

**NORTHWOOD
COMMUNITY DEVELOPMENT DISTRICT
REGULAR MEETING
JANUARY 10, 2022**

NORTHWOOD COMMUNITY DEVELOPMENT DISTRICT AGENDA JANUARY 10, 2022 at 6:30 p.m.

Northwood Clubhouse located at 27248 Big Sur Drive Wesley Chapel, FL 33544 &
Zoom : <https://zoom.us/j/94237096324> Meeting ID: 942 3709 6324

District Board of Supervisors	Chair	Mimieaux Kilpatrick
	Vice-Chair	Angel Medina
	Supervisor	Karen Uhlig
	Supervisor	Barbara Cruz
	Supervisor	Jennifer Inman
District Manager	Meritus	Gene Roberts
Property Manager	Northwood On-Site Manager	Jen Lavelle
District Attorney	Straley & Robin, P.A.	Vivek Babbar
District Engineer	Stantec, Inc.	Tonja Stewart

All cellular phones and pagers must be turned off while in the meeting room.

The meeting will begin at **6:30 p.m.** with the third section is called **Vendor/Staff Reports**. This section allows the Engineer, and Attorney to update the Board of Supervisors on any pending issues that are being researched for Board action. The fourth section is called **Business Items**. The business items section contains items for approval by the District Board of Supervisors that may require discussion, motion and votes on an item-by-item basis. If any member of the audience would like to speak on one of the business items, they will need to register with the District Administrator prior to the presentation of that agenda item. The fifth section is called **Consent Agenda**. The Consent Agenda section contains items that require the review and approval of the District Board of Supervisors as a normal course of business. The sixth section is called **Management Report**. This section allows the District Manager to update the Board of Supervisors on any pending issues that are being researched for Board action.

The final sections are called **Supervisor Requests and Audience Comments**. This is the section in which the Supervisors may request Staff to prepare certain items in an effort to meet residential needs. The Audience Comment portion of the agenda is where individuals may comment on matters that concern the District. Each individual is limited to **three (3) minutes** for such comment. The Board of Supervisors or Staff is not obligated to provide a response until sufficient time for research or action is warranted. **IF THE COMMENT CONCERNS A MAINTENANCE RELATED ITEM, THE ITEM WILL NEED TO BE ADDRESSED BY THE DISTRICT ADMINSTRATOR OUTSIDE THE CONTEXT OF THIS MEETING.**

Agendas can be reviewed by contacting the Manager's office at (813) 873-7300 at least seven days in advance of the scheduled meeting. Requests to place items on the agenda must be submitted in writing with an explanation to the District Manager at least fourteen (14) days prior to the date of the meeting.

Public workshops sessions may be advertised and held in an effort to provide informational services. These sessions allow staff or consultants to discuss a policy or business matter in a more informal manner and allow for lengthy presentations prior to scheduling the item for approval. Typically, no motions or votes are made during these sessions.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (813) 873-7300, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 7-1-1, who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

Northwood CDD
Dear Board Members:

The Regular Meeting of the Board of Supervisors of the Northwood Community Development District will be held on **Monday, January 10, 2022 at 6:30 p.m. at the Northwood Clubhouse located at 27248 Big Sur Drive, Wesley Chapel, FL 33544** and via Zoom at <https://zoom.us/j/94237096324> ; Meeting ID: 942 3709 6324. Please let us know 24 hours before the meeting if you wish to call in for the meeting. Following is the agenda for the meeting:

Call In Number: 1-866-906-9330 **Access Code: 4863181#**

- 1. PLEDGE OF ALLEGIANCE**
- 2. CALL TO ORDER**
- 3. BUSINESS ITEMS**
 - A. Discussion on Night Glow Lighting System Tab 01
 - B. Discussion on Wall Repair
 - C. General Matters of the District
- 4. CONSENT AGENDA**
 - A. Consideration of Minutes of the Regular Meeting December 13, 2021 Tab 02
 - B. Consideration of Operations and Maintenance Expenditures November 2021 *Under Separate Cover*
 - C. Review of Financial Statements Month Ending November 30, 2021 Tab 03
- 5. VENDOR AND STAFF REPORTS**
 - A. District Counsel
 - B. District Engineer
- 6. MANAGEMENT REPORT**
 - A. Manager’s Reports..... Tab 04
- 7. SUPERVISOR REQUESTS AND COMMENTS**
- 8. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM**
- 9. ADJOURNMENT**

Sincerely,

Gene Roberts
District Manager



NIGHT GLOW LIGHTING SYSTEMS

AquaMaster® products are even more dramatic at night with the addition of a Night Glow LED or RGBW Lighting System. LED and RGBW lighting reduces power consumption, increases brightness and runs cooler using copper heat sink delivering a higher luminous efficacy—More light, less heat. All AquaMaster® Fountains and Aerators Lighting is compliant with the Energy Independence and Security act of 2007.

11 WATT LED

The 11W LED light from AquaMaster® Fountains and Aerators offers a color diode board assembly LEDs in cool white, warm white, red, green, blue, and amber. Colored lenses are replaced with brilliant dedicated color LEDs eliminating any color washout. The 11W LED reduces power consumption, increases brightness and runs cooler using copper heat sink delivering a higher luminous efficacy—More light, less heat.

