immediately, and shall call local law enforcement for assistance if the User fails to comply with the request.

In the case of an immediate suspension or a recommendation for suspension, the District’s governing Board of Supervisors (the “**Board**”) shall determine the appropriate period of the suspension at a regular meeting of the Board occurring at least seven (7) days after the date of hand delivery or mailing by U.S. Mail, First Class, of a written notice to the User, or if the User is a minor to their guardians. The written notice shall inform the User or the User’s guardians of the date, time and place of such meeting, and that the User or the User’s guardians shall be entitled to address the Board about the violation and suspension or recommended suspension. The Board will consider the nature of the conduct, the frequency of the violation(s), and other relevant information before making a decision on suspension of the User’s rights.

The suspended User may not use the District Amenities until the suspension expires. The District Representative may call local law enforcement to report that the suspended User is trespassing if that person attempts to use the District Amenities prior to the expiration of the suspension.

The District reserves all other remedies and rights it may have with respect to violations of the Rules, including but not limited to seeking restitution for damages.

Statutory Authority: Section 190.011(15), Florida Statutes.

Adopted: _____

Northwood Community Development District

Incident Report

Date of Incident: _____ **Time of Incident:** _____ (am/pm)

Party Involved: _____ **Sex:** Male/Female

Is this person 18 years or older? Yes/No

If not, name of Parent or Guardian: _____

Mailing Address: _____

Was local law enforcement called? Yes/No

Description of what happened (include location):

Names, phone numbers, and addresses of who witnessed the incident:

Immediately Suspended: Yes/No

If yes, the reason: _____

Recommendation: _____

Name of Staff Member writing this report: _____

Signature of Staff Member writing this report: _____

Date: _____



Northwood Community Development District

27248 Big Sur Drive, Wesley Chapel, FL 33544 (813) 991 - 1155

Person Filling out Incident Report: _____

Name/address/age (s) of people involved: _____

Date and Time of Incident: _____

If applicable name of Parent or Guardian (s): _____

Were authorities called to respond to this incident? Yes/No

If yes, Name of responding deputy and Report/case # _____

Description of what happened (include location): _____

Names, phone numbers, and addresses of who witnessed the incident: _____

**Were there injuries: if yes, please
describe:** _____

End results (privileges Suspended and for how long/Other Consequences) : _____

Name of Staff Member writing this report: _____

Signature of Staff Member writing this report: _____

Manager or Board Representative Approval: _____

Date: _____

Priority Maintenance List and Wish List for Northwood

WALL REPAIRS AND PAINT			Estimation Of Costs*
	1	at front entrance sign both sides and repaint to specs	\$4,500
	2	Cap repairs on wall and repaint (back end of community)	\$2,000
	3	Entire wall repair (caps/all rusting and monuments) paint including clubhouse Not including Park (staff would paint)	===== \$40,000
Ball Courts	4	Tennis and Basketball Court Resurfacing	\$8,000
Landscape Upgrade	5	Ongoing	within Budget
New Signage	6	Secondary Entrance Sign	\$18,000
	7	Decorative street signs	52000
Clubhouse	8	New Flooring	18000
	9	Furniture	5000
	10	Pool Furniture	8000
Other	11	Fountain at other end of Community	\$11,000
	12	landscape lighting and entry sign lighting Solar or	7500
	13	faux rock on columns or decorative concrete	not priced out
	14	LED Lights through out the community	not priced out but companies out their say we can save money

* all costs stated above have been taken from old proposals + 10% except for wall repairs and paint and those are from current proposal.

Preventative Maintenance and replacement Schedule Created October 2013

revised 10/3/2016

	Install Date	Actual Cost	Last Mnt. Or Repair date	Actual Cost or Staff	Last Clean Date	Actual Cost or Staff	Next Sched. Cleaning	Est. Cost	Next Sched. Mnt.	Est. Cost	Est. Replmt. Date	Est. Cost
Interior Clubhouse												
Carpet	Oct-11		Jul-16	staff	Jul-16	350	Oct-16	350		staff	Oct-16	15,000
Air Conditioner	Jul-09		Apr-16	175	Aug-16	staff	Nov-16	staff	Apr-16	175	Oct-26	20,000
Furniture	Oct-11			Staff	weekly	Staff	weekly	staff			Oct-16	20,000
Ice Machine	Jul-09	900	Oct. 14	300		staff	bi-month	staff			Oct-16	1,200
Fridge	Jul-09	1200			weekly	staff	weekly	staff			Jan-19	1,300
Small Appliances	Jul-09				weekly	Staff	weekly	staff			yrly	200
Plumbing	Jul-09		Aug-15	500	weekly	Staff	weekly	staff	Jun-16	500		
Computer	Oct-11	1000									Oct-15	1,000
large tv	Nov-11										Nov-18	1,000
AV System	Jul-09		Jun-12								Jun-15	5,000
				staff and vendor							as needed	
Interior Painting	Jul-15	500	Jul-15	vendor		500			Mar-15	200		
Alarm System ***	Oct-11		Jun-14								Jun-15	
Toilets and bathroom fixtures	Jul-09				weekly	Staff	weekly	staff				
windows	Jul-09											
	Oct-13											
doors	Oct-14											
Rental Furniture	Jul-09		Sep-16	300	weekly	Staff	weekly	staff	Sep-16	500	Jan-17	1,400
Exterior Clubhouse												
Roof	Jul-09		Oct-13								Oct-26	22,000
Exterior Paint	Jun-11	45000	Jun-16	war-renty			May-27	yrly	Jul-05	10,000	Jun-17	40,000
Stucko											with paint	
Window Door	Jul-09											
Clubhouse Sidewalk	Jul-09				weekly	Staff	weekly	staff			Jul-24	7,000
Parking Lot	Mar-15				weekly	Staff	weekly	staff			Mar-17	3,000
Tennis Court												
Tennis Fencing			Apr-12	3,000	weekly	Staff	weekly	staff			Apr-15	3,000
Tennis Net			Mar-12	2,800							Mar-20	3,500
Tennis Lights			Apr-12	600							Apr-16	720
			Feb-15	tbd							Feb-16	
BasketBall Court												
Lighting			Apr-12	3,000	weekly	Staff	weekly	staff			Apr-16	
			Feb-15	tbd							Feb-16	
Backboard and Hoops	Jun-15										Jun-15	800
Benches and cans	Jan-10	2000			weekly	Staff	weekly	staff			Jan-20	2,400
Security systems												
Access System ***	Oct-09		Oct-13								Oct-19	
Cameras	Oct-09		Oct-13								Oct-19	
Gates	Oct-09		Jan-15	800							Jun-15	800
Pool and Cabana												
Pool Surface	Jan-09	15000			weekly	Staff	weekly	staff			Jan-16	17,500
Pool Tiles	Jan-09		Dec-14		weekly	Staff	weekly	staff	Dec-15			
Pavers	Jan-09	15000	Dec-14	3,500	weekly	Staff	weekly	staff	Dec-15	2,200	Jan-24	22,000
Filtration System	Jan-94		Sep-14	5,000	weekly	Staff	weekly	staff	Sep-15	5,000		
Safety Equipment	Jun-14	700			weekly	Staff	weekly	staff			Jun-16	800
Furniture	Jun-14	13000			weekly	Staff	weekly	staff				
Water Fountains	Jun-94		Nov-14	800	weekly	Staff	weekly	staff	Nov-14	800	Nov-14	800
Outside Bathrooms	Jun-09		Sep-14	400	weekly	Staff	weekly	staff	Sep-14	400		
Pool Lighting			Feb-15	tba					Jun-15	tba		
Pool Lift	Mar-13	7000	Mar-14	400	weekly	Staff	weekly	staff	Apr-15	440	Mar-18	8,400
Plumbing												
Electric												
Park												
Play Equipment	Various	30000			weekly	Staff	weekly	staff			Jan-19	30,000
Mulch	Contracted											
Benches/Tables					weekly	Staff	weekly	staff			Jan-16	3,500
Roof	Sep-13											
Bathroom	Sep-13				weekly	Staff	weekly	staff				
Stucco	Sep-13											
Exterior Painting	Sep-13										Incl. in Above	
Interior Painting	Sep-13											
Security System ***	Sep-13											
Plumbing	Sep-13											
Electric	Sep-13											

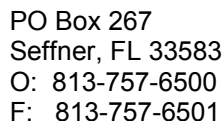
addition

[illegible]

- * Warranty that is over

**** Unde3r Warranty**

*** Has maintenance contract



Estimate

Submitted To:

Northwood CDD
c/o Meritus
2005 Pan Am Cir.
Suite 120
Tampa, FL 33607

Northwood CDD

Date	8/30/2016
Estimate #	34105
LMP REPRESENTATIVE	
SMS	
PO #	
Work Order #	

[illegible]

TERMS AND CONDITIONS:

TOTAL	\$2,500.00
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LMP reserves the right to withdraw this proposal if not accepted within 30 days of the date listed above. Any alteration or deviation to scope of work involving additional costs must be agreed upon in writing as a separate proposal or change order to this proposal. Periodic invoices may be submitted if job is substantial in nature with final invoice being submitted at completion of project. Any work performed requiring more than 5 days to complete is subject to progressive payments as portions of the work are completed. No finance charge will be imposed if the total of said work is paid in full within 30 days of invoice date. If not paid in full within 30 days, then customer is subject to finance charges on the balance of the work from the invoice date at a rate of 1.5% per month until paid. LMP shall have the right to stop work under this contract until all outstanding amounts including finance charges are paid in full. Payments will be applied to the oldest invoices.

ACCEPTANCE OF PROPOSAL: The above prices, scope of work and terms and conditions are hereby satisfactorily agreed upon. LMP, Inc. has been authorized to perform the work as outlined and payment will be made as outlined above. The above pricing does not include any unforeseen modifications to the said irrigation system that could not be reasonably accounted for prior to job start. All plant material carries a one (1) year warranty provided LMP, Inc. is performing landscape maintenance services to the area installed or enhanced at the time of installation. If not, then there is no warranty on the plant material.

OWNER / AGENT

Estimate

Submitted To:

Northwood CDD
c/o Meritus
2005 Pan Am Cir.
Suite 120
Tampa, FL 33607

Northwood CDD

Date	8/30/2016
Estimate #	34109
LMP REPRESENTATIVE	
SMS	
PO #	
Work Order #	

ITEM	DESCRIPTION	QTY	COST	TOTAL
Cleanup	Remove existing mulch 10" layer abd dispose	1	150.00	150.00
Annuals & Soil	Add top soil 6 yards 3 to each bed	6	66.88	401.28
Enhancements	Crape Mrytles 3 each bed, 30 gal	6	307.63	1,845.78
Enhancements	3 gal arbuticola -21 to each bed	42	13.75	577.50
Enhancements	3 gal Dwarf allamanda -30 to each bed	60	15.00	900.00
Mulch	6 yards mini nuggets -3 yards to each bed	6	39.00	234.00

TERMS AND CONDITIONS:

TOTAL	\$4,108.56
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LMP reserves the right to withdraw this proposal if not accepted within 30 days of the date listed above. Any alteration or deviation to scope of work involving additional costs must be agreed upon in writing as a separate proposal or change order to this proposal. Periodic invoices may be submitted if job is substantial in nature with final invoice being submitted at completion of project. Any work performed requiring more than 5 days to complete is subject to progressive payments as portions of the work are completed. No finance charge will be imposed if the total of said work is paid in full within 30 days of invoice date. If not paid in full within 30 days, then customer is subject to finance charges on the balance of the work from the invoice date at a rate of 1.5% per month until paid. LMP shall have the right to stop work under this contract until all outstanding amounts including finance charges are paid in full. Payments will be applied to the oldest invoices.

ACCEPTANCE OF PROPOSAL: The above prices, scope of work and terms and conditions are hereby satisfactorily agreed upon. LMP, Inc. has been authorized to perform the work as outlined and payment will be made as outlined above. The above pricing does not include any unforeseen modifications to the said irrigation system that could not be reasonably accounted for prior to job start. All plant material carries a one (1) year warranty provided LMP, Inc. is performing landscape maintenance services to the area installed or enhanced at the time of installation. If not, then there is no warranty on the plant material.

OWNER / AGENT









**Aquatic
Systems, Inc.**
Lake & Wetland
Management Services



Vertex
Water Features
Lake Aeration Systems
& Floating Fountains

October 3, 2016

Ms. Cindy Hesselbirg
Northwood CDD
27248 Big Sur Drive
Wesley Chapel, Florida 33544

VIA EMAIL: cindy.hesselbirg@merituscorp.com

Dear Cindy:

As requested, please find enclosed a *Lab Services & Basic Lake Assessment Agreement* for **Northwood CDD**.

Please sign the contract and return to us as soon as possible, so we may schedule your program.

If you have any further questions, concerns, or if there is any way I can be of assistance, do not hesitate to call.

