

NORTHWOOD COMMUNITY DEVELOPMENT DISTRICT
Minutes of the Regular Meeting
April 13, 2020

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Minutes of the Regular Meeting

The Regular Meeting of the Board of Supervisors for Northwood Community Development District was held on **Monday, April 13, 2020 at 6:30 p.m.** via conference call at call-in number 1-866-906-9330 with access code 4863181.

1. CALL TO ORDER

Nicole Hicks called the Regular Meeting of the Board of Supervisors of the Northwood Community Development District to order on **Monday, April 13, 2020 at 6:31 p.m.**

Board Members Present and Constituting a Quorum at the onset of the meeting:

- Mimi Kilpatrick Chair
- Brian Quigley Vice Chair
- Karen Uhlig Supervisor
- Barbara Cruz Supervisor
- Angel Medina Supervisor

Staff Members Present:

- Nicole Hicks District Manager, Meritus
- Gene Roberts District Manager, Meritus
- Josue Marquez Onsite Manager

- Brian Mortillaro LMP

There were no residents present in the audience.

2. AUDIENCE QUESTION AND COMMENT ON AGENDA ITEMS

There were no audience questions or comments on agenda items.

3. BUSINESS ITEMS

A. Discussion on Landscape Enhancement Proposals – LMP

Supervisor Uhlig said she thinks some of LMP’s suggestions are breathtaking, but that they should hold off for now. Supervisor Kilpatrick clarified the different areas in the community that the proposals addressed. Supervisor Cruz asked if LMP could maybe tie a yellow ribbon around different trees. Supervisor Quigley asked about the disposal fee on the proposal for the pine trees. Mr. Mortillaro said LMP has to pay for removal but can waive it this time. The Board discussed removing the pine trees.

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MOTION TO:	Approve the proposal to remove the pine trees.
MADE BY:	Supervisor Uhlig
SECONDED BY:	Supervisor Quigley
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 4/1 – Supervisor Cruz opposed.

The Board discussed holding off on the rest of the proposals until they can meet again in person.

MOTION TO:	Hold off on discussing additional proposals further until they can have a regular meeting.
MADE BY:	Supervisor Quigley
SECONDED BY:	Supervisor Kilpatrick
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 5/0 – Motion passed unanimously

B. Discussion on Summer Employee

The Board agreed to add this to the next agenda.

C. General Matters of the District

Ms. Hicks said one of Cesar’s family members tested positive for the Coronavirus, so Cesar will need to be out for two weeks. She asked if the Board would be okay with paying Cesar for the time off. The Board discussed. Supervisor Cruz said it might be better to allow Cesar to get unemployment because there could be additional benefits. Supervisor Quigley said he thinks Cesar should be paid because he is still an employee of the CDD. The Board discussed further.

MOTION TO:	Pay for Cesar for two weeks.
MADE BY:	Supervisor Quigley
SECONDED BY:	Supervisor Kilpatrick
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 5/0 – Motion passed unanimously

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85 **4. CONSENT AGENDA**

86 **A. Consideration of Minutes of the Board of Supervisors Regular Meeting Mar. 9, 2020**

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88 The Board reviewed the minutes.

90	MOTION TO:	Approve the March 9, 2020 minutes.
91	MADE BY:	Supervisor Uhlig
92	SECONDED BY:	Supervisor Quigley
93	DISCUSSION:	None Further
94	RESULT:	Called to Vote: Motion PASSED
95		5/0 – Motion passed unanimously

96
97 **B. Consideration of Operations and Maintenance Expenditures February 2020**

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99 The Board discussed the O&Ms.

101	MOTION TO:	Approve the February 2020 O&Ms.
102	MADE BY:	Supervisor Uhlig
103	SECONDED BY:	Supervisor Kilpatrick
104	DISCUSSION:	None Further
105	RESULT:	Called to Vote: Motion PASSED
106		5/0 – Motion passed unanimously

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108 **C. Review of Financial Statements through February 29, 2020**

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110 The financials were reviewed and accepted.

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113 **5. MANGAGEMENT REPORTS**

- 114 **A. Staff Action Item List**
- 115 **B. Field Manager’s Report**
 - 116 **1. Community Inspection Reports**
 - 117 **i. Asset Inspection**
 - 118 **ii. Aquatic Systems Report**
 - 119 **iii. Clubhouse Calendar**
 - 120 **2. Sheriff’s Report**

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122 The Board reviewed the management reports and discussed having a community newsletter. They
123 asked to have this item on the next agenda.

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126 **6. SUPERVISOR REQUESTS**

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128 There were no supervisor requests.

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131 **7. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM**

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133 There were no audience questions or comments.

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136 **8. ADJOURNMENT**

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MOTION TO:	Adjourn at 7:52 p.m.
MADE BY:	Supervisor Quigley
SECONDED BY:	Supervisor Kilpatrick
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion Passed Unanimously

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146 *Please note the entire meeting is available on disc.

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148 *These minutes were done in summary format.

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150 *Each person who decides to appeal any decision made by the Board with respect to any matter considered at
151 the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made,
152 including the testimony and evidence upon which such appeal is to be based.

153

154 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed
155 meeting held on May 11, 2020.

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157 Nicole Hicks

158 Signature

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160 Nicole Hicks

161 Printed Name

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163 Title:

164 Secretary

165 Assistant Secretary

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Mimi Kilpatrick

Signature

Mimieaux (Mimi) Kilpatrick

Printed Name

Title:

Chairman

Vice Chairman

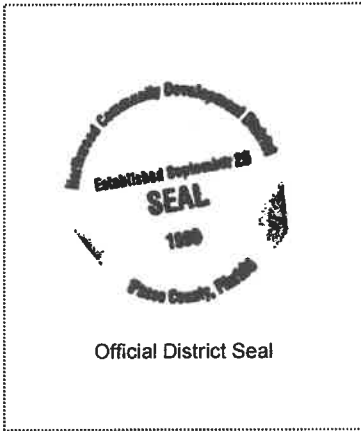
Recorded by Records Administrator

Brittany Crutchfield

Signature

07/01/2020

Date



Official District Seal