11 Watt LED Features

- 3 year warranty
- Low operating cost
- Stainless steel fixtures, brackets, and shielded jumper cables
- Simple underwater power cable connector (Aqua Lock Connector – ALC)
- Available in 120V & 220V
- UL Listed
- Cool White: 1000 lumens
- Warm White: 775 lumens
- Red: 350 lumens
- Green: 650 lumens
- Blue: 150 lumens
- Amber: 250 lumens
- Color Temperature: 5000K (Cool), 3000K (Warm)
- Rated Life: 40,000 hours



22 WATT LED

This 22W LED model is more efficient, provides greater light output, and produces a brilliant white generated by a specific diode board.

22 Watt LED Features

- 3 year warranty
- Low operating cost
- Stainless steel fixtures, brackets, and shielded jumper cables
- Simple underwater power cable connector (AquaLock Connector – ALC)
- Available in 120V & 220V
- Cool White: 1900 lumens
- Color Temperature: 5000K
- Rated Life: 40,000 hours



35 WATT LED



AquaMaster® Fountains and Aerators supplies a 35W LED light. The intensity of these lights is equal to approximately one 500 watt incandescent light bulb. Built for performance, AquaMaster's 35W LED light lasts longer and with lower operating costs than a halogen bulb. It is versatile enough to operate at 90 – 305 VAC making it perfect for both 120v and 220v hookups.

35 Watt LED Features

- Available in 120V and 220V
- 3 year warranty including LED lamps
- SS submersible fixtures w/SS braided fixture jumper cables
- Aqua Lock Connector (ALC) Included
- UL Listed
- Standard 14 ga. Cable
- Cool White: 3900 lumens
- Warm White: 3645 lumens
- Red: 510 lumens
- Green: 1710 lumens
- Blue: 400 lumens
- Amber: 205 lumens
- Color Temperature: 5000K (Cool), 3000K (Warm)
- Rated Life: 40,000 hours

20 & 40 WATT RGBW



AquaMaster® Fountains and Aerators proudly supplying programmable, color changing fountain lighting to its Night Glow Lighting System offering. These new RGBW LED lighting systems consist of the option for 20W or 40W fixtures, panel mounted controller and power supply that produce brilliant colors and shows. Customizable programming to meet color, show type, and holiday events available.

20 & 40 Watt RGBW Features

- Factory Pre-programmed with color assortment and holiday themes
- Bluetooth or Ethernet Controller available
- Simple underwater power cable connection (AquaLock Connector – ALC)
- Custom programs available
- Low operating cost
- No lens or board replacement required for color changes
- Stainless steel fixtures, brackets, and shielded jumper cables
- 3 year parts and labor warranty
- Available in 120VAC, 220VAC, & 24VDC
- UL Listed
- Can be retrofitted to existing AquaMaster fountains.
- Standard 14/5 Cable
- 20W RGBW- Total: 940 lumens
 - Red: 155 lumens
 - Green: 290 lumens
 - Blue: 120 lumens
 - White: 375 lumens
 - White Color Temperature: 7000K
 - Rated Life: 40,000 hours
- 40W RGBW- Total: 1835 lumens
 - Red: 475 lumens
 - Green: 560 lumens
 - Blue: 130 lumens
 - White: 670 lumens
 - White Color Temperature: 5500K
 - Rated Life: 40,000 hours

LIGHTING SYSTEM CABLE LENGTH CHART

DOMESTIC AND INTERNATIONAL 60Hz	3 Conductor				Copper Wire Gauge Size					
	Watts Per Fixture	# of Fixtures	Volts	Approx Amps	#14(ft)	#12(ft)	#10(ft)	#14(m)	#12(m)	#10(m)
	11	2	120	0.183	5279	8182	13636	1609	2494	4156
	11	3	120	0.275	3519	5455	9091	1073	1663	2771
	11	4	120	0.367	2639	4091	6818	804	1247	2078
	22	2	120	0.283	3416	5294	8824	1041	1614	2689
	22	3	120	0.425	2277	3529	5882	694	1076	1793
	22	4	120	0.567	1708	2647	4412	521	807	1345
	22	6	120	0.850	1139	1765	2941	347	538	896
	22	8	120	1.133	854	1324	2206	260	403	672
	22	12	120	1.700	569	882	1471	174	269	448
	35	2	120	0.583	1659	2571	4286	506	784	1306
	35	3	120	0.875	1106	1714	2857	337	523	871
	35	4	120	1.167	829	1286	2143	253	392	653
	35	6	120	1.750	553	857	1429	169	261	435
	35	8	120	2.333	415	643	1071	126	196	327
	35	12	120	3.500	276	429	714	84	131	218
	5 Conductor				Copper Wire Gauge Size					
	Watts Per Fixture	# of Fixtures	Volts	Approx Amps	#14(ft)	#12(ft)	#10(ft)	#14(m)	#12(m)	#10(m)
	20 RGBW	2	120	0.333	2903	885	4500	1372	7500	2286
	20 RGBW	3	120	0.500	1935	590	3000	914	5000	1524
	20 RGBW	4	120	0.667	1452	442	2250	686	3750	1143
	40 RGBW	2	120	0.667	1452	442	2250	686	3750	1143
	40 RGBW	3	120	1.000	968	295	1500	457	2500	762
	40 RGBW	4	120	1.333	726	221	1125	343	1875	572
	40 RGBW	6	120	2.000	484	147	750	229	1250	381
	40 RGBW	8	120	2.667	363	111	563	171	938	286
	40 RGBW	12	120	4.000	242	74	375	114	625	191