We look forward to serving **Northwood CDD**!

Sincerely,

Douglas Agnew
Senior Consultant
DA/lms

CORPORATE OFFICE
2100 NW 33rd Street, Pompano Beach, FL 33069
1-800-432-4302 • Fax: 954-977-7877

STATEWIDE LOCAL OFFICES
Fort Myers • Fort Pierce • Jacksonville • Miami • Pompano Beach
Sanford • Sarasota • St. Petersburg • Sun City • Wesley Chapel • Winter Garden

Aquatic Systems, Inc.

Lake & Wetland Management Services

Everything a Lake Should Be

2100 NW 33rd Street, Pompano Beach, FL 33069

Telephone: 1-800-432-4302 Fax: 954-977-7877

www.aquaticsystems.com

This Agreement made the date set forth below, by and between Aquatic Systems, Inc., a Florida Corporation, hereinafter called "ASI", and

Ms. Cindy Hesselbirg

Northwood CDD

27248 Big Sur Drive

Wesley Chapel, Florida 33544

(813) 991-1155

cindy.hesselbirg@merituscorp.com

Lab Services & Basic Lake Assessment Agreement

#0679-9

Start Date: _____

Date of proposal: October 3, 2016 JET-AO-9J

We are pleased to quote special pricing as follows:

Area(s): Ponds #4, #5, #6, #7 & #8 (4.19 Acres)

Equipment: YSI Reader, Secchi Disc and ASI Water Sample Bottles

Quantity

- | | |
|----------|---|
| 4 | <u>Lab Services: Ponds #4, #5, #6 & #8</u>
Alum Jar Test: Includes 4 Total Phosphorus Tests, 2 Turbidity Tests, 10pH Tests and 1 Alkalinity Test. |
| 7 | <u>Basic Lake Assessment: Ponds #4, #5, #6, #7 & #8</u>
DO Profile, Temp Profile, Secchi Disc Depth, (1) Total Phosphorus
Note: Two sample locations at sites #4 & #7 |

Total Balance Due Upon Receipt \$2,808.00

Terms & Conditions of Lab Services & Basic Lake Assessment Agreement

1. If CUSTOMER requires ASI to enroll in any special third-party compliance programs invoicing or payment plans that charge ASI, those charges will be invoiced back to CUSTOMER.
2. CUSTOMER agrees that the services to be provided are for the benefit of CUSTOMER regardless of whether the CUSTOMER has direct legal ownership of the water areas specified. In the event that CUSTOMER does not directly own the areas where services are to be provided, CUSTOMER warrants and represents that he has control of these areas to the extent that he may authorize the specified services and agrees to hold ASI harmless for the consequences of such services not arising out of ASI sole negligence.
3. It is the CUSTOMER'S responsibility to inform ASI of any and all work areas that are required mitigation sites in which desirable plants have been or are to be installed. CUSTOMER agrees to provide ASI with copies of mitigation permits, site plans, plant species, etc. relating to contracted work areas. ASI assumes no responsibility for damage to desirable plants where CUSTOMER has failed to disclose such information to ASI.
4. Neither party shall be responsible in damages, penalties or otherwise for any failure or delay in the performance of any of its obligations hereunder caused by strikes, riots, war, acts of God, accidents, governmental order and regulations, curtailment or failure to obtain sufficient material or other cause (whether or not of the same class or kind as those set forth above) beyond its reasonable control and which, by the exercise of due diligence, it is unable to overcome. Should Aquatic System's, Inc. be prohibited, restricted or

otherwise prevented from rendering specified services by any of the conditions, **Aquatic Systems, Inc.** shall notify CUSTOMER of said condition and of the excess direct costs arising therefrom. CUSTOMER shall have thirty (30) days after receipt of said notice to terminate this Agreement by so notifying **Aquatic Systems, Inc.** in writing.

5. Water use restrictions after treatment are not often required. When restrictions are required, **ASI** will post signs and notify CUSTOMER. It is the CUSTOMER'S responsibility to maintain the posted signs throughout the required period. **ASI** does not assume any liability for failure by any party to be notified of, or to observe, the above regulations.
6. **Aquatic Systems, Inc.**, at its expense, shall maintain the following insurance coverages: Workman's Compensation (statutory limits), General Liability, Property Damage, Products and Completed Operations Liability, and Automobile Liability.
7. **Aquatic Systems, Inc.**, agrees to hold CUSTOMER harmless from any loss, damage or claims arising out of the sole negligence of Aquatic Systems, Inc.; however, **Aquatic Systems, Inc.**, shall in no event be liable to CUSTOMER, or others, for indirect, special or consequential damages resulting from any cause whatsoever.
8. *Carp Containment Barrier(s)*: **ASI** is not responsible under any circumstances for flooding or water damage from fouled water level control structures resulting from **ASI** installing Carp Containment Barriers on the structures.
9. This Agreement constitutes the entire agreement of the parties hereto and no oral or written alterations or modifications of the terms contained herein shall be valid unless made in writing and accepted by an authorized representative of both **Aquatic Systems, Inc.** and the CUSTOMER.
10. In consideration of **ASI'S** providing services and/or products, the CUSTOMER agrees to pay its monthly invoice/statement within 30 days of the invoice/statement date. All amounts remaining due and owing 30 days after billing by SELLER shall bear interest at the rate of 1.5% per month until paid in full.
11. In the event legal action is instituted to enforce this Agreement or any portion hereof, the prevailing party shall be entitled to an award of reasonable attorney's fees, in addition to court and other costs, including, but without limitation, fees and costs in conjunction with any proceeding before any appellate tribunal. This Agreement and its Terms and Conditions are entered into in Broward County Florida, which the parties agree is the place of payment and the situs jurisdiction in the event of dispute.

<p>Please provide the legal name and address of the owner of the property where the contracted work will be completed. Sign and print your name.</p> <p>The information below will be used to file a Notice to Owner (NTO) of the property. This formal notice is a standard procedure and explains that the owner is responsible for payment of the contracted services. If the Aquatic Systems, Inc. invoice is not paid within 60 days from the completion of the work a lien may be filed against the owner of the property.</p>			
Property Owner(s):			
Owner Address:			
Owner Phone #:			
Aquatic Systems, Inc.	Date	Authorized Customer's Signature	Title
		Print Name	Date
		Print Company Name	



Northwood CDD

Wesley Chapel, FL

1-800-432-4302



NORTHWOOD COMMUNITY DEVELOPMENT DISTRICT

September 12, 2016 Minutes of Regular Meeting

Minutes of the Board of Supervisors Regular Meeting

The Regular Meeting of the Board of Supervisors for Northwood Community Development District was held on **Monday, September 12, 2016 at 7:00 p.m.**, at the Northwood Clubhouse located at 27248 Big Sur Drive, Wesley Chapel, Florida 33544.

1. PLEDGE OF ALLEGIANCE

Wesley Chapel Cadet Civil Air Patrol Color Guard led the Pledge of Allegiance.

2. CALL TO ORDER

Ms. Chamberlain called the Regular Meeting and Public Hearing of the Board of Supervisors of the Northwood Community Development District to order on **Monday, September 12, 2016 at 7:00 p.m.**

Board Members Present and Constituting a Quorum at the onset of the meeting:

Andy Mendenhall	Chairman
Eric DaGama	Vice Chairman
Karen Uhlig	Supervisor
Jeff Bryson	Supervisor
Burnis Kilpatrick	Supervisor

Staff Members Present:

Nicole Chamberlain	Meritus
Cindy Hesselbirg	On-Site Personnel
Tonja Stewart	District Engineer

Several Audience Members Were Present

3. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS

There was a question from the audience about the meeting minutes. The same audience member asked if the District Engineer would be attending the meeting.

4. VENDOR AND STAFF REPORTS

A. District Counsel

B. District Engineer

The District Engineer Report occurred directly following the Staff Action List in Management Reports during the meeting.

Tonja Stewart discussed getting a second proposal from Cornerstone because Triad, the original company that proposed to do the work, is not responding to e-mails or phone calls. Ms. Stewart reports that Cornerstone is open to the idea but needs more time to finish their proposal.

Ms. Stewart also went over the three proposals she received for the underdrain system. The Board asked questions about the companies that made proposals and the work itself. Ms. Stewart went over her experience with Site Masters and explained what the work will encompass.

MOTION TO:	Move forward with the proposal by Site Masters.
MADE BY:	Supervisor Mendenhall
SECONDED BY:	Supervisor Bryson
DISCUSSION:	Tonja Stewart will give the Board additional information about the scope of the work.
RESULT:	Called to Vote: Motion PASSED 4/1 – Supervisor DaGama Opposed

Ms. Stewart continued to clarify the location and maintenance of the underdrain after an audience question.

Tonja Stewart also went over the proposals for the vegetation cleaning. The Board asked for clarification on some details of the cleaning, including the time of year when the cleaning would occur. The Board decided to table this discussion until the area dries out and LMP submits a proposal.

5. BUSINESS ITEMS

A. Proposals for Round-a-bout

Ms. Hesselbirg went over the proposals she received for the work on the Round-a-bout. The Board discussed possibly using stamped concrete instead of pavers because of the ongoing maintenance costs associated with pavers. The Board continued to discuss the aesthetics of using pavers as compared to stamped concrete, including color and including a space for an American flag in one of them. The Board further discussed weeds and landscaping in and around the Round-a-bouts, as well as the county's responsibility for the road.

MOTION TO:	Approve Motion to Obtain Proposals for Stamped Concrete for the Round-a-bout
MADE BY:	Supervisor Mendenhall
SECONDED BY:	Supervisor Uhlig
DISCUSSION:	Other areas of the community need more work.
RESULT:	Called to Vote: Motion Failed 2/3 – Supervisors Bryson, DaGama, and Kilpatrick Opposed

C. General Matters of the District

6. CONSENT AGENDA

A. Consideration of Minutes of the Board of Supervisors Meeting August 8, 2016

B. Consideration of Operations and Maintenance Expenditures September 2016

C. Review of Financial Statements Month Ending July 31, 2016

The Board reviewed the Consent Agenda items.

MOTION TO: Approve Consent Agenda Items A-C.
MADE BY: Supervisor Kilpatrick
SECONDED BY: Supervisor Mendenhall
DISCUSSION: None Further
RESULT: Called to Vote: Motion PASSED
5/0 - Motion Passed Unanimously

7. MANGAGEMENT REPORTS

A. Staff Action Item List

The Board discussed a particular tree that is affecting a TECO light pole. The Board discussed the CDD's responsibility and would like to ask TECO about trimming the tree or moving the light pole.

B. District Manager

Ms. Chamberlain reported that Arbor Woods would like to hold their meetings in the clubhouse quarterly. The Board discussed the proposal and rental fees.

MOTION TO: Approve Arbor Woods holding quarterly meetings in the clubhouse for no charge.
MADE BY: Supervisor Bryson
SECONDED BY: Supervisor Mendenhall
DISCUSSION: None Further
RESULT: Called to Vote: Motion PASSED
3/2 – Supervisors DaGama and Uhlig Opposed

C. Field Manager's Report

Ms. Hesselbirg said an estimate from LMP was left out of the memo. The estimate is in response to a manager's request for landscaping to clean up and enhance areas where pine trees were removed. The Board discussed the proposal and landscaping budget.

MOTION TO: Move forward with the proposal in one of the three specified areas, contingent on the removal of the stumps being included in the proposed cost.
MADE BY: Supervisor Mendenhall
SECONDED BY: Supervisor DaGama
DISCUSSION: Ms. Hesselbirg will choose the best area of the three.
RESULT: Called to Vote: Motion PASSED
5/0 – Motion Passed Unanimously

The Board and Ms. Hesselbirg discussed cleaning signs in the community and maintaining some of the rose bushes. The Board also discussed prioritizing items for meetings.

1. Community's Inspection Report
2. OLM Inspection Report
3. Aquatics Report
4. Sheriff's Report
5. Calendar – October 2016

8. SUPERVISOR REQUESTS

Supervisor Uhlig: Can we talk about the meet and greet?

MOTION TO:	Approve a workshop meeting on Oct. 24 th at 7:00pm to meet and greet the candidates running for the Board.
MADE BY:	Supervisor Mendenhall
SECONDED BY:	Supervisor Bryson
DISCUSSION:	Refreshments should be provided at the meeting.
RESULT:	Called to Vote: Motion PASSED 5/0 – Motion Passed Unanimously

9. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM

One resident brought up that at the end of the wall at the turn-around, kids are cutting through the wall and going onto homeowners' lawns.

Another resident made a suggestion about the walls and greenery. She also discussed landscaping in front of the community sign.

There was also a question about the access keys not working previously because the system was struck by lightning; the access key system has been repaired and is working now.

A resident asked about when the lights will be fixed; they will be repaired the day following the meeting.

A final resident asked a question about an HOA matter; the difference between the CDD and HOA was explained.

