

Minutes of the Regular Meeting

The Regular Meeting of the Board of Supervisors for Northwood Community Development District was held on **Monday, December 9, 2019 at 6:30 p.m.**, at the Northwood Clubhouse located at 27248 Big Sur Drive, Wesley Chapel, Florida 33544.

1. CALL TO ORDER

Nicole Hicks called the Regular Meeting of the Board of Supervisors of the Northwood Community Development District to order on **Monday, December 9, 2019 at 6:30 p.m.**

Board Members Present and Constituting a Quorum at the onset of the meeting:

Mimi Kilpatrick	Chair
Brian Quigley	Vice Chair
Karen Uhlig	Supervisor
Barbara Cruz	Supervisor
Angel Medina	Supervisor

Staff Members Present:

Nicole Hicks	District Manager, Meritus	
Vivek Babbar	District Counsel, Straley Robin Vericker	<i>via conference call</i>
Josue Marquez	On-Site Personnel	
Brian Mortillaro	LMP	
Felix Laporte	LMP	

There were two representatives from Presto Painting present.

There six residents present.

2. BUSINESS ITEMS

A. Discussion on Drainage Easement

Resident Brian Munari was present to discuss the notice he received from District Counsel. Mr. Munari discussed the access issue with the drainage easement on his property. Mr. Babbar went over the purpose of the easement. Mr. Munari discussed alternatives for access without him having to move a portion of his fence that is located on the easement. The Board discussed and agreed to have the landscaping company walk the area and advise if it is possible to gain access through another area of the CDD's property.

The Board asked for Ms. Hicks to follow up with the County now that the road repair on Northwood Palms Blvd. is complete.

48 The Board asked for Cornerstone to provide designs for the entrance at the January meeting.

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50 *Ms. Hicks left the meeting.*

51

52 The Board discussed having the branches cut at the New Smyrna and Northwood Palms Blvd
53 intersection for \$225.

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55	MOTION TO:	Approve the cutting the branches at the New Smyrna and
56		Northwood Palms Blvd. intersection for \$225.
57	MADE BY:	Supervisor Uhlig
58	SECONDED BY:	Supervisor Quigley
59	DISCUSSION:	None Further
60	RESULT:	Called to Vote: Motion PASSED
61		3/2 – Supervisor Cruz and Supervisor Medina opposed.

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63 **B. Discussion on Pine Tree Removal Proposal**

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65 The Board discussed the proposal to remove the pine trees.

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67	MOTION TO:	Approve the pine tree removal proposal.
68	MADE BY:	Supervisor Uhlig
69	SECONDED BY:	Supervisor Quigley
70	DISCUSSION:	None Further
71	RESULT:	Called to Vote: Motion PASSED
72		4/1 – Supervisor Cruz opposed.

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74 The Board requested for LMP to look for possible treatment options.

75

76 The Board then discussed the proposal to update the roundabouts on Northwood Palms Blvd. The
77 proposal is to lay down new rocks with glue to hold them in place.

78

79	MOTION TO:	Approve the proposal to update the roundabouts on
80		Northwood Palms Blvd.
81	MADE BY:	Supervisor Uhlig
82	SECONDED BY:	Supervisor Quigley
83	DISCUSSION:	None Further
84	RESULT:	Called to Vote: Motion PASSED
85		3/2 – Supervisor Cruz and Supervisor Medina opposed.

86

87 The Board discussed the proposal for the annuals.

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89	MOTION TO:	Approve the proposal for the annuals.
90	MADE BY:	Supervisor Uhlig
91	SECONDED BY:	Supervisor Quigley
92	DISCUSSION:	None Further
93	RESULT:	Called to Vote: Motion PASSED
94		3/2 – Supervisor Cruz and Supervisor Medina opposed.

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96 The Board would like poinsettias for the clubhouse and for the deer decorations to be set up.

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98 **C. Discussion on Updated Clubhouse Interior**

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100 The Board discussed possibilities for the clubhouse. They would like additional information
101 regarding crown molding, hardwood floors, and recessed lighting.

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103
104 **3. MANGAGEMENT REPORTS**

105 **A. Staff Action Item List**

106 **B. Field Manager's Report**

107 **1. Community Inspection Reports**

108 **i. Asset Inspection**

109 **ii. Aquatic Systems Report**

110 **iii. Clubhouse Calendar**

111 **2. Sheriff's Report**

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113 The Board reviewed the management reports.

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116 **4. SUPERVISOR REQUESTS**

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118 There were no supervisor requests.

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121 **5. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM**

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123 There were no audience questions or comments.

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127 6. ADJOURNMENT

128

MOTION TO:	Adjourn.
MADE BY:	Supervisor Uhlig
SECONDED BY:	Supervisor Quigley
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion Passed Unanimously

135

136 **Please note the entire meeting is available on disc.*

137

138 **These minutes were done in summary format.*

139

140 **Each person who decides to appeal any decision made by the Board with respect to any matter considered at*
141 *the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made,*
142 *including the testimony and evidence upon which such appeal is to be based.*

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144 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed
145 meeting held on 1-15-2020.

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147 Wayne Hicks

148 Signature

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150 Wayne Hicks

151 Printed Name

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153 Title:

154 Secretary

155 Assistant Secretary

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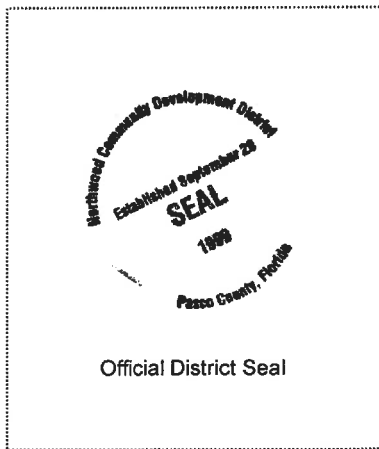
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147 Mimi Kipatriak

148 Signature

149 Mimi Kipatriak

150 Printed Name

153 Title:

154 Chairman

155 Vice Chairman

Recorded by Records Administrator

160 Christy Cuyler

161 Signature

162 1/15/2020

163 Date