INTERNATIONAL 50Hz	Watts Per Fixture	# of Fixtures	Volts	Approx Amps	3x1.5mm ² (m)	3x2.5mm ² (m)	3x4mm ² (m)
	11	2	220	0.100	3847	6412	10259
	11	3	220	0.150	2564	4275	6839
	11	4	220	0.200	1923	3206	5129
	22	2	220	0.155	2489	4149	6638
	22	3	220	0.232	1659	2766	4425
	22	4	220	0.309	1244	2074	3319
	22	6	220	0.464	830	1383	2213
	22	8	220	0.618	622	1037	1659
	22	12	220	0.927	415	691	1106
	35	2	220	0.318	1209	2015	3324
	35	3	220	0.477	806	1343	2149
	35	4	220	0.636	604	1008	1612
	35	6	220	0.955	403	672	1075
	35	8	220	1.273	302	504	806
	35	12	220	1.909	201	336	537
	Watts Per Fixture	# of Fixtures	Volts	Approx Amps	5x1.5mm ² (m)	5x2.5mm ² (m)	5x4mm ² (m)
	20 RGBW	2	220	0.182	2116	3527	5642
	20 RGBW	3	220	0.273	1410	2351	3761
	20 RGBW	4	220	0.364	1058	1763	2821
	40 RGBW	2	220	0.364	1058	1763	2821
	40 RGBW	3	220	0.545	705	1176	1881
	40 RGBW	4	220	0.727	529	882	1411
	40 RGBW	6	220	1.091	353	588	940
	40 RGBW	8	220	1.455	264	441	705
	40 RGBW	12	220	2.182	176	294	470



This agreement dated _____, is made
between **Charles Aquatics, Inc.**, a Florida Corporation, and

Name Northwood c/o Gene Roberts – District Management Services LLC

Address _____

City Wesley Chapel State FL Zip _____

Phone (813) 440-7096 Fax _____

E-mail gene.roberts @merituscorp.com

Hereinafter called “CLIENT”.

1. **Charles Aquatics, Inc.**, agrees to provide fountain repair services in accordance with the terms and conditions of this Agreement at the following location(s): **Northwood**
2. CLIENT agrees to pay **Charles Aquatics, Inc.**, the following sum(s) for the listed fountain services:

AquaMaster 40 watt RGBW LED Night Glow Lighting (Color Changing)

40 Watt RGBW LED – 5 Light Set 200 feet 14/5 cable & Control Panel

\$ 7,716.00 Per Fountain

East Fountain – RGBW 5 Light Set \$ 7,716.00

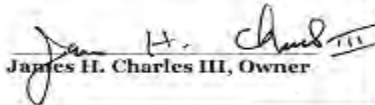
West Fountain - RGBW 5 Light Set \$ 7,716.00

TOTAL - \$ 15,432.00

Charles Aquatics, Inc.
6869 Phillips Parkway Drive South Jacksonville, FL 32256
(904) 997-0044 Fax: (904) 807-9158

Lighting Options: All lighting systems are UL and cUL Listed and have a 3 year warranty. LED lamps have 3 year warranty

3. Client agrees to pay 25% deposit and then the balance in full within 10 days of installation. Client agrees to pay 1.5% of unpaid sum(s) after 30 days of delivery. This quote is valid until January 10, 2021.

Charles Aquatics, Inc.

James H. Charles III, Owner

12-14-21

Representative of Charles Aquatics, Inc.

Date

Customer Signature

Date

Charles Aquatics, Inc.
6869 Phillips Parkway Drive South Jacksonville, FL 32256
(904) 997-0044 Fax: (904) 807-9158

Minutes of the Regular Meeting

The Regular Meeting of the Board of Supervisors for Northwood Community Development District was held on **Monday, December 13, 2021 at 6:30 p.m.** at the Northwood Clubhouse located at 27248 Big Sur Dr., Wesley Chapel, Florida, 33544 and via Zoom at <https://zoom.us/j/94237096324> with meeting ID 942 3709 6324.

1. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

2. CALL TO ORDER

Gene Roberts called the Regular Meeting of the Board of Supervisors of the Northwood Community Development District to order on **Monday, December 13, 2021 at 6:30 p.m.**

Board Members Present and Constituting a Quorum at the onset of the meeting:

Mimi Kilpatrick	Chair	
Angel Medina	Vice-Chair	
Karen Uhlig	Supervisor	
Barbara Cruz	Supervisor	
Jennifer Inman	Supervisor	<i>via Zoom</i>

Staff Members Present:

Gene Roberts	District Manager, Meritus
Jen Lavelle	Facilities Manager
Erwing Martinez	LMP
Steve Small	LMP

There were two resident audience members present.

3. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS

There were no audience questions or comments on agenda items.

4. VENDOR/STAFF REPORTS

A. District Counsel

B. District Engineer

There were no updates from Counsel or the Engineer.

C. Landscape Update

Erwing Martinez with LMP updated the Board on the landscape enhancement installations. Mr. Martinez recommended that an additional 200 Jasmine Minima be added to the subdivision signs to fill the beds in. The Board discussed.