10. ADJOURNMENT

MOTION TO:	Adjourn.
MADE BY:	Supervisor Mendenhall
SECONDED BY:	Supervisor DaGama
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 5/0 - Motion Passed Unanimously

*Please note the entire meeting is available on disc.

*These minutes were done in a summary format.

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on _____.

Signature

Printed Name

Title:

☐ Chair

☐ Vice Chair

Signature

Printed Name

Title:

☐ Secretary

☐ Assistant Secretary

Recorded by Records Administrator

Signature

Date

Official District Seal

Northwood Community Development District Summary of Operations and Maintenance Invoices

Vendor	Invoice/Account Number	Amount	Vendor Total	Monthly Budget	Comments/Description
Monthly Contract					
Aquatic Systems	350162	\$ 1,225.00			Lake & Wetland Services - September
Monthly Contract Sub-Total		\$ 1,225.00			

Variable Contract					
Stantec	1094375	\$ 961.25			Professional Services - thru 08/26/16 - General
Straley Robin Vericker	13557	1,180.00			Professional Services - thru 08/15/16 - General
Variable Contract Sub-Total		\$ 2,141.25			

Utilities					
Frontier Communication	813-991-1155-072408-5 081316	\$ 222.92			Phone Service - thru 09/12/16
Pasco County Utilities Services Branch	0518910 082616	36.22			Water Service - thru 08/11/16
Pasco County Utilities Services Branch	7857455	801.94	\$ 838.16		Water Service - thru 08/11/16
Progressive Waste Solutions	3335590	5,359.50			Waste Service - September
Tampa Electric	1461 1924200 082216	32.40			Electric Service - thru 08/19/16
Tampa Electric	2198 0069580 083116	4,930.00	\$ 4,962.40		Electric Service - thru 08/31/16
Utilities Sub-Total		\$ 11,382.98			

Regular Services					
Supervisor: Andy Mendenhall	AM091216	\$ 200.00			Supervisor Fee - 09/12/16
Supervisor: Burnis Kilpatrick	BK091216	200.00			Supervisor Fee - 09/12/16
Supervisor: Elvis DaGama	ED091216	200.00			Supervisor Fee - 09/12/16
Supervisor: Karen Uhlig	KU091216	200.00			Supervisor Fee - 09/12/16

Northwood Community Development District Summary of Operations and Maintenance Invoices

Vendor	Invoice/Account Number	Amount	Vendor Total	Monthly Budget	Comments/Description
Supervisor: William Bryson	WB091216	200.00	\$ 1,000.00		Supervisor Fee - 09/12/16
Regular Services Sub-Total		\$ 1,000.00			
Additional Services					
Landscape Maintenance Professionals	112280	\$ 2,500.00			Remove 2 Oaks - 08/23/16
Spearem Enterprises	2255	405.00			Installed Gate Closer - 09/08/16
Additional Services Sub-Total		\$ 2,905.00			
TOTAL:		\$ 18,654.23			

Approved (with any necessary revisions noted):

Signature

Printed Name

Title (check one):

☐ Chairman ☐ Vice Chairman ☐ Assistant Secretary



Aquatic Systems, Inc.

LAKE & WETLAND MANAGEMENT SERVICES

2100 NW 33rd Street Pompano Beach, FL 33069

1-800-432-4302 - Fax (954) 977-7877

Invoice

INVOICE DATE: 9/1/2016

INVOICE NUMBER: 0000350162

CUSTOMER NUMBER: 0063290

PO NUMBER:

PAYMENT TERMS: Net 30

Northwood CDD
C/O Meritus Districts
5680 W Cypress St Suite A
Tampa, FL 33607

QTY ORD	ITEM DESCRIPTION	U/M	UNIT PRICE	EXT PRICE
1	Monthly Lake and Wetland Services - September		1,225.00	1,225.00

*Lake Maintenance
Monthly
9-14-16*

SALES TAX: (0.0%) \$0.00

LESS PAYMENT: \$0.00

TOTAL DUE: \$1,225.00

A 1.5% FINANCE CHARGE IS ADDED TO BALANCES 31 OR MORE DAYS PAST DUE

PLEASE RETURN THIS PORTION WITH PAYMENT.
MAKE CHECKS PAYABLE TO: **Aquatic Systems, Inc.**

- ☐ Address Changes (Note on Back of this Slip)
Please include contact name and phone number

DATE: 9/1/2016

INVOICE NUMBER: 0000350162

CUSTOMER NUMBER: 0063290

TOTAL AMOUNT DUE: \$1,225.00

Aquatic Systems, Inc.
2100 NW 33rd Street
Pompano Beach, FL 33069

AMOUNT PAID:

THANK YOU FOR YOUR BUSINESS!

Approved 9/26/2016 by dthomas



INVOICE

Page 1 of 1

Invoice Number 1094375
Invoice Date September 1, 2016
Purchase Order 215600254
Customer Number 83333
Project Number 215600254

Bill To

Northwood CDD
Debby Hukill
c/o Meritus Districts
2005 Pan Am Circle Drive Suite 120
Tampa FL 33607
United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
13980 Collections Center Drive
Chicago IL 60693
United States

Project 05312-CDD-002 - Northwood CDD

Project Manager

Stewart, Tonja L

For Period Ending

August 26, 2016

Current Invoice Total (USD)

961.25

Prepare for and attend August CDD meeting; Solicit proposal for underdrain installation along wall

Top Task**216****2016 General Consulting****Professional Services**

Category/Employee	Current Hours	Rate	Current Amount
Nurse, Vanessa M	3.75	63.00	236.25
Stewart, Tonja L	5.00	145.00	725.00
Subtotal Professional Services	8.75		961.25

Top Task Subtotal

2016 General Consulting

961.25

Total Fees & Disbursements

961.25

INVOICE TOTAL (USD)**961.25****Due on Receipt**

Robert Ull
District Engineer
9-14-16

Approved 9/26/2016 by dthomas

Straley Robin Vericker

1510 W. Cleveland Street

Tampa, FL 33606

Telephone (813) 223-9400 * Facsimile (813) 223-5043

Federal Tax Id. - 20-1778458

Northwood Community Development District

c/o MERITUS DISTRICTS

2005 PAN AM CIRCLE, SUITE 120

TAMPA, FL 33607

August 22, 2016

Client: 001026

Matter: 000001

Invoice #: 13557

Page: 1

RE: General Matters

For Professional Services Rendered Through August 15, 2016

NA 7/20/2016
51400 3107
\$1,180

SERVICES

Date	Person	Description of Services	Hours
7/18/2016	LH	FINALIZE QUARTERLY REPORT; PREPARE EMAIL TO DISSEMINATION AGENT TRANSMITTING SAME FOR PERIOD ENDING JUNE 30, 2016.	0.2
7/19/2016	JMV	REVIEW EMAIL FROM T. FARLOW RE: CDD RESOLUTIONS; DRAFT EMAIL TO T. FARLOW.	0.3
7/19/2016	LH	EMAILS FROM AND TO T. FARLOW RE RESOLUTIONS ADOPTING THE BUDGET AND LEVYING ASSESSMENTS; OFFICE CONFERENCE WITH J. VERICKER RE SAME; TELEPHONE CONFERENCE WITH T. FARLOW RE SAME; PREPARE EMAIL TO J. PALEVEDA RE MAILED NOTICE LETTERS RE BUDGET INCREASES/ASSESSMENTS.	0.3
7/22/2016	JMV	PREPARE RESOLUTIONS FOR CDD BOARD MEETING.	0.6
7/22/2016	LH	EMAILS TO AND FROM T. FARLOW RE RESOLUTIONS FOR BUDGET ADOPTION AND LEVYING O&M ASSESSMENTS; PREPARE DRAFT RESOLUTION ADOPTING BUDGET AND DRAFT RESOLUTION LEVYING ASSESSMENTS; PREPARE EMAIL TO T. FARLOW TRANSMITTING RESOLUTIONS.	1.4
7/29/2016	VKB	DRAFT RECREATIONAL AMENITY SUSPENSION POLICY.	0.8
8/3/2016	JMV	REVIEW EMAIL FROM T. FARLOW; REVIEW REQUEST FOR LIEN RELEASE; DRAFT EMAIL TO T. FARLOW.	0.3

all
District Counsel

August 22, 2016
 Client: 001026
 Matter: 000001
 Invoice #: 13557

Page: 2

SERVICES

Date	Person	Description of Services	Hours	
8/3/2016	LH	REVIEW FILES AND EMAILS RE AUDITOR REQUEST LETTER NEVER RECEIVED FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2015; REVIEW JLAC AUDITOR GENERAL WEBSITE RE STATUS OF FILING OF AUDIT REPORT RE SAME; OFFICE CONFERENCE WITH J. VERICKER RE SAME.	0.3	
8/4/2016	VKB	REVIEW AGENDA PACKET; TELECONFERENCE WITH D. HUKILL RE: BOARD MEETING AND NOTICE OF PUBLIC HEARING ON O/M BUDGET.	0.6	
8/8/2016	LH	REVIEW EMAILS AND FILES RE STATUS OF RESPONSE TO JOEL CHANDLER'S PUBLIC RECORDS REQUEST; PREPARE EMAIL TO D. HUKILL RE SAME.	0.2	
8/11/2016	LH	REVIEW EMAIL FROM T. FARLOW RE RESPONDING TO PUBLIC RECORDS REQUEST BY J. CHANDLER; OFFICE CONFERENCE WITH J. VERICKER AND V. BABBAR RE SAME; PREPARE EMAIL TO T. FARLOW WITH INFORMATION ON RESPONDING TO THE REQUEST.	0.2	
8/12/2016	LH	REVIEW EMAIL FROM T. FARLOW RESPONDING TO PUBLIC RECORDS REQUEST FROM J. CHANDLER; UPDATE FILE RE REQUEST COMPLETED.	0.2	
8/14/2016	LH	REVIEW FILE RE STATUS OF PUBLIC RECORDS REQUEST RELATING TO SUPPLIES BY FLORIDA.CDD.SURVEY GROUP; PREPARE EMAIL TO W. MORALES RE SAME.	0.2	
8/15/2016	VKB	REVIEW LEGAL NOTICE FROM DIVISION OF RETIREMENT; FOLLOW UP WITH DISTRICT MANAGER RE: DISTRICT EMPLOYEES; PREPARE RESPONSE RE: SAME.	0.2	
Total Professional Services			5.8	\$1,180.00

PERSON RECAP

Person		Hours	Amount
JMV	John M. Vericker	1.2	\$330.00
VKB	Vivek K. Babbar	1.6	\$400.00
LH	Lynn Hoodless	3.0	\$450.00

August 22, 2016
Client: 001026
Matter: 000001
Invoice #: 13557

Page: 3

Total Services	\$1,180.00	
Total Disbursements	\$0.00	
Total Current Charges		\$1,180.00

PAY THIS AMOUNT	\$1,180.00
------------------------	-------------------

Please Include Invoice Number on all Correspondence

32
Facility Phone
Internet Service

CURRENT BILLING SUMMARY

Local Service from 08/13/16 to 09/12/16

Qty Description	813/991-1155.0	Charge
Basic Charges		
Frontier Solutions for Business - 2 Year Term		87.00
Access Recovery Chrg-Bus		1.62
Federal Subscriber Line Charge - Bus		6.50
Federal Excise Tax		.25
Federal USF Recovery Charge		1.45
FCA Long Distance - Federal USF Surcharge		1.79
FL State Communications Services Tax		4.84
FL State Gross Receipts Tax		2.48
County Communications Services Tax		2.41
FL Telecommunications Relay Service		.12
Pasco County 911 Surcharge		.40
Total Basic Charges		108.86
Non Basic Charges		
FiOS 25/25 2Yr - Bus		99.99
Security & Backup Bundle 25GB		10.49
Other Charges-Detailed Below		-29.00
Partial Month Charges-Detailed Below		-50.00
Broadcast TV Surcharge		1.99
FL Video Communications Service Tax		.10
FL State Communications Services Tax		-1.42
FL State Gross Receipts Tax		-.68
County Communications Services Tax		-.71
County Video Communications Services Tax		.05
County Sales Tax		.10
FL State Sales Tax		.63
Total Non Basic Charges		31.54
Video		
FiOS TV Custom HD - Publi		64.99
3 HD Set Top Box		35.97
Partial Month Charges-Detailed Below		-25.00
FCC Regulatory Recovery Fee		.08
FL Video Communications Service Tax		1.97
FL State Gross Receipts Tax		1.01
County Video Communications Services Tax		.98
County Sales Tax		.36
FL State Sales Tax		2.16
Total Video		82.52

TOTAL 222.92

** ACCOUNT ACTIVITY **

Qty Description	Order Number	Effective Dates	
Solutions Bundle Discount	AUTOCH	8/13	-22.00
Bundle Discount	AUTOCH	8/13	-7.00
813/991-1155		Subtotal	-29.00
Partial Month Charges			
FiOS Video Discount 99 MO	PROMOTION	8/13 9/12	-25.00
FiOS Internet Bus 99 MO	PROMOTION	8/13 9/12	-30.00
HSI Discount 24 MO	PROMOTION	8/13 9/12	-20.00
813/991-1155		Subtotal	-75.00
	Subtotal		-104.00

CIRCUIT ID DETAIL

10/KQXA/470055/ /VZFL

Caller Summary Report

	Calls	Minutes	Amount
Main Number	1		.00
***Customer Summary	1		.00

CUSTOMER TALK

If your bill reflects that you owe a Balance Forward, you must make a payment immediately in order to avoid collection activities. You must pay a minimum of \$222.92 by your due date to avoid disconnection of your local service. All other charges should be paid by your due date to keep your account current.