MOTION TO:	Approve adding 200 Jasmine.
MADE BY:	Supervisor Uhlig
SECONDED BY:	Supervisor Kilpatrick
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED
	3/2 – Supervisor Cruz and Supervisor Medina opposed.

The Board discussed the mulch installation. Mr. Martinez stated that even though the Board approved the mulch at the previous meeting and the Board was told it would be completed by Thanksgiving, staff did not sign the proposal and it had been delayed. Mr. Roberts has signed the proposal and sent it to LMP. Supervisor Martinez also presented a map and proposals to the Board of additional dead pine trees that need to be removed.

MOTION TO:	Approve removal of the dead pine trees for \$3,550.
MADE BY:	Supervisor Cruz
SECONDED BY:	Supervisor Medina
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED
	5/0 – Motion passed unanimously

Supervisor Uhlig asked about gluing down the rocks at the roundabouts. Mr. Small replied that they need a few dry days before the stones can be glued. Supervisor Inman asked if darker stones could be used at the entrance signs to act as a border to keep the mulch in the beds. The Board asked LMP to provide a new rendering and proposal to landscape the new Northwood sign coming off of State Rd. 56. The Board also asked if the letter regarding the tree trimming has been sent to the residents. Staff will mail the letter soon.

Mr. Martinez and Mr. Small exited the meeting.

5. BUSINESS ITEMS

A. Discussion on Amenity Center Expenses

Mr. Roberts went over the list of expenses spent to date on the clubhouse improvements. He told the Board that when he reviewed the meeting minutes, the Board had authorized spending up to \$50,000 in clubhouse improvements at the March 9, 2021 meeting.

B. Discussion on Stone Column Proposals

Mr. Roberts stated that he had received proposals from Cornerstone to add the faux stones to the wall column near the new Northwood sign and at the entrance to the recreation center. The Board tabled the proposal for the rec center.

MOTION TO:	Approve the column at the new sign.
MADE BY:	Supervisor Kilpatrick
SECONDED BY:	Supervisor Uhlig
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED
	5/0 – Motion passed unanimously

A representative with ADT called in to the meeting to discuss the recent repairs made to the clubhouse security system and surveillance cameras. The Board asked for ADT to provide an estimate for an additional DVR. Supervisor Medina will assist.

C. Discussion on Budget Expenditure Wish Lists

Mr. Roberts asked for the Board to email him their list so he can compile a list and add it to the next meeting agenda.

D. Discussion on Resident Suspension from CDD Amenities

Supervisor Kilpatrick told the Board of an incident involving a juvenile resident having an airsoft gun at the basketball court. The Sheriff's office was notified and the offender has been suspended from using the District's amenities until his parents attend a CDD board meeting.

E. General Matters of the District

Mr. Roberts told the Board that the reimbursement check from Waste Connections has been received. Supervisor Uhlig then went over the action item list.

Facility Manager Jen Lavelle updated the Board on projects she has completed this month. The Board asked for the off-duty patrol reports to be sent to them. Supervisor Medina asked that the employee time cards be sent to him. Supervisor Uhlig asked if Supervisor Cruz can draft an incident protocol for the Board.

6. CONSENT AGENDA

A. Consideration of Minutes of the Regular Meeting November 8, 2021

The Board reviewed the minutes. Supervisor Cruz commented that 7 residents were in attendance at the meeting instead of 12.

MOTION TO:	Approve the November 8, 2021 meeting minutes with the change.
MADE BY:	Supervisor
SECONDED BY:	Supervisor
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED
	5/0 – Motion passed unanimously

B. Consideration of Operations and Maintenance Expenditures October 2021

The Board reviewed the O&Ms. Supervisor Kilpatrick had questions on the OLM, Suncoast Pools, Tampa Bay Times, and Waste Connection invoices.

MOTION TO:	Approve the October 2021 O&Ms.
MADE BY:	Supervisor Uhlig
SECONDED BY:	Supervisor Cruz
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED
	5/0 – Motion passed unanimously

C. Review of Financial Statements through October 31, 2021

The Board reviewed and accepted the financials.

7. MANGAGEMENT REPORTS

A. Field Manager's Report

Mr. Roberts reviewed the management reports with the Board. He let the Board know that LMP had failed the recent landscape inspection and would not be receiving the performance payment.

MOTION TO: Withhold the performance payment.
MADE BY: Supervisor Cruz
SECONDED BY: Supervisor Medina
DISCUSSION: None Further
RESULT: Called to Vote: Motion PASSED
5/0 – Motion passed unanimously

8. SUPERVISOR REQUESTS

There were no additional supervisor requests.

9. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM

There were no audience comments.

10. ADJOURNMENT

MOTION TO: Adjourn at 10:00 p.m.
MADE BY: Supervisor Kilpatrick
SECONDED BY: Supervisor Cruz
DISCUSSION: None Further
RESULT: Called to Vote: Motion PASSED
5/0 – Motion passed unanimously

NORTHWOOD COMMUNITY DEVELOPMENT DISTRICT

Minutes of the Regular Meeting

December 13, 2021

**Please note the entire meeting is available on disc.*

**These minutes were done in summary format.*

**Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on _____.

Signature

Printed Name

Title:

☐ **Secretary**

☐ **Assistant Secretary**

Signature

Printed Name

Title:

☐ **Chairman**

☐ **Vice Chairman**

Recorded by Records Administrator

Signature

Date

Official District Seal

Northwood Community Development District

Financial Statements
(Unaudited)

Period Ending
November 30, 2021



Meritus Districts
2005 Pan Am Cir ~ Suite 300 ~ Tampa, FL 33607
Phone (813) 873-7300 ~ Fax (813) 873-7070

Northwood Community Development District

Balance Sheet
As of 11/30/2021
(In Whole Numbers)

	General Fund	General Fixed Assets Account Group	Total
<hr/>			
Assets			
Cash-Operating Account	559,130	0	559,130
Cash-Reserve Account	191,400	0	191,400
Cash - Bond Surplus Funds	165,848	0	165,848
Cash-SBA	262,592	0	262,592
Accounts Receivable-Other	0	0	0
Prepaid Misc. Items	0	0	0
Prepaid Employment Insurance Policy	0	0	0
Prepaid Directors & Officers	0	0	0
Prepaid General Liability	0	0	0
Prepaid Crime Policy	0	0	0
Prepaid Property Insurance	0	0	0
Deposits - Electric	1,900	0	1,900
Buildings	0	341,662	341,662
Improvements Other Than Buildings	0	7,679,714	7,679,714
Furniture, Fixtures & Equipment	0	59,796	59,796
Cost of Issuance	0	204,770	204,770
Construction Work In Progress	0	97,851	97,851
Other	0	0	0
Total Assets	<u>1,180,869</u>	<u>8,383,792</u>	<u>9,564,661</u>
Liabilities			
Accounts Payable	51,950	0	51,950
Accounts Payable - Other	0	0	0
Suntrust Credit Card Payable	0	0	0
Home Depot Credit Card Payable	78	0	78
Due To Debt Service Fund	0	0	0
Accrued Expenses Payable	0	0	0
Sales Tax Payable	0	0	0
Federal Income Tax Payable	0	0	0
Refundable Deposits	50	0	50
Other	0	0	0
Total Liabilities	<u>52,078</u>	<u>0</u>	<u>52,078</u>
Fund Equity & Other Credits			
Contributed Capital			
Fund Balance-All Other Reserves	0	0	0
Fund Balance-Unreserved	784,438	0	784,438
Investment In General Fixed Assets	0	8,383,792	8,383,792
Other	344,353	0	344,353
Total Fund Equity & Other Credits	<u>1,128,792</u>	<u>8,383,792</u>	<u>9,512,583</u>
Contributed Capital			
<hr/>			
Total Liabilities & Fund Equity	<u>1,180,869</u>	<u>8,383,792</u>	<u>9,564,661</u>

Northwood Community Development District

Statement of Revenues and Expenditures

General Fund - 001

From 10/1/2021 Through 11/30/2021

		Annual Budget	Current Period Actual	Budget to Actual Variance	Budget Percentage Remaining
Revenues					
32520	Special Assessments - Service Charges				
1002	Operations & Maintenance Assmts-Tax Roll	630,000.00	483,395.42	146,604.58	23.27%
36100	Interest Earnings				
0001	Interest Earnings	750.00	0.29	749.71	99.96%
36900	Other Miscellaneous Revenues				
0003	Miscellaneous	0.00	(13.14)	13.14	0.00%
0017	Clubhouse Rentals	3,000.00	770.80	2,229.20	74.30%
	Total Revenues	633,750.00	484,153.37	149,596.63	23.60%
Expenditures					
51100	Legislative				
1101	Supervisor Fees	13,000.00	3,000.00	10,000.00	76.92%
51300	Financial & Administrative				
3101	District Manager	57,500.00	9,583.32	47,916.68	83.33%
3103	District Engineer	2,500.00	2,109.05	390.95	15.63%
3202	Auditing Services	7,200.00	0.00	7,200.00	100.00%
4101	Postage, Phone, Faxes, Copies	2,500.00	334.80	2,165.20	86.60%
4501	Insurance - Public Officials	2,840.00	0.00	2,840.00	100.00%
4801	Legal Advertising	1,500.00	184.00	1,316.00	87.73%
4901	Bank Fees	100.00	0.00	100.00	100.00%
4902	Dues, Licenses & Fees	175.00	986.68	(811.68)	(463.81)%
5101	Office Supplies	100.00	0.00	100.00	100.00%
5103	Website Administration	1,200.00	200.00	1,000.00	83.33%
5105	ADA Website Compliance	1,800.00	1,100.00	700.00	38.88%
51400	Legal Counsel				
3107	District Counsel	5,000.00	2,567.50	2,432.50	48.65%
53100	Electric Utility Services				
4301	Electric Utility Services	68,000.00	14,971.84	53,028.16	77.98%
53400	Garbage/Solid Waste Control Services				
4303	Garbage Collection	90,000.00	19,264.00	70,736.00	78.59%
53600	Water-Sewer Combination Services				
4302	Water Utility Services	3,500.00	588.36	2,911.64	83.18%
53900	Other Physical Environment				
1204	Field Staff	75,000.00	4,752.11	70,247.89	93.66%
4502	Insurance - Property & Casualty	7,544.00	0.00	7,544.00	100.00%
4503	Insurance - General Liability	3,552.00	0.00	3,552.00	100.00%
4505	Insurance - Crime	289.00	0.00	289.00	100.00%
4604	Landscape Maintenance - Contract	85,000.00	11,268.76	73,731.24	86.74%
4605	Landscape Maintenance - Other	15,000.00	300.00	14,700.00	98.00%
4606	Lake Repairs & Maintenance	16,500.00	2,660.00	13,840.00	83.87%
4607	Plant Replacement Program	10,000.00	4,134.25	5,865.75	58.65%
4611	Irrigation Maintenance	2,500.00	2,421.89	78.11	3.12%
4627	Asset Repairs & Maintenance	2,000.00	0.00	2,000.00	100.00%
4630	Landscape Maintenance-Consultants	4,680.00	780.00	3,900.00	83.33%
54100	Road & Street Facilities				
4310	Decorative Light Maintenance	10,000.00	12,199.00	(2,199.00)	(21.99)%
4612	Pavement/Signage/Wall Repairs	15,000.00	0.00	15,000.00	100.00%
57200	Parks & Recreation				
3403	Security Patrol	15,000.00	556.00	14,444.00	96.29%
4617	Pool Repairs & Maintenance	15,000.00	2,325.00	12,675.00	84.50%
4623	Clubhouse Supplies	1,000.00	0.00	1,000.00	100.00%
4624	Clubhouse Maintenance	3,500.00	865.85	2,634.15	75.26%
4626	Park Facility Maintenance	1,000.00	0.00	1,000.00	100.00%
4629	Special Events	2,000.00	0.00	2,000.00	100.00%
4904	Security System	3,000.00	644.26	2,355.74	78.52%