Your current Frontier service includes promotional pricing discounts or credits. At the end of the promotional period, the discounts or credits will be removed. If you have questions, please call Customer Service.

Local Franchise Authority - FIOS TV
Pasco County, West Pasco Government Center, Suite 340, 8731 Citizens Drive, New Port Richey, FL 34654, 1-727-847-2411
Your FCC Community ID is: FL1308

If you have a question or concern about closed captioning on any program, please call Frontier at 1-877-462-6606. You can also send written correspondence by fax to 1-304-344-0435, by email to Video.Closed.Caption@ftr.com, or by mail to Frontier, 1500 MacCorkle Avenue, Charleston, WV 25396, Attn: Anthony Kasey, Manager.

Frontier Communications and its affiliates (collectively "Frontier") would like to offer you products and services that best meet your needs by using information about services you have already purchased from Frontier. To do this, Frontier may use your customer proprietary network information (CPNI), which includes your current services, how you use them, and the related billing of those services to determine which new products or services might best meet your needs. Protecting the confidentiality of your CPNI is your right and our duty under federal law.

You may choose not to allow us to use your CPNI to offer you additional products or services, such as, long distance, High-Speed Internet, or bundled packages. If Frontier's use of your customer information for this purpose is acceptable to you, you do not need to take any action. Your consent to Frontier's use of your CPNI will be inferred after thirty (30) days. If you wish to restrict Frontier's use of your CPNI, you may call 1-877-213-1556 or visit www.frontier.com/cpni.

Even if you consent to Frontier's use of your CPNI, as described above, you can change your mind at any time and contact customer service to make that change. Any restriction of Frontier's use of your CPNI will stay in effect until you notify us otherwise. If you choose to restrict access to your CPNI, your service will not be affected - you will continue to receive the same high quality services from Frontier. You should know that restricting Frontier's use of your CPNI will not eliminate all of our marketing contacts with you. You may still receive marketing contacts that are not based on your restricted CPNI. Frontier takes the privacy of customer information seriously and appreciates the opportunity to provide high quality communications services to you.



UTILITIES SERVICES BRANCH
CUSTOMER INFORMATION &
SERVICE DEPT.
P.O. BOX 2139
NEW PORT RICHEY, FL 34656-2139

LAND O' LAKES
NEW PORT RICHEY
DADE CITY

(813) 235-6012
(727) 847-8131
(352) 521-4285



utilcustserv@pascocountyfl.net

174 1 1

NORTHWOOD CDD

Service Address: **1406 CALADESI DR**

Bill Number: 7862610

Billing Date: 8/26/2016

Billing Period: 7/11/2016 to 8/11/2016

Account #	Customer #
0518910	01307961
Please use the 15-digit number below when making a payment through your bank	
051891001307961	

Service	Meter #	Previous		Current		# of Days	Consumption in thousands
		Date	Read	Date	Read		
Water	08200645	7/11/2016	9	8/11/2016	9	31	0

Usage History

Water

August 2016	0
July 2016	0
June 2016	0
May 2016	1
April 2016	0
March 2016	1
February 2016	0
January 2016	0
December 2015	0
November 2015	0
October 2015	0
September 2015	0

Transactions

Payment 8/11/2016	-85.29CR
Previous Bill	85.29
Balance Forward	0.00
Current Transactions	
Water	
Water Base Charge	7.83
Sewer	
Sewer Base Charge	17.34
Reclaimed	
Reclaimed Water Base Charge	6.08
Adjustments	
Backflow Fee	4.97
Total Current Transactions	36.22
TOTAL BALANCE DUE	\$36.22

Annual Water Quality Report: 2015 Consumer Confidence Report is available online at www.bit.ly/PascoCtyRegional. A report for National EPA study for unregulated contaminants is located at the end of the CCR. For paper copy call 727-847-8131.

9-6-16
Water Utility Services

Approved 9/26/2016 by dthomas



Please return this portion with payment

TO PAY ONLINE, VISIT pascoeasypay.pascocountyfl.net

☐ Check this box if entering change of mailing address on back.

Account # 0518910
Customer # 01307961

Balance Forward 0.00
Current Transactions 36.22

Total Balance Due \$36.22
Due Date 9/12/2016

10% late fee will be applied if paid after due date

Round Up Donation to Charity	
Amount Enclosed	

☐ Check this box to participate in Round-Up.

NORTHWOOD CDD
2005 PAN AM CIR STE 120
TAMPA FL 33607-2380

RECEIVED
1 SEP 01 2016

BY: _____

PASCO COUNTY
UTILITIES SERVICES BRANCH
CUSTOMER INFORMATION & SERVICE DEPT.
P.O. BOX 2139
NEW PORT RICHEY, FL 34656-2139

013079619051891000786261000000036227



UTILITIES SERVICES BRANCH
CUSTOMER INFORMATION &
SERVICE DEPT.
P.O. BOX 2139
NEW PORT RICHEY, FL 34656-2139

LAND O' LAKES
NEW PORT RICHEY
DADE CITY

(813) 235-6012
(727) 847-8131
(352) 521-4285

utilcustserv@pascocountyfl.net



4697 1 1

NORTHWOOD COMMUNITY DEV DISTRICT

Service Address: **27248 BIG SUR DR**

Bill Number: 7857455

Billing Date: 8/26/2016

Billing Period: 7/12/2016 to 8/11/2016

Account #	Customer #
0519410	01058581
Please use the 15-digit number below when making a payment through your bank	
051941001058581	

Service	Meter #	Previous		Current		# of Days	Consumption in thousands
		Date	Read	Date	Read		
Water	08776192	7/12/2016	2403	8/11/2016	2433	30	30

Usage History

Water

August 2016	30
July 2016	34
June 2016	48
May 2016	42
April 2016	25
March 2016	23
February 2016	22
January 2016	44
December 2015	28
November 2015	47
October 2015	28
September 2015	28

ET a/14

Transactions

Payment 8/11/2016	-579.84CR
Previous Bill	981.74
Past Due	401.90
Current Transactions	
Water	
Water Base Charge	39.15
Water Tier 1 30.0 Thousand gallons X \$2.70	81.00
Sewer	
Sewer Base Charge	86.70
Sewer Charges 30.0 Thousand gallons X \$5.10	153.00
Adjustments	
Late Payment Charge	40.19
Total Current Transactions	400.04

Not Pa

TOTAL BALANCE DUE

\$801.94

Annual Water Quality Report: 2015 Consumer Confidence Report is available online at www.bit.ly/PascoCtyRegional. A report for National EPA study for unregulated contaminants is located at the end of the CCR. For paper copy call 727-847-8131.

*Past due balance is delinquent and subject to further fees and immediate disconnect.

Approved 9/26/2016 by dthomas



Please return this portion with payment

TO PAY ONLINE, VISIT pascoeasypay.pascocountyfl.net

☐ Check this box if entering change of mailing address on back.

NORTHWOOD COMMUNITY DEV DISTRICT
2005 PAN AM CIR STE 200
TAMPA FL 33607-2359

Account # 0519410
Customer # 01058581
Past Due 401.90
Current Transactions 400.04

Total Balance Due	\$801.94
Due Date	9/12/2016

10% late fee will be applied if paid after due date

Round Up Donation to Charity	
Amount Enclosed	

☐ Check this box to participate in Round-Up.

PASCO COUNTY
UTILITIES SERVICES BRANCH
CUSTOMER INFORMATION & SERVICE DEPT.
P.O. BOX 2139
NEW PORT RICHEY, FL 34656-2139

010585814051941080785745510000801948



PROGRESSIVE WASTE SOLUTIONS OF FL, INC.
PASCO HAULING
6800 OSTEEN ROAD
NEW PORT RICHEY FL 34653

Page 1 of 1

For invoice inquiries, call: 727-847-9100
Customer No.: 0048-031158

INVOICE

SERVICE DATE	CODE	DESCRIPTION	REFERENCE	QUANTITY	AMOUNT
08/25/16	(0001) 11 0.45YD	Northwood CDD NORTHWOOD PALMS BLVD WESLEY CHAPEL, FL Basic Service Charge 9/1/2016-9/30/2016 Site Total		1.00	5409.50 5409.50
<div style="text-align: center; font-size: 2em; transform: rotate(-15deg); opacity: 0.5;"> Garbage Collection Delayed 9-14-16 </div>					
Account Status	Invoice Date 8/25/2016	Invoice # 0003335590	Reference		Total This Invoice \$5,409.50
	Current \$5,409.50	31 - 60 Days \$0.00	61 - 90 Days (\$50.00)	Over 90 Days \$0.00	Total Account Balance \$5,359.50

Remarks:

**** To avoid late fees, payment must be posted to your account within 30 days of your invoice date. ****

Bank returned checks will be electronically re-presented to your bank and you may be responsible for a resulting processing fee.

PLEASE RETURN THIS PORTION WITH PAYMENT. DO NOT ATTACH CHECK TO STUB.



PROGRESSIVE WASTE SOLUTIONS OF FL, INC.
PASCO HAULING
6800 OSTEEN ROAD
NEW PORT RICHEY FL 34653

ADDRESS SERVICE REQUESTED

To ensure proper credit, please
include customer number on check.

*** DUE UPON RECEIPT ***

0005242 01 SP 0.465 **SNGLP T4 0 0811 33607-



Northwood CDD c/o District Management Se
5680 W. Cypress Street Suite A
Tampa ,FL 33607-1775

Did you know that you can pay your invoice online?
Please visit www.progressivewaste.com/payments
and click on Florida Residents.

INVOICE DATE 8/25/2016	PAY THIS AMOUNT \$5,359.50	CUSTOMER # 0048-031158
INVOICE NO. 0003335590	AMOUNT PAID	CHECK NUMBER



PROGRESSIVE WASTE SOLUTIONS OF FL, INC.
PO BOX 5278
CAROL STREAM IL 60197-5278

0048003115800006000054095000005359500003335590

Approved 9/26/2016 by dthomas

SEQ 0005274

Your Electric Bill

We appreciate the opportunity to serve you.

LIFE RUNS ON ENERGY®

TECO
TAMPA ELECTRIC

Visit our
Web site at
tampaelectric.com
4171-12045

Average kWh per day

Aug 2016	4
Jul	3
Jun	3
May	2
Apr	3
Mar	3
Feb	3
Jan	3
Dec	3
Nov	3
Oct	3
Sep	2
Aug 2015	3

Fuel sources we use to serve you

For the 12-month period
ending June 2016, the
percentage of fuel type used
by Tampa Electric to provide
electricity to its customers was:

Natural gas and oil*...53%
Coal.....38%
Purchased Power.....9%

*Oil makes up less than 1%

Tampa Electric provides this
information to our customers
on a quarterly basis.

August Billing Information:

719472

NORTHWOOD CDD
1406 CALADESI DR
WESLEY CHAPEL FL 33544-0000

Account Number
1461 1924200

Statement Date
Aug 22, 2016

Meter Number	Current Reading	Previous Reading	Diff.	Multi.	31 day period
K23279	03161	03042	119	1	

Next Read Date On Or About **Sep 16, 2016** Total kWh Purchased 119

Account Activity	Explanation	Charge	Total
Previous Balance		29.05	
Payments Received - Thank You	As of August 22, 2016	-29.05	
			\$0.00

New Charges Due by Sep 13, 2016 Service from Jul 19 to Aug 19

Basic Service Charge	General Service 200 Rate	18.00
Energy Charge	119 kWh @ \$.05788/kWh	6.89
Fuel Charge	119 kWh @ \$.03676/kWh	4.37
Electric Service Cost		\$29.26
Florida Gross Receipts Tax	Based on \$29.26	0.75
Fla State Taxes-energy/Fuel	Based on \$30.01	2.39
This Month's Charges		\$32.40

Amount not paid by due date may be assessed a late payment charge.