Northwood Community Development District

Statement of Revenues and Expenditures

General Fund - 001

From 10/1/2021 Through 11/30/2021

		Annual Budget	Current Period Actual	Budget to Actual Variance	Budget Percentage Remaining
4905	Facility Telephone and Internet Service	2,500.00	493.76	2,006.24	80.24%
4908	Pool Furniture	5,000.00	0.00	5,000.00	100.00%
57800	Other Expenses				
4640	Community Enhancement Projects	17,970.00	20,348.17	(2,378.17)	(13.23)%
57900	Reserves				
6407	Undesignated Reserves	63,800.00	22,761.40	41,038.60	64.32%
	Total Expenditures	633,750.00	141,400.00	492,350.00	77.69%
	Subtotal: Rev Over / (Under) Exp	0.00	342,753.37	(342,753.37)	0.00%
	Subtotal (OFS): Rev Over / (Under) Exp	0.00	0.00	0.00	0.00%
	Total: Revenues Over / Under Expenditures	0.00	342,753.37	(342,753.37)	0.00%
	Fund Balance, Beginning of Period	0.00	784,438.27	(784,438.27)	0.00%
	Fund Balance, End of Period	0.00	1,127,191.64	(1,127,191.64)	0.00%

Northwood Community Development District

Statement of Revenues and Expenditures

General Fixed Assets Account Group - 900

From 10/1/2021 Through 11/30/2021

	Annual Budget	Current Period Actual	Budget to Actual Variance	Budget Percentage Remaining
Fund Balance, Beginning of Period	0.00	8,383,791.74	(8,383,791.74)	0.00%
Fund Balance, End of Period	<u>0.00</u>	<u>8,383,791.74</u>	<u>(8,383,791.74)</u>	<u>0.00%</u>

Northwood Community Development District
Reconcile Cash Accounts

Summary

Cash Account: 10101 Cash-Operating Account

Reconciliation ID: 11.30.2021

Reconciliation Date: 11/30/2021

Status: Locked

Bank Balance	152,770.35
Less Outstanding Checks/Vouchers	1,898.00
Plus Deposits in Transit	408,257.19
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	<u>0.00</u>
Reconciled Bank Balance	559,129.54
Balance Per Books	<u>559,129.54</u>
Unreconciled Difference	<u><u>0.00</u></u>

Click the Next Page toolbar button to view details.

Northwood Community Development District
Reconcile Cash Accounts

Detail

Cash Account: 10101 Cash-Operating Account

Reconciliation ID: 11.30.2021

Reconciliation Date: 11/30/2021

Status: Locked

Outstanding Checks/Vouchers

<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>	<u>Payee</u>
5697	4/1/2021	System Generated Check/Voucher	1,200.00	Sport Surfaces
5709	4/15/2021	System Generated Check/Voucher	200.00	Mimieaux Kilpatrick
CD2000-1	9/28/2021	September Home Depot CC Activity	0.00	Home Depot Credit Services
CD313	10/6/2021	October Home Depot CC Activity	0.00	Home Depot Credit Services
CD294	10/8/2021	PR PE091921_CD10221	(896.78)	DecisionHR IX
CD312-1	10/8/2021	PR PE091921_CD10221	896.78	DecisionHR IX
5837	10/19/2021	System Generated Check/Voucher	200.00	Mimieaux Kilpatrick
5862	11/5/2021	System Generated Check/Voucher	200.00	Barbara Cruz
FDR102021	11/19/2021	Sales Tax Payment October 2021	13.08	Florida Dept. of Revenue
5875	11/22/2021	System Generated Check/Voucher	84.92	Eugene Roberts
Outstanding Checks/Vouchers			1,898.00	

Northwood Community Development District
Reconcile Cash Accounts

Detail

Cash Account: 10101 Cash-Operating Account

Reconciliation ID: 11.30.2021

Reconciliation Date: 11/30/2021

Status: Locked

Outstanding Deposits

<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>	<u>Deposit Number</u>
CR3003	11/16/2021	NOW Tax Distribution 11.05.21_11162021_11232...	408,257.19	
Outstanding Deposits			408,257.19	