Total Due \$32.40

Customer Service - Business Hillsborough Co: 813.228.1010. All Other: 1.866.TECO.BIZ (866.832.6249)

Florida's extreme summer heat can result in higher electric bills

Your bill might be higher this month due to the extreme heat and high humidity we've been experiencing. When temperatures rise, your air conditioning system works extra hard to keep things cool. This means you're using more electricity too. Tampa Electric offers several energy-saving tips and free programs that can help you manage your electricity use and bills. Visit tampaelectric.com/SaveEnergy to learn more.

*Transit-
Mtr*

AUG 25 7 3

To ensure prompt credit, please return stub portion of this bill with your payment. Make check payable to Tampa Electric.

719472



Account No.
1461 1924200

New Charges
\$32.40
Payable by Sep 13

Total Bill Amount
\$32.40

Mail Payment To:
P.O. Box 31318
Tampa, FL 33631-3318

4171-12045 12045-1445



NORTHWOOD CDD
c/o CINDY HESSELBIRG
2005 PAN AM CIR STE 120
TAMPA FL 33607-2380



0 1110 02 1461 1924200 0000032.40

Approved 9/26/2016 by dthomas

Electric Bill

LIFE RUNS ON ENERGYSM



August Billing Information:

101442

NORTHWOOD CDD
702 FRANKLIN ST N
TAMPA FL 33602-4429

Account Number
2198 0069580

Statement Date
Aug 31, 2016

Visit our
Web site at
tampaelectric.com

Account Activity	Explanation	Charge	Total
Previous Balance		4,982.62	
Payments Received - Thank You	As of August 31, 2016	-4,982.62	
			\$0.00

New Charges Due by Summary Bill Due Date **September 15, 2016**
SUMMARY BILL

Please see attached for account billing details
Amount not paid by due date may be assessed a late payment charge.

This Month's Detail Charges	\$4,930.00
Total Due	\$4,930.00

Customer Service - Business Hillsborough Co: 813.228.1010. All Other: 1.866.TECO.BIZ (866.832.6249)

GU 9/14

Approved 9/26/2016 by dthomas



Account No.
2198 0069580

New Charges
\$4,930.00
Payable by Sep 15

Total Bill Amount
\$4,930.00

To ensure prompt credit, please return stub portion of this bill with your payment. Make check payable to Tampa Electric.

101442

Mail Payment To:
P.O. Box 31318
Tampa, FL 33631-3318



NORTHWOOD CDD
c/o DISTRICT MANAGEMENT SVCS
2005 PAN AM CIR STE 120
TAMPA FL 33607-2380

Northwood CDD

MEETING DATE: September 12, 2016

DMS Staff Signature

William (Jeff) Bryson

SUPERVISORS	CHECK IF IN ATTENDANCE	STATUS	PAYMENT AMOUNT
William (Jeff) Bryson	✓	Salary Accepted	\$200
Elvis (Eric) DaGama	✓	Salary Accepted	\$200
Burnis Kilpatrick	✓	Salary Accepted	\$200
Andy Mendenhall	✓	Salary Accepted	\$200
Karen Uhlig	✓	Salary Accepted	\$200

*Process as payroll

1101
PM
9-21-16

Approved 9/26/2016 by dthomas



PO Box 267
Seffner, FL 33583

813-757-6500
813-757-6501

Invoice

Date	Invoice #
8/23/2016	112280

Bill To:
Northwood CDD c/o Meritus 2005 Pan Am Cir. Suite 120 Tampa, FL 33607

Property Information

Estimate #
33831

Work Order #

PO / PA #

Description	Qty	Rate	Amount
Remove 2 Oaks and 1 pine tree -haul away all debris	1	2,500.00	2,500.00
<div style="text-align: center;"> </div>			
<div style="text-align: center;"> </div>			
<div style="text-align: center;"> </div>			
Northwood CDD			
Total			\$2,500.00
<i>Thank you for allowing us to serve your needs. We greatly appreciate your business.</i>	Terms	Due Date	Payments/Credits
	Net 30	9/22/2016	\$0.00
Balance Due			\$2,500.00

Approved 8/30/2016 by dhukill

Spearem Enterprises, LLC
 8348 Little Rd. Ste. 201
 New Port Richey 34654
 (727) 237-2316
 spearem.jmb@gmail.com



INVOICE

BILL TO

Northwood CDD
 Meritus
 2005 Pan Am Circle, Suite 120
 Tampa, FL 33607

INVOICE # 2255

DATE 09/08/2016

DUE DATE 10/08/2016

TERMS Net 30

ACTIVITY	QTY	RATE	AMOUNT
Labor	1	320.00	320.00
Re-Installed gate, removed existing poles clearing away concrete and re-setting poles. Installed gate closer.			
Material	1	85.00	85.00
Gate Closer			

BALANCE DUE

\$405.00

4408
 OK
 9-21-16

Approved 9/26/2016 by dthomas

Northwood Community Development District

Financial Statements
(Unaudited)

Period Ending
August 31, 2016



Meritus Districts
2005 Pan Am Cir ~ Suite 120 ~ Tampa, FL 33607
Phone (813) 873-7300 ~ Fax (813) 873-7070

Northwood Community Development District

Balance Sheet

As of 8/31/2016

(In Whole Numbers)

	General Fund	Debt Service Fund	General Fixed Assets Account Group	General Long-Term Debt Account Group	Total
Assets					
Cash-Operating Account	207,905	0	0	0	207,905
Cash - Construction Account	0	0	0	0	0
Cash on Hand	0	0	0	0	0
Accounts Receivable-Other	0	0	0	0	0
Assessments Receivable - Tax Roll	0	0	0	0	0
Due From General Fund	0	10,206	0	0	10,206
Due From Debt Service Fund	0	0	0	0	0
Due From Capital Projects Fund	0	0	0	0	0
Interest Receivable	0	0	0	0	0
Other Receivables	0	0	0	0	0
Investments - SBA	245,124	0	0	0	245,124
Investments - Reserve Account - A	0	0	0	0	0
Investments - COI	0	0	0	0	0
Investments - Construction Account	0	0	0	0	0
Investments - Prepayment Account - A	0	0	0	0	0
Investments - Revenue Account	0	0	0	0	0
Investments - Revenue Account 2008	0	147,708	0	0	147,708
Investments - Interest Account 2008	0	0	0	0	0
Investments - Reserve Account - A	0	1	0	0	1
Investments - Escrow Deposit	0	0	0	0	0
Investments - Sinking Fund 2008	0	0	0	0	0
Sinking Fund - Net Inc (Dec) In Fair Value	0	0	0	0	0
Prepaid Items - Misc	0	0	0	0	0
Prepaid Auto Insurance	0	0	0	0	0
Prepaid Property Ins	6,093	0	0	0	6,093
Prepaid Insurance-Gen Liab	1,446	0	0	0	1,446
Prepaid Insurance-Professional Liability	2,950	0	0	0	2,950
Prepaid Trustee Fees	0	0	0	0	0
Deposits - Misc	0	0	0	0	0
Deposits - Electric	1,900	0	0	0	1,900
Buildings	0	0	341,662	0	341,662
Improvements Other Than Buildings	0	0	7,679,714	0	7,679,714

Northwood Community Development District

Balance Sheet

As of 8/31/2016

(In Whole Numbers)

	General Fund	Debt Service Fund	General Fixed Assets Account Group	General Long-Term Debt Account Group	Total
Furniture, Fixtures & Equipment	0	0	59,796	0	59,796
Cost of Issuance	0	0	204,770	0	204,770
Construction Work In Progress	0	0	97,851	0	97,851
Amount Available-Debt Service	0	0	0	147,927	147,927
Amount To Be Provided-Debt Service	0	0	0	132,073	132,073
Total Assets	<u>465,418</u>	<u>157,915</u>	<u>8,383,792</u>	<u>280,000</u>	<u>9,287,125</u>
Liabilities					
Accounts Payable	10,830	0	0	0	10,830
Accounts Payable - Other	2,333	0	0	0	2,333
Credit Card Payable	0	0	0	0	0
Retainage Payable	0	0	0	0	0
Due To General Fund	0	0	0	0	0
Due To Debt Service Fund	10,206	0	0	0	10,206
Deferred Revenue	0	0	0	0	0
Accrued Interest Payable	0	0	0	0	0
Accrued Expenses Payable	0	0	0	0	0
Sales Tax Payable	0	0	0	0	0
Refundable Deposits	0	0	0	0	0
Due to Developer	0	0	0	0	0
Revenue Bonds Payable-Long-Term	0	0	0	0	0
2008 Refunding Bonds Payable	0	0	0	280,000	280,000
Total Liabilities	<u>23,370</u>	<u>0</u>	<u>0</u>	<u>280,000</u>	<u>303,370</u>
Fund Equity & Other Credits Contributed Capital					
Fund Balance-All Other Reserves	82,500	(2,376,592)	0	0	(2,294,092)
Fund Balance-Unreserved	325,692	2,534,864	0	0	2,860,557
Investment In General Fixed Assets	0	0	8,383,792	0	8,383,792
Other	33,856	(358)	0	0	33,498
Total Fund Equity & Other Credits Contributed Capital	<u>442,048</u>	<u>157,915</u>	<u>8,383,792</u>	<u>0</u>	<u>8,983,755</u>
Total Liabilities & Fund Equity	<u>465,418</u>	<u>157,915</u>	<u>8,383,792</u>	<u>280,000</u>	<u>9,287,125</u>

Northwood Community Development District

Statement of Revenues and Expenditures

General Fund - 001

From 10/1/2015 Through 8/31/2016

(In Whole Numbers)

	Annual Budget	Current Period Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Revenues				
Special Assessments - Service Charges				
Operations & Maintenance Assmts-Tax Roll	570,164	573,151	2,987	1 %
Brought Forward				
Miscellaneous	50,950	0	(50,950)	(100)%
Interest Earnings				
Interest Earnings	750	1,327	577	77 %
Other Miscellaneous Revenues				
Miscellaneous	300	330	30	10 %
Clubhouse Rentals	2,500	1,874	(626)	(25)%
Total Revenues	624,664	576,682	(47,982)	(8)%
Expenditures				
Legislative				
Supervisor Fees	17,000	10,770	6,230	37 %
Financial & Administrative				
District Manager	57,500	52,708	4,792	8 %
District Engineer	5,000	5,560	(560)	(11)%
Dissemination Agent	1,000	1,000	0	0 %
Trustees Fees	4,000	4,337	(337)	(8)%
Auditing Services	5,000	4,500	500	10 %
Postage, Phone, Faxes, Copies	1,000	1,084	(84)	(8)%
Public Officials Insurance	1,800	2,111	(311)	(17)%
Legal Advertising	800	2,075	(1,275)	(159)%
Bank Fees	600	530	70	12 %
Dues, Licenses & Fees	600	755	(155)	(26)%
Office Supplies	200	93	107	54 %
Website Administration	0	266	(266)	0 %
Legal Counsel				
District Counsel	10,000	4,525	5,475	55 %
Electric Utility Services				
Electric Utility Services	60,000	55,737	4,263	7 %
Garbage/Solid Waste Control Services				
Garbage Collection	64,914	64,874	40	0 %
Water-Sewer Combination Services				
Water Utility Services	7,000	5,468	1,532	22 %
Other Physical Environment				
Field Staff	80,000	63,074	16,926	21 %
Property & Casualty Insurance	10,000	11,203	(1,203)	(12)%
Landscape Maintenance - Contract	78,000	77,446	554	1 %
Landscape Maintenance - Other	10,000	14,270	(4,270)	(43)%
Lake Repairs & Maintenance	14,140	12,100	2,040	14 %
Plant Replacement Program	10,000	16,787	(6,787)	(68)%
Irrigation Maintenance	5,000	5,937	(937)	(19)%
Pavement/Signage/Wall Repairs	0	331	(331)	45 %

Northwood Community Development District

Statement of Revenues and Expenditures

General Fund - 001

From 10/1/2015 Through 8/31/2016

(In Whole Numbers)

	Annual Budget	Current Period Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Miscellaneous Repairs & Maintenance	0	347	(347)	0 %
Asset Repairs & Maintenance	5,000	7,983	(2,983)	(60)%
Landscape Maintenance-Consultants	4,500	3,465	1,035	23 %
Road & Street Facilities				
Decorative Light Maintenance	7,500	2,861	4,639	62 %
Pavement/Signage/Wall Repairs	25,000	6,500	18,500	74 %
Parks & Recreation				
Security Patrol	36,679	25,211	11,468	31 %
Gate Phone	0	622	(622)	0 %
Repairs & Maintenance - General	0	235	(235)	0 %
Gate Maintenance	0	740	(740)	0 %
Pool Repairs & Maintenance	18,000	18,654	(654)	(4)%
Cabana Maintenance	1,800	957	843	47 %
Clubhouse Supplies	5,000	5,666	(666)	(13)%
Clubhouse Maintenance	3,200	2,864	336	11 %
Clubhouse Furniture & Equipment	2,000	425	1,575	79 %
Park Facility Maintenance	7,000	2,091	4,909	70 %
Clubhouse Gate	1,500	0	1,500	100 %
Special Events	5,000	3,423	1,577	32 %
Security System	3,000	4,072	(1,072)	(36)%
Facility Telephone and Internet Service	5,500	2,302	3,198	58 %
Pool Furniture	13,000	0	13,000	100 %
Other Expenses				
Community Enhancement Projects	37,431	36,865	566	2 %
Total Expenditures	624,664	542,826	81,838	13 %
Subtotal: Rev Over / (Under) Exp	0	33,856	33,856	0 %
Subtotal (OFS): Rev Over / (Under) Exp	0	0	0	0 %
Total: Revenues Over / Under Expenditures	0	33,856	33,856	0 %