Northwood Community Development District
Reconcile Cash Accounts

Detail

Cash Account: 10101 Cash-Operating Account

Reconciliation ID: 11.30.2021

Reconciliation Date: 11/30/2021

Status: Locked

Cleared Checks/Vouchers

<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>	<u>Payee</u>
CD288	9/10/2021	PR PE082221_CD090421	0.00	DecisionHR IX
5820	9/23/2021	System Generated Check/Voucher	200.00	Mimieaux Kilpatrick
CD289	9/24/2021	PR PE090521_CD091821	0.00	DecisionHR IX
5833	10/19/2021	System Generated Check/Voucher	1,100.00	ADA Site Compliance
5834	10/19/2021	System Generated Check/Voucher	200.00	Angel Medina
5835	10/19/2021	System Generated Check/Voucher	200.00	Barbara Cruz
5844	10/22/2021	System Generated Check/Voucher	246.69	Frontier Communications
5845	10/22/2021	System Generated Check/Voucher	480.59	Johnson Controls Security Solutions
5846	10/22/2021	System Generated Check/Voucher	750.00	Louvre Shop
5849	10/27/2021	reimburse for replacing locks on Northwood Clubhouse	545.00	Barbara Cruz
CD2005	11/1/2021	Payment to Tyco Integrated Security	33.53	Tyco Integrated Security LLC
5850	11/2/2021	System Generated Check/Voucher	43.38	ADT Security Services
5851	11/2/2021	System Generated Check/Voucher	3,709.65	Decorating Elves, Inc.
5852	11/2/2021	System Generated Check/Voucher	7,809.38	Landscape Maintenance Professionals, Inc.
5853	11/2/2021	System Generated Check/Voucher	5,092.60	Meritus Districts
5854	11/2/2021	System Generated Check/Voucher	390.00	OLM, Inc.
5855	11/2/2021	System Generated Check/Voucher	291.87	Pasco County Utilities Services
5856	11/2/2021	System Generated Check/Voucher	2,047.50	Straley Robin Vericker
5857	11/2/2021	System Generated Check/Voucher	850.00	Suncoast Pool Service
5858	11/2/2021	System Generated Check/Voucher	184.00	Times Publishing Company
5859	11/2/2021	System Generated Check/Voucher	31.44	Tampa Electric Company
5860	11/2/2021	System Generated Check/Voucher	9,622.00	Waste Connections of Florida
CD2002	11/3/2021	November Home Depot CC Activity	131.85	Home Depot Credit Services
5861	11/5/2021	System Generated Check/Voucher	200.00	Angel Medina
5863	11/5/2021	System Generated Check/Voucher	200.00	Jennifer Inman
5864	11/5/2021	System Generated Check/Voucher	19,457.70	Landscape Maintenance Professionals, Inc.
5865	11/5/2021	System Generated Check/Voucher	200.00	Mimieaux Kilpatrick

Northwood Community Development District
Reconcile Cash Accounts

Detail

Cash Account: 10101 Cash-Operating Account

Reconciliation ID: 11.30.2021

Reconciliation Date: 11/30/2021

Status: Locked

Cleared Checks/Vouchers

<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>	<u>Payee</u>
5866	11/5/2021	System Generated Check/Voucher	569.00	Next Level Trim
5866	11/5/2021	System Generated Check/Voucher	(569.00)	Next Level Trim
5867	11/5/2021	System Generated Check/Voucher	556.00	Pasco Sheriff's Office
5868	11/5/2021	System Generated Check/Voucher	200.00	Karen E. Uhlig
CD309	11/5/2021	PR PE10.17.21_CD10.30.21	1,624.06	DecisionHR IX
5869	11/15/2021	System Generated Check/Voucher	2,421.89	Landscape Maintenance Professionals, Inc.
5870	11/15/2021	System Generated Check/Voucher	811.68	Mike Fasano, Tax Collector
5871	11/15/2021	System Generated Check/Voucher	625.00	Murici Plumbing
5872	11/15/2021	System Generated Check/Voucher	1,330.00	Solitude Lake Management, LLC
5873	11/15/2021	System Generated Check/Voucher	665.00	Stantec Consulting Services Inc (SCSI)
5874	11/15/2021	System Generated Check/Voucher	850.00	Suncoast Pool Service
CD314	11/19/2021	PR PE10.31.21_CD11.13.21	832.81	DecisionHR IX
311000000001	11/22/2021	paid by ACH service 09/16/21 - 10/14/21	7,367.51	Tampa Electric Company
110321				
5876	11/22/2021	System Generated Check/Voucher	1,242.50	Louvre Shop
5877	11/22/2021	System Generated Check/Voucher	1,991.25	Precision Furniture
Cleared Checks/Vouchers			74,534.88	