Northwood Community Development District

Statement of Revenues and Expenditures

Debt Service Fund - 200

From 10/1/2015 Through 8/31/2016

(In Whole Numbers)

	Annual Budget	Current Period Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Revenues				
Special Assessments - Capital Improvements				
Debt Service Assmts-Tax Roll	291,900	296,834	4,934	2 %
Interest Earnings				
Interest Earnings	0	8	8	0 %
Total Revenues	291,900	296,842	4,942	2 %
Subtotal: Rev Over / (Under) Exp	291,900	296,842	4,942	2 %
Exp - Other Financing Sources				
Debt Service Payments				
Interest Payments	16,900	22,200	(5,300)	(31)%
Principal Payments	275,000	275,000	0	0 %
Total Exp - Other Financing Sources	291,900	297,200	(5,300)	(2)%
Subtotal (OFS): Rev Over / (Under) Exp	(291,900)	(297,200)	(5,300)	2 %
Total: Revenues Over / Under Expenditures	0	(358)	(358)	0 %

**Northwood Community Development District
Reconcile Cash Accounts**

Summary

Cash Account: 10101 Cash-Operating Account
Reconciliation ID: 08/31/16
Reconciliation Date: 8/31/2016
Status: Locked

Bank Balance	216,071.70
Less Outstanding Checks/Vouchers	8,167.20
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	<u>0.00</u>
Reconciled Bank Balance	207,904.50
Balance Per Books	<u>207,904.50</u>
Unreconciled Difference	<u><u>0.00</u></u>

Click the Next Page toolbar button to view details.

**Northwood Community Development District
Reconcile Cash Accounts**

Detail

Cash Account: 10101 Cash-Operating Account

Reconciliation ID: 08/31/16

Reconciliation Date: 8/31/2016

Status: Locked

Outstanding Checks/Vouchers

Document Number	Document Date	Document Description	Document Amount	Payee
3436	3/13/2014	System Generated Check/Voucher	184.70	Elvis DaGama
3794	3/19/2015	System Generated Check/Voucher	184.70	Elvis DaGama
3901	7/1/2015	System Generated Check/Voucher	184.70	Burnis Kilpatrick
3927	7/23/2015	System Generated Check/Voucher	184.70	Burnis Kilpatrick
4016	10/15/2015	System Generated Check/Voucher	184.70	Burnis Kilpatrick
4101	1/22/2016	System Generated Check/Voucher	184.70	Burnis Kilpatrick
4182	4/28/2016	System Generated Check/Voucher	184.70	Burnis Kilpatrick
4232	6/24/2016	System Generated Check/Voucher	200.00	Burnis Kilpatrick
4292	8/17/2016	System Generated Check/Voucher	200.00	Elvis DaGama
4297	8/17/2016	System Generated Check/Voucher	390.00	OLM, Inc.
4298	8/17/2016	System Generated Check/Voucher	1,000.00	Prager & Co., LLC
4302	8/17/2016	System Generated Check/Voucher	200.00	Karen E. Uhlig
4306	8/25/2016	System Generated Check/Voucher	4,884.30	Meritus Districts
Outstanding Checks/Vouchers			8,167.20	

SUNTRUST BANK
PO BOX 305183
NASHVILLE TN 37230-5183

Page 1 of 7
36/F00/0175/0 /40



08/31/2016
0000

Account Statement

NORTHWOOD COMMUNITY DEVELOPMENT DIST
2005 PAN AM CIRCLE SUITE 120
TAMPA FL 33607

Questions? Please call
1-800-786-8787

LET'S MAKE FINANCIAL STRESS A THING OF THE PAST. WE'RE STARTING A MOVEMENT TO
HELP AMERICANS MOVE TOWARD FINANCIAL CONFIDENCE.
LET'S GET STARTED TODAY. JOIN THE MOVEMENT AT ONUP.COM.

Account Summary	Account Type	Account Number	Statement Period
	PUBLIC FUNDS NOW		08/01/2016 - 08/31/2016

Description	Amount	Description	Amount
Beginning Balance	\$274,465.48	Average Balance	\$239,834.97
Deposits/Credits	\$2,500.32	Average Collected Balance	\$239,691.07
Checks	\$53,581.00	Number of Days in Statement Period	31
Withdrawals/Debits	\$7,313.10	Annual Percentage Yield Earned	.04%
Ending Balance	\$216,071.70	Interest Paid Year to Date	\$132.49

Deposits/ Credits	Date	Amount	Serial #		Date	Amount	Serial #	
	08/02	160.00		DEPOSIT	08/24	470.00		DEPOSIT
	08/02	240.00		DEPOSIT	08/24	1,622.20		DEPOSIT

08/31 8.12 INTEREST PAID THIS STATEMENT THRU 08/31

Deposits/Credits: 5 Total Items Deposited: 14

Checks	Check Number	Amount	Date Paid	Check Number	Amount	Date Paid	Check Number	Amount	Date Paid
	4180	184.70	08/11	4275	200.00	08/04	4289	4,982.62	08/15
	*4231	200.00	08/11	4276	200.00	08/05	4290	1,225.00	08/26
	*4251	200.00	08/17	4277	481.75	08/05	4291	3,846.00	08/23
	*4263	563.36	08/02	4278	202.32	08/09	*4293	500.00	08/24
	*4265	70.31	08/11	4279	186.32	08/11	4294	585.00	08/23
	4266	1,225.00	08/03	4280	9,985.97	08/16	4295	200.00	08/23
	4267	980.00	08/02	4281	16.48	08/12	4296	200.00	08/23
	4268	200.00	08/19	4282	85.29	08/12	*4299	235.00	08/22
	4269	200.00	08/03	4283	3,840.00	08/12	4300	1,187.63	08/25
	4270	200.00	08/08	4284	342.50	08/11	4301	74.90	08/24
	4271	1,762.26	08/09	4285	29.05	08/09	*4303	200.00	08/22
	4272	390.00	08/15	4286	396.60	08/15	4304	980.00	08/30
	4273	5,409.50	08/03	4287	4,910.19	08/11	4305	300.00	08/29
	4274	456.75	08/02	4288	5,459.50	08/16	*4307	687.00	08/30

Checks: 42 *Break in check sequence

Withdrawals/ Debits	Date Paid	Amount	Serial #	Description
	08/05	3,501.36		ELECTRONIC/ACH DEBIT DECISIONHR IX PAYROLL 562300000000004
	08/05	65.42		CHECK CARD PURCHASE TARGET 00013821 TR DATE 08/04 WESLEY CHAPELFL
	08/18	48.19		ACCOUNT ANALYSIS FEE
	08/18	123.80		ELECTRONIC/ACH DEBIT STB CREDIT CARD PAYMENT 448848110901072

0107/10/00



Account Statement

Withdrawals/ Debits	Date Paid	Amount	Serial #	Description
	08/19	3,450.16		ELECTRONIC/ACH DEBIT DECISIONHR IX PAYROLL 562300000000004
	08/31	124.17		CHECK CARD PURCHASE TR DATE 08/30 WM SUPERCENTER #2740 TAMPA FL

Withdrawals/Debits: 6

Balance Activity History	Date	Balance	Collected Balance	Date	Balance	Collected Balance
	08/01	274,465.48	274,465.48	08/17	228,138.23	228,138.23
	08/02	272,865.37	272,625.37	08/18	227,966.24	227,966.24
	08/03	266,030.87	266,030.87	08/19	224,316.08	224,316.08
	08/04	265,830.87	265,830.87	08/22	223,881.08	223,881.08
	08/05	261,582.34	261,582.34	08/23	219,050.08	219,050.08
	08/08	261,382.34	261,382.34	08/24	220,567.38	218,486.38
	08/09	259,388.71	259,388.71	08/25	219,379.75	217,650.75
	08/11	253,494.69	253,494.69	08/26	218,154.75	218,017.75
	08/12	249,552.92	249,552.92	08/29	217,854.75	217,854.75
	08/15	243,783.70	243,783.70	08/30	216,187.75	216,187.75
	08/16	228,338.23	228,338.23	08/31	216,071.70	216,071.70

To change your address, please call 1-800-SUNTRUST (1-800-786-8787). Business clients call 1-800-752-2515

Complete this section to balance this statement to your transaction register.

Month _____ Year _____

Bank Balance Shown on statement \$ _____

Add (+) \$ _____
Deposits not shown on this
statement (if any). _____

Total (+) \$ _____

Subtract (-)
Checks and other items outstanding but not paid on this statement (if any).

[illegible]

Total (-) \$

Balance	\$	
---------	----	--

These balances should agree

Your Transaction Register Balance \$ _____

Add (+)	\$
Other credits shown on	
this statement but not	
in transaction register.	

Add (+) \$

Interest paid (for use in balancing interest-bearing accounts only).

Total (+)	\$
-----------	----

Subtract (-) Other debits shown on this statement but not in transaction register.

Service Fees (if any)	\$

Total (-) \$ _____

Balance	\$	
---------	----	--

In Case Of Errors Or Questions About Your Electronic Transfers (ETF)

In Case of Errors or Questions About Your Electronic Transfers (EFT)
Telephone us at 800.447.8994, Option 1 or write us at SunTrust Bank, Attention: Fraud Assistance Center, P.O. Box 4418, Mail Code GA-MT-0413, Atlanta, GA 30302 as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer on the statement or receipt. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared. (1) Tell us your name and account number (if any). (2) Describe the error or the transfer you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information. (3) Tell us the dollar amount of the suspected error. We will investigate your complaint and will correct any error promptly. If we take more than 10 business days to do this, we will credit your account for the amount you think is in error so that you will have the use of the money during the time it takes us to complete our investigation.

NOW-360 Action Item					
----------------------------	--	--	--	--	--

Date	October	
District	Northwood	

#	Action Item Description	Responsible	Open Date	Status	
1	Wall Repair	TS	January	Open	
2	Drainage repair proposals	TS		Open	Board asked TS to go look at different options.
3	Send Eric Dagama Explanation on Drainage system	TS	September	Done	
4	Priority Maintenance List	CH	September	Done	
5	Inform HOA Management Company about Light and tree and have owner trim tree	CH	September	Done	
6	Send invite to all CDD Candidates to come to Workshop on October 24	DH	September	Open	Will mail out invite on October 4.



Northwood Community Development District

27248 Big Sur Drive, Wesley Chapel, FL 33544 (813) 991 - 1155

To: Northwood Board of Supervisors
From: Cindy Hesselbirg and Debby Hukill
Date: October 3 , 2016
Manager's Memo

Supervisors:

Aquatics: We have been having trouble with three ponds for a while now. They are treated look fine and then a huge algae bloom develops overnight. As ponds get older, sometimes their composition changes to create perfect conditions for particular types of algae and bacteria. I have asked Aquatic Systems to do some water testing so that we can determine what is going on with these ponds. Proposals are attached for water quality testing which is not included in their monthly maintenance contract.

LMP: LMP's approved work for new bed has just begun (today) By end week all trees will be removed and install will happen next week. There has also been some transplants that took place today and more annuals installed that were owed to us under warranty.

Priority List: Last meeting it was asked for a priority list to be made for maintenance taken from emailed suggestions from the supervisors. As I know you all are busy I went up and drew one up. Please review and have additions/deletions and order changes ready. Also included is the Maintenance and Asset Schedule/Log that we made up a couple of years back. I have updated it and included it for your review. Please note that the yellow highlighted areas are things I do not know the price of or their lifespan and we were eventually going to get a reserve study done to better have an idea for the larger things. The purple highlighted areas are things that when the report was first made up were estimated to have to be replaced by now or heavy maintenance done to

them to maintain them. We are in pretty good shape as all assets are in pretty good condition except for the Wall which is number one on the priority list.

Wall and Entry Repairs: First Priority on the Maintenance Priority list is the wall repairs and painting. Wall was inspected first by Sherwin Williams and specs were given (this is needed so that warranty is valid). Specs were given to four companies. As of this date only one proposal was submitted and those were the numbers used in the Priority List. It has been stated by two of the four Contractors that the wall really needs to be dealt with sooner than later (repairs and Paint)



District Management Services

MONTHLY MAINTENANCE INSPECTION GRADESHEET

Site: **Northwood**
October

	MAXIMUM VALUE	CURRENT VALUE	CURRENT DEDUCTION	REASON FOR DEDUCTION
AQUATICS				
DEBRIS	25	20	-5	much Garbage spoke to Imp and aquatics
INVASIVE MATERIAL (FLOATING)	20	18	-2	
INVASIVE MATERIAL (SUBMERSED)	20	18	-2	
FOUNTAINS/AERATORS	20	20	0	
DESIRABLE PLANTS	15	12	-3	planting as weather allows
AMENITIES				
TRASH RECEPTACLES	3	2	-1	
MONUMENTS AND SIGNS				
CLEAR VISIBILITY (Landscaping)	25	24	-1	Good
PAINTING	25	20	-5	needs some attention
CLEANLINESS	25	23	-2	
GENERAL CONDITION	25	22	-3	

HIGH IMPACT LANDSCAPING

ENTRANCE MONUMENT	40	38	-2	
SUBDIVISION MONUMENTS	30	30	0	

HARDSCAPE ELEMENTS

WALLS/FENCING	15	8	-7	
SIDEWALKS	30	29	-5	
SPECIALTY MONUMENTS	15	n/a	0	
STREETS	25	22	-3	County (met with representative)
PARKING LOTS	15	15	0	

LIGHTING ELEMENTS

STREET LIGHTING	33	33	0	
LANDSCAPE UP LIGHTING	22	20	-2	
MONUMENT LIGHTING	30	25	-5	

SCORE

458	399	-59	87%
-----	-----	-----	-----

Manager's Signature: Cindy Hesselbarg

Supervisor's Signature:



NORTHWOOD CDD

LANDSCAPE INSPECTION

September 7, 2016

ATTENDING:

CINDY HESSELBIRG – NORTHWOOD CDD

SAM TILLIS – LMP

JAY SOCKRIDER – LMP

PAUL WOODS – OLM, INC.

SCORE: 90.5%

NEXT INSPECTION
OCTOBER 5, 2016 AT 1:00

CATEGORY I: MAINTENANCE CARRYOVER ITEMS FROM 8/3/16

BOULEVARD

12. Control hot spots in turf along right-of-way adjacent to bridge along inbound lane. Replace St. Augustine that does not fully recover under warranty.

CATEGORY II: MAINTENANCE ITEMS

1. For the duration of seasonal color, remove volunteer Caladiums.
2. Monitor regrowth of New Guinea Impatiens.

BOULEVARD

3. Redistribute turf duff as needed after each mowing.
4. Control crack weeds along Miami curbs and lamb chops.
5. Remove turf duff from mulch beds.
6. Verify irrigation coverage near the north well station, making sure rotors are not striking walls.
7. Transplant Stromanthe at the Carlisle and Preserve village monuments so that lettering is not obstructed.
8. Prune small palm fronds up to 15 feet using sanitized tools.
9. Remove windfall from beds during weekly service visits.
10. Control Nutsedge in median island plantings.
11. Replace hot spot damaged turf in median islands and along right-of-ways.
12. Adjacent to Key West pond shore: Prune lowest Pine tree limb.
13. Remove debris accumulations along curbs.
14. Carlisle: Infill ruts along curb line.

15. Preserve entrance: Remove viney growth from Elaeagnus hedgerow.

CALADESI PARK

16. Elevate street trees up to 15 feet.
17. Redistribute mulch in beds to cover bare soil and turf duff.

COUNTY LINE ROAD FRONTAGE

18. Prune Philodendrons overgrowing the monument signs.
19. Detail along the turn lane asphalt edge, maintaining runners back to the edge of asphalt.
20. Control grassy weeds in center front beds.
21. Use sanitized pruning tools to remove hanging fruit from Queen Palms.

CATEGORY III: IMPROVEMENTS – PRICING

1. North extension, adjacent to Balsam Drive: Provide a price to remove declining Pine trees.
2. Provide a price for rust inhibitor controls in well stations.
3. Provide a price to transplant Arboricola trinette and install low, ground covering material.
4. Provide a price to remove declining Washingtonia Palms between gatehouse and entrance.
5. County Line Road frontage: Provide a price to remove declining Liriope at the base of Northwood monument signs and replace with flowering ornamentals.

CATEGORY IV: NOTES TO OWNER

NONE

CATEGORY V: NOTES TO CONTRACTOR

1. **Warranty items should be delivered as identified during Contractor's weekly inspection.**
The Contractor does not need to wait until the inspection to have these items identified.

PGW:ml

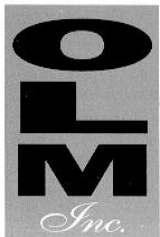
cc: Cindy Hesselbirg chesselbirg@dms-us.com
Scott Carlson scott.carlson@lmppro.com
Debby Hukill debby.hukill@merituscorp.com

NORTHWOOD CDD

MONTHLY LANDSCAPE MAINTENANCE INSPECTION GRADESHEET

A. LANDSCAPE MAINTENANCE	VALUE	DEDUCTION	REASON FOR DEDUCTION
TURF	5	1	Duff
TURF FERTILITY	15		
TURF EDGING	5		
WEED CONTROL – TURF AREAS	10	4	Nutsedge grassy broad leaf
TURF INSECT/DISEASE CONTROL	10		
PLANT FERTILITY	5		
WEED CONTROL – BED AREAS	10	10	County Line frontage
PLANT INSECT/DISEASE CONTROL	10		
PRUNING	10		
CLEANLINESS	10		
MULCHING	5		Redistribute
WATER/IRRIGATION MANAGEMENT	15		
CARRYOVERS	5		12

B. SEASONAL COLOR/PERENNIAL MAINTENANCE	VALUE	DEDUCTION	REASON FOR DEDUCTION
VIGOR/APPEARANCE	10		Strike Impatiens
INSECT/DISEASE CONTROL	10		
DEADHEADING/PRUNING	10		
MAXIMUM VALUE	145		



Date 9-7-16 Score: 90 Performance Payment™ % 100

Contractor Signature: _____

Inspector Signature: _____

Property Representative Signature: _____



Northwood CDD Waterway Inspection Report

Reason for Inspection: Routine Scheduled - Monthly

Inspection Date: 9/27/2016

Prepared for:

Mr. Brian Howell

Meritus

2005 Pan Am Circle, Suite #120

Tampa, Florida 33607

Prepared by:

Sabrina Kilgore, Account Representative

Aquatic Systems, Inc. – Wesley Chapel Field Office

Corporate Headquarters

2100 N.W. 33rd Street, Pompano Beach, FL 33069

1-800-432-4302



8



8



8

Comments: Requires attention

A moderate reduction in surface algae was observed in pond #8 after treatments on 9/22/16. However 10-20% total coverage remains. Pond #8 will need in depth water testing to remedy re-occurring algae. Moderate grasses remain in the shelf and are continually being worked through until optimal control is reached.



7



7



6

Comments: Treatment in progress

Pond #7 (above and top right) was also treated on 9/22/16 for significant algal blooms. This site does not miss-behave as aggressively as ponds #4, #5, #6 and #8 but still has substantial activity that would suggest the same ecological problems that may also be present in these sites. Pond #6 (bottom right) was treated on 9/22/16 with minor reductions in overall algae.



5



5



27

Comments: Normal growth observed

Pond #5 (above and top right) similar to ponds #4, #6, #7 and #8 continue to produce algae at an alarming rate despite aggressive chemical use. Pond #27 (bottom right) had 1-2 inches of water.



4



4



4

Comments: Treatment in progress

Pond #4 appears to be recovering nicely after chemical treatment on 9/22/16. Unlike sites #5, #6, #7 and #8 chemical treatments here do have positive effect, however, they are short lived and re-occurring algae often surfaces in 2-7 days.



2



2



2

Comments: Site looks good
Pond #2 looks excellent as always!



3



3

Comments: Site looks good
Ponds #3 and #19 look good as well.



19



17



17



14

Comments: Site looks good
Ponds #17 and #14 look great!



12



12



12

Comments: Site looks good
Pond #12 looks excellent. Technicians will be out next week to remove trash reported in the est corner.



16



16



15

Comments: Site looks good
Ponds #15 and #16 look excellent!



22



22



25

Comments: Requires attention
Minor surface algae was observed in pond #22 and will be treated during routine maintenance visits.
Pond #25 looks amazing, minor grass clippings were observed, this area may see algae activity within the next 7-10 days.



26



26



26

Comments: Treatment in progress

Pond #26 looks great. Treatments in the north section of this pond until all Torpedoglass along the perimeter has been effectively treated.

Management Summary

All ponds within the north, south and east sections of the Northwood CDD community are in excellent condition. For this month's inspection these sites would include ponds #2, #3, #12, #14, #15, #16, #17, #19, #25, #26 and #27. All of these sites are 100% algae free and have little to no invasive vegetation coverage. Pond #27 has 2-3" of water in its basin and pond #26 has some moderate outgrowths of Torpedoglass that was last treated on 9/22/16 and will continue to be treated until optimal control is reached.

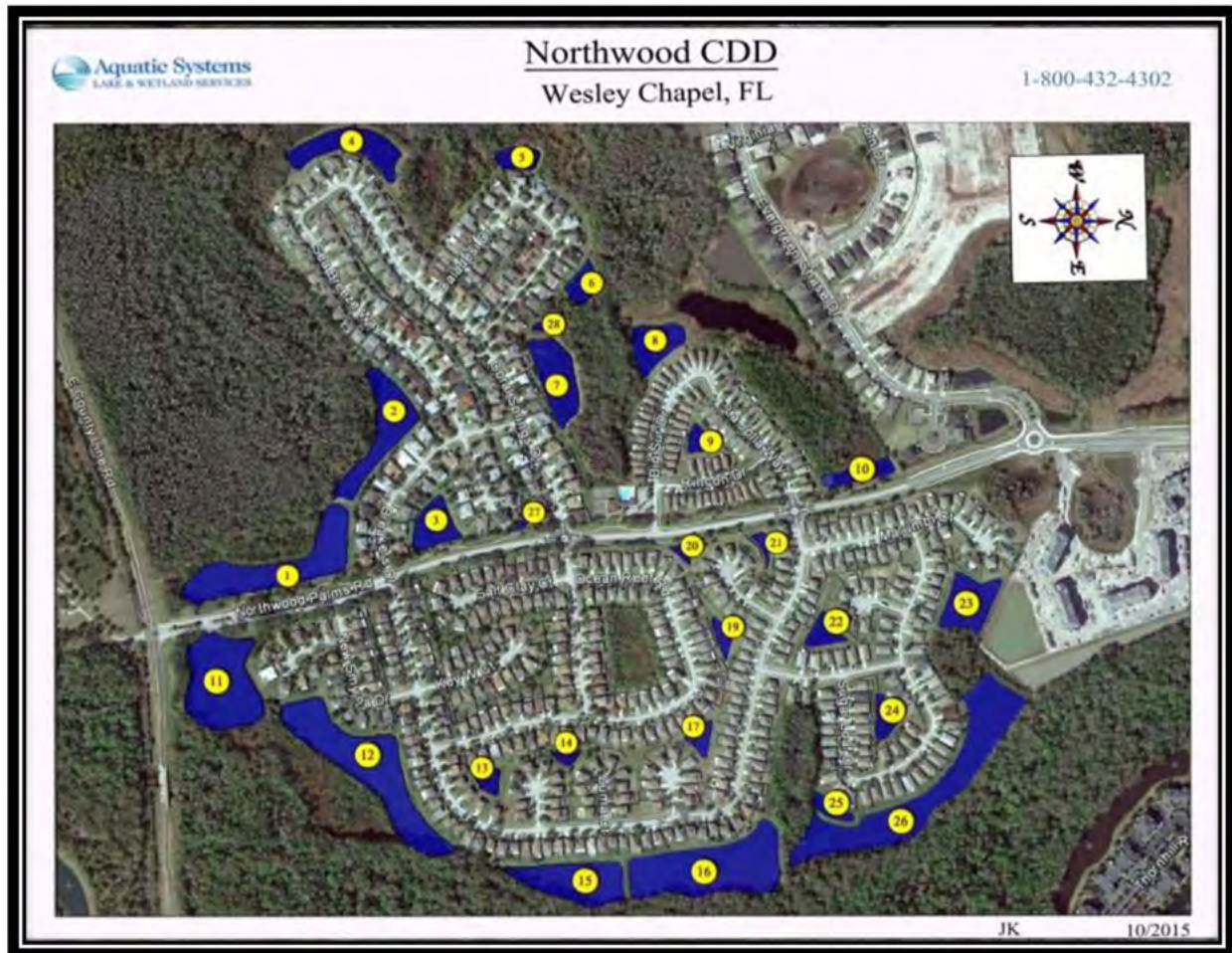
The ponds of most ecological concern at Northwood CDD are sites #4, #5, #6, #7 and #8. For some reason all these sites continue to have relentless algae month after month and appear to have been getting progressively worse with each passing summer season. Looking at the community map all the sites are located very close together in the western section of the community. Water quality testing is the next and best step in determining if there is any common underlying factor that could be causing these specific areas to behave so poorly month after months and degrading, pond health wise, season after season.