Northwood Community Development District
Reconcile Cash Accounts

Detail

Cash Account: 10101 Cash-Operating Account

Reconciliation ID: 11.30.2021

Reconciliation Date: 11/30/2021

Status: Locked

Cleared Deposits

<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>	<u>Deposit Number</u>
1117	8/30/2021	Club House Rental	100.00	
6091	9/30/2021	Club House Rental	100.00	
CR444	10/27/2021	FY21 Excess Fees - 10.27.21	2,110.00	
CR21	11/1/2021	Reimbursement for Tyco overpayment	0.00	
CR440	11/1/2021	Tax Distribution - 06.01.2021 - 11.01.21	8,774.67	
CR443	11/5/2021	Tax Distribution 11.01.2021 - 11.05.2021	30,644.01	
CR440-1	11/8/2021	Interest Distribution - 11.08.2021	0.29	
CR1010	11/9/2021	Club house Rental Receipts Square Inc 11.09.2021 - 11.19.202	0.00	
CR22	11/9/2021	Club House Rental	192.70	
CR22-1	11/12/2021	Club House Rental	192.70	
CR22-5	11/19/2021	Club House Refund	(192.70)	
CR3002	11/19/2021	NOW Tax Distribution_11062021_111...	33,609.55	
CR22-2	11/22/2021	Club House Rental	192.70	
CR22-3	11/24/2021	Club House Rental	192.70	
CR22-4	11/30/2021	Club House Rental/Refund	<u>192.70</u>	
Cleared Deposits			76,109.32	


Northwood CDD

Manager Report

- Kantech (Tyco) came & fixed a connection issue with their system. They recommend we use a USB drive & backup our system. Does Angel have one or can we please purchase one? They are under \$40
- New access cards are in! We are charging \$10/card. 3 new cards have been issued so far.
- Sconce lights have been spray painted black & reinstalled.
- Exercise mirror was installed & residents are loving it! (I hosted an introduction class on January 5th. It is very user friendly.)
- Gum was removed on sidewalk around clubhouse
- GPS pools came to give quote on pool heater (see quote)

- 
- We have an official address for the broken meter off of County Line (behind monument) Hime's Electric is obtaining a permit and will start the work as soon as possible.
 - Hime's Electric stated the lights that are on the basketball court etc. at night are the night lights. They are bright for security purposes.
 - Hime's Electric also came out and fixed a damaged outlet outside in the volleyball field.
 - There are 2 reservations so far for January (15th & 16th)
 - Battery for ADA equipment has arrived and works!... Unfortunately, the chair will only move in one direction which is not very helpful. I think a licensed tech needs to come out or we should see if there is a warranty.

-
- I have requested deputies focus on street parking & trespassing @ the playground/amenities during their time in the community. Deputies have been reporting to me before every shift and sending me a report afterwards. I have been forwarding the report to the board. Barbara mentioned an issue with street parking and said she would send me photos. I let her know once I have the photos, I will send them to the extra duty coordinator to forward to deputies.
 - Teco poles with holes were reported on 12/08/21 and a tech came out to inspect them right away. They have not been fixed as of yet.
 - The HOA Christmas party was a success and everyone had a great time.
 - The playground has less litter since I have talked to the kids in the neighborhood.



The equipment needs to be pressure washed.

- Organized the crawl space & took inventory.
- Carpet was installed before Christmas
- Piper Fire came to inspect our equipment and updated accordingly. I have a maintenance reminder set in my calendar once/month to check and make sure it's still in the "green"
- I make sure to report there first thing before coming to the clubhouse and it's always my last stop after my shift. I also drive up and down the Blvd./drive past the playground randomly throughout the day to make sure all is well & pick up trash as needed.

- 
- Next Level Trim received payment & completed the job 12/31. I asked him to invoice the trim for the door & send it to me so I can forward it to Barbara.
 - I found some of the pool furniture the board was considering.
 - I looked into landscape up-lighting and found solar lights on Amazon with good reviews. For 20 Spotlights, it comes to \$379.95. Should we proceed & order them?



Vendor Updates:

- Currently working with Himes electric to solve the meter issue. Also waiting on quotes from Hime's Electric for wiring all along the blvd or another solution
- Pressure washing company came back to clean a little more, but still is not finished.
- Pending a few quotes for sunshades over the rose garden bench. Does the board have a vision as to what they would like? (size, shape, color, material etc)

EXHIBIT "D"
WEEKLY MAINTENANCE WORKSHEET

- 1) Date of maintenance visit: Dec. 29th
- 2) Supervisor: Steve Small
- 3) Watering man-hours: None
- 4) Listing of problems and locations:
- a) Insect and plants: None
 - b) Disease and plants: None
 - c) Nutrient problems and plants: None
 - d) Dry plants: None
 - e) Wet plants: None
 - f) Amount of mulch applied: None
 - g) Amount of mulch needed or applied over designated amount: 185 cy
 - h) Dead plants removed: None
 - i) Tree service work needed: None
 - j) Irrigation damage and repairs: None
- 5) Extra work performed:
- a) Number of men: None
 - b) Their title(s): _____
 - c) Hours per man: _____
 - d) Description of work performed: _____

General Notes:

Please list any items the District and/or District Manager and/or Consultant need to know or any extra work that is to be performed outside of the grounds maintenance contract scope. Also, give an estimate of time to perform the work: _____

Service was done on Dec. 29th. Paved up spraying cuts done in some selective areas still need more done. Mulch install of 185 cy will be done on January 7th. Mulch will be delivered on the 6th at Pool Parking lot.

Annuals that are in ground are a summer Fall flower these will need to be changed out next month to a winter flower, I will get you a proposal before next Board meeting.

Tree removals are scheduled to start next week.