Recommendations/Action Items

--Sites #2, #3, #12, #14, #15, #16, #17, #19, #25, #26 and #27 look excellent and will continue to be monitored and treated as needed.

--The Torpedoglass in pond #26 (see above) will continue to be worked through until optimal control is reached. Standard herbicide treatments can take 14-21 days for full chemical result.

--Proposals for water quality testing aka Lake Assessments will be submitted for sites #4, #5, #6, #7 and #8 to start taking a more proactive approach to addressing the problems in these areas versus pouring chemicals into them after the algae as already occurred.



PASCO COUNTY SHERIFF NORTHWOOD PATROL REPORT

For Employer: Northwood CDD
Reported Snet To: Cindy Hesselbirg
Employee Reporting : DEP. : B. LONG
Date of Work : 09/28/2016

Event Number : [2016452273](#)

On arrival I checked in with the contact person, via?: By phone

Number of field interview reports: 0

Number of parking tickets: 0

Amount of time running radar: 40 minutes

The other types of violations to report, such as trespassing, written warnings are: Failure to yield traffic warning

Narrative of events that took place during the time worked: Upon arrival I made contact with Cindy by telephone. I began patrolling the community making myself known and then taking a static post at the clubhouse. Afterwards I conducted static traffic control along the major roadway. I then followed school buses to their drop off points where I maintained being visible to all vehicles around me. I routinely checked the parks but did not observe anyone using them. I conducted one traffic stop for failure to yield while in the round a bout.

Should you have any questions please contact us.

PASCO COUNTY SHERIFF NORTHWOOD PATROL REPORT

For Employer: Northwood CDD
Reported Snet To: Cindy Hesselbirg
Employee Reporting : DEP. : S. HUGHES
Date of Work : 09/23/2016

Event Number : [2016443039](#)

On arrival I checked in with the contact person, via?: By phone

Number of field interview reports:

Number of parking tickets:

Amount of time running radar: 1 hour

The other types of violations to report, such as trespassing, written warnings are:

Narrative of events that took place during the time worked: Prior to the detail I made phone contact with Cindy the property manager who did not have new issues to report. I spoke to her about the previous detail where I observed garage doors open. I provided a visible presence in the community. I checked homes that appeared vacant to ensure there was no criminal mischief or trespass issues. I checked the club house and caladesi park due to past issues. I did not observe any suspicious activity. I did conduct radar speed enforcement however did not observe any violations. There were no major incidents during my tour of duty.

PASCO COUNTY SHERIFF NORTHWOOD PATROL REPORT

For Employer: Northwood CDD
Reported Snet To: Cindy Hesselbirg
Employee Reporting : SGT. : R. GRADY
Date of Work : 09/21/2016

Event Number : [2016440952](#)

On arrival I checked in with the contact person, via?: By phone

Number of field interview reports: 0

Number of parking tickets: 8 warnings

Amount of time running radar: 0

The other types of violations to report, such as trespassing, written warnings are: none

Narrative of events that took place during the time worked: 2000-2144 Made contact with Cindy at [727-247-5790](#). She advised no issues at that time. Patrolled all streets and enforced 6 parking violations with warnings. 2145-2300 Patrolled all streets for traffic violations. No violations observed. Checked club area and no problems observed. 2300-2400 Patrolled all streets. No issues, very quiet, some rain.

Should you have any questions please contact us.

PASCO COUNTY SHERIFF NORTHWOOD PATROL REPORT

For Employer: Northwood CDD
Reported Snet To: Cindy Hesselbirg
Employee Reporting : SGT. : R. GRADY
Date of Work : 09/21/2016

Event Number : [2016440952](#)

On arrival I checked in with the contact person, via?: By phone

Number of field interview reports: 0

Number of parking tickets: 8 warnings

Amount of time running radar: 0

The other types of violations to report, such as trespassing, written warnings are: non

Narrative of events that took place during the time worked:

Should you have any questions please contact us.

PASCO COUNTY SHERIFF NORTHWOOD PATROL REPORT

For Employer: Northwood CDD
Reported Snet To: Cindy Hesselbirg
Employee Reporting : DEP. : S. HUGHES
Date of Work : 09/19/2016

Event Number : [2016437431](#)

On arrival I checked in with the contact person, via?: By phone

Number of field interview reports:

Number of parking tickets:

Amount of time running radar: 1 hour

The other types of violations to report, such as trespassing, written warnings are:

Narrative of events that took place during the time worked: Prior to the detail I left a message for Cindy the property manager. I provided a visible presence in the community. I checked homes that appeared vacant to ensure there was no criminal mischief or trespass issues. While conducting checks of the community I observed open garage doors at 1502 and 1501 Ocean Reef Rd. I made contact with the resident of 1502 however did not make contact with 1501. During a later check 1501 had closed their door. I checked the club house and caladesi park due to past issues. I did conduct radar speed enforcement however did not observe any violations. There were no major incidents during my tour of duty.

Should you have any questions please contact us.

PASCO COUNTY SHERIFF NORTHWOOD PATROL REPORT

For Employer: Northwood CDD
Reported Snet To: Cindy Hesselbirg
Employee Reporting : SGT. : L. WINTERS
Date of Work : 09/17/2016

Event Number : [2016434536](#)

On arrival I checked in with the contact person, via?: Did not Check In

Number of field interview reports: 0

Number of parking tickets: 0

Amount of time running radar: 2 hours

The other types of violations to report, such as trespassing, written warnings are: 0

Narrative of events that took place during the time worked: On arrival walk around of clubhouse gates and doors were secure. New fence design since last worked here, like it. No one at the pool clubhouse or courts. I patrolled the area several times, during patrol after 0100 I advised one resident that they left their garage door open. At approximately 0145 I checked a car that was parked in the street in front of the park on Caladesi, they were a young adult couple that were on a date and were talking. The female lived at an address in the subdivision. I asked them to make their way to her house so they did not look suspicious in front of the closed park, they moved on as requested. I ran radar at two locations along Northwood Palms for about a total of 2 hours, I did not see any excessive speeders tonight.

Should you have any questions please contact us.

PASCO COUNTY SHERIFF NORTHWOOD PATROL REPORT

For Employer: Northwood CDD
Reported Snet To: Cindy Hesselbirg
Employee Reporting : DEP. : J. FLANIGAN
Date of Work : 09/15/2016

Event Number : [2016430316](#)
On arrival I checked in with the contact person, via?: Did not Check In
Number of field interview reports: 0
Number of parking tickets: 0
Amount of time running radar: 0

The other types of violations to report, such as trespassing, written warnings are: 0

Narrative of events that took place during the time worked: watched as children unloaded from school buses. no parking violations observed or suspicious activity observed.

Should you have any questions please contact us.

PASCO COUNTY SHERIFF NORTHWOOD PATROL REPORT

For Employer: Northwood CDD
Reported Snet To: Cindy Hesselbirg
Employee Reporting : DEP. : K. KEMPINK
Date of Work : 09/13/2016

Event Number : [2016427033](#)
On arrival I checked in with the contact person, via?: Stopped by Clubhouse
Number of field interview reports: 0

Number of parking tickets: 0
Amount of time running radar: 0

The other types of violations to report, such as trespassing, written warnings are: no

Narrative of events that took place during the time worked: I provided security for the HOA meeting. I canvassed the community for any suspicious activity with negative results.

Should you have any questions please contact us.

PASCO COUNTY SHERIFF NORTHWOOD PATROL REPORT

For Employer: Northwood CDD
Reported Snet To: Cindy Hesselbirg
Employee Reporting : DEP. : K. KEMPINK
Date of Work : 09/12/2016

Event Number : [2016425229](#)
On arrival I checked in with the contact person, via?: Stopped by Clubhouse
Number of field interview reports: 0
Number of parking tickets: 0
Amount of time running radar: 0

The other types of violations to report, such as trespassing, written warnings are: 0

Narrative of events that took place during the time worked: I provided security at the CDD meeting. I canvassed the community for suspicious activity with negative results.

Should you have any questions please contact us.

PASCO COUNTY SHERIFF NORTHWOOD PATROL REPORT

For Employer: Northwood CDD
Reported Snet To: Cindy Hesselbirg
Employee Reporting : DEP. : M. YOUNG
Date of Work : 09/10/2016

Event Number : [2016422417](#)

On arrival I checked in with the contact person, via?: By phone

Number of field interview reports: 0

Number of parking tickets: 0

Amount of time running radar: 0

The other types of violations to report, such as trespassing, written warnings are: 0

Narrative of events that took place during the time worked: I conducted security patrols throughout the subdivision. My patrol car was used to help prevent speeders throughout the neighborhood. I did not see any crime or traffic violators.

Should you have any questions please contact us.

PASCO COUNTY SHERIFF NORTHWOOD PATROL REPORT

For Employer: Northwood CDD

Reported Snet To: Cindy Hesselbirg

Employee Reporting : DEP. : S. HUGHES

Date of Work : 09/09/2016

Event Number : [2016421154](#)

On arrival I checked in with the contact person, via?: By phone

Number of field interview reports:

Number of parking tickets:

Amount of time running radar: 1 hour

The other types of violations to report, such as trespassing, written warnings are:

Narrative of events that took place during the time worked: Prior to the detail I made contact with Cindy the property manager. There were no new issues that were reported. I provided a visible presence in the community. I checked homes that appeared vacant to ensure there was no criminal mischief or trespass issues. I spoke to a resident who advised there have been people playing basket ball after hours at the clubhouse. I did frequent checks but did not observe any violation. I did conduct radar speed enforcement however did not observe any violations. There were no major incidents during my tour of duty.

Should you have any questions please contact us.

PASCO COUNTY SHERIFF NORTHWOOD PATROL REPORT

For Employer: Northwood CDD
Reported Snet To: Cindy Hesselbirg
Employee Reporting : DEP. : S. BUNNER
Date of Work : 09/06/2016

Event Number : [2016415173](#)

On arrival I checked in with the contact person, via?: Did not Check In

Number of field interview reports: 0

Number of parking tickets: 0

Amount of time running radar: 0

The other types of violations to report, such as trespassing, written warnings are: 0

Narrative of events that took place during the time worked: Monitored traffic at both entrances, patrolled community, and monitored clubhouse/pool/courts. No calls for service and no suspicious activity.

Should you have any questions please contact us.

PASCO COUNTY SHERIFF NORTHWOOD PATROL REPORT

For Employer: Northwood CDD
Reported Snet To: Cindy Hesselbirg
Employee Reporting : DEP. : M. SCHELL
Date of Work : 09/04/2016

Event Number : [2016411826](#)

On arrival I checked in with the contact person, via?: By phone

Number of field interview reports: 0

Number of parking tickets: 0

Amount of time running radar: 3

The other types of violations to report, such as trespassing, written warnings are: yes, see report.

Narrative of events that took place during the time worked: On 09/04/2016, I started this detail at approximately 1600 hours. Upon arrival, I checked the clubhouse grounds to ensure all doors were locked and to make sure patrons were acting accordingly. After, I posted up on Northwood Blvd and ran radar ... on the hour every hour I drove through the community to show presence and interact with community... On my last hour, I observed a silver Hyun. Tiburon bearing FL tag S654069. The vehicle ran the stop sign and I initiated a traffic stop and made contact with the drier Blaise Berlin and his passenger Breanna Greer. See report 16033860 for full details but, driver and passenger were arrested for poss. of marijuana and para. driver was given traffic citation for stop sign.

Should you have any questions please contact us.

PASCO COUNTY SHERIFF NORTHWOOD PATROL REPORT

For Employer: Northwood CDD
Reported Snet To: Cindy Hesselbirg
Employee Reporting : DEP. : K. KEMPINK
Date of Work : 09/03/2016

Event Number : [2016410109](#)

On arrival I checked in with the contact person, via?: By phone

Number of field interview reports: 0

Number of parking tickets: 0

Amount of time running radar: 0

The other types of violations to report, such as trespassing, written warnings are: no

Narrative of events that took place during the time worked: I called the contact person prior to my arrival however with negative results due to nobody answering the phone. I did leave a message though. I canvassed the community for any suspicious activitiy with negative results.

Should you have any questions please contact us.

November 2016 Northwood Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		9:30am yoga 1	Rental 2	Rental 3	Barrington HOA @ 6pm 4	5
6	7	Election Day 	9	9:30am yoga 10	11	Rental 12
13	CDD @ 7pm 14	HOA @ 6:30 15 9:30am yoga	16	9:30am yoga 17	18	19
20	21	9:30am yoga 22	23	Thanksgiving Day  24	25	26
27	28	9:30am yoga 29	30	9:30am yoga		