Minutes of the Regular Meeting December 12, 2022

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2	The Regular Meetings of the Board of Supervisors for Northwood Community Development District					
4	was held on Monday, December 12, 2022, at 6:30 p.m. at the Northwood Clubhouse located a					
5	27248 Big Sur Dr., Wesley Chapel, Florida, 33544 and via Zoom at https://zoom.us/j/9422700001					
6	Meeting ID 942 3'					
7	8					
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9	1. PLEDGE OF A	ALLEGIANCE				
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11	The Pledge of Allegiance was recited.					
12						
13	2. CALL TO OR	DER				
14						
15		d the Regular Meetings of the Board of Sup	-			
16	Development Distr	ict to order on Monday, December 12, 20	22, at 6:35 p.m.			
17						
18		Present and Constituting a Quorum at th	e onset of the meeting:			
19	Mimi Kilpatrick	Chair				
20	Brian Quigly	Supervisor				
21	Brian Munari	Supervisor				
22	Barbara Cruz	Supervisor				
23	Jennifer Inman	Supervisor				
24	C4- CC Mb De-					
25	Staff Members Pr Gene Roberts					
26	Jen Lavelle	District Manager, Inframark				
27	Vivek Babbar	Facility Manager District Counsel, Straley & Robin	(via teleconference)			
28 29	VIVER Daubai	District Counsel, Straley & Room	(via teteconjerence)			
30	There were annrow	imately five (5) resident audience members	nrecent			
31	There were approximately five (5) resident audience members present.					
32	3 VENDOR AND	STAFF REPORTS				
33	A. District Counsel					
34	B. District					
35	2, 2,00,100	B				
36	There were no repo	orts on behalf of the District Counsel and er	ngineer currently.			
37			,			
38	C. District Manager					
39	i. Administer Oath of Office					
40	ii. Managers' Report					
41						
42	Mr. Roberts recited	the Oath of Office to Brian Quigly for Sup	pervisor Seat 2 and for			
43	Brian Munari for Supervisor Seat 4.Mr. Babbar went over the Sunshine Law and Ethics Policy. Mr.					
44	Babbar excited the	conference call.				
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Ms. Lavelle went over her monthly report with the Board.

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47 4. BUSINESS ITEMS 48 49 A. Discussion on Resolution 2023-02; Delegation of Officers 50 51 The Board reviewed the resolution as follows. 52 Nominate Jennifer Inman as Chairman of the Board. MOTION TO: 53 54 MADE BY: Supervisor Kilpatrick SECONDED BY: Supervisor Inman 55 DISCUSSION: None Further 56 **RESULT:** Called to Vote: Motion FAILED 57 58 2/3 – Motion Failed: Unanimously 59 MOTION TO: 60 Nominate Mimi Kilpatrick as Chairman of the Board. MADE BY: Supervisor Quigly 61 62 SECONDED BY: Supervisor Cruz DISCUSSION: None Further 63 RESULT: Called to Vote: Motion PASSED 64 3/2 - Motion Passed: Unanimously 65 66 MOTION TO: Nominate Brian Quigly as Vice-Chairman of the Board. 67 MADE BY: Supervisor Cruz 68 69 SECONDED BY: Supervisor Kilpatrick 70 DISCUSSION: None Further Called to Vote: Motion PASSED 71 **RESULT:** 72 4/1 – Motion Passed: Supervisor Munari opposed. 73 74 75 B. Discussion on LMP Landscaping Estimates 76 77 The Board reviewed and discussed the estimate from LMP Landscaping. 78

Supervisor Cruz reviewed and discussed the proposals provided by LMP.

The proposal 80567 estimate was tabled by the Board.

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~ ,		MOTION TO:	Approve Proposal 80568 estimate.
88		MADE BY:	Supervisor Cruz
89		SECONDED BY:	Supervisor Kilpatrick
90		DISCUSSION:	None Further
91		RESULT:	Called to Vote: Motion PASSED
92			5/0 – Motion Passed: Unanimously
93			
94		MOTION TO:	Approve Proposal 80569 estimate.
95		MADE BY:	Supervisor Cruz
96		SECONDED BY:	Supervisor Quigly
97		DISCUSSION:	None Further
98		RESULT:	Called to Vote: Motion PASSED
99			5/0 – Motion Passed: Unanimously
00			
01		MOTION TO:	Approve Proposal 80570 estimate.
02		MADE BY:	Supervisor Cruz
03		SECONDED BY:	Supervisor Kilpatrick
04		DISCUSSION:	None Further
05		RESULT:	Called to Vote: Motion PASSED
UJ			
06			5/0 – Motion Passed: Unanimously
06 07 08	The proposal	80571 estimate was ta	
06 07 08 09	• •	80571 estimate was ta	abled by the Board.
06 07 08 09 10 11	The proposal	80572 estimate was ta	abled by the Board.
06 07 08 09 10 11 12	The proposal	80572 estimate was to	abled by the Board. Abled by the Board. Novembers failed inspection was discussed with the Boar
06 07 08 09 10 11 12 13	The proposal	80572 estimate was ta erformance pay from MOTION TO:	abled by the Board. Abled by the Board. Novembers failed inspection was discussed with the Boar Withhold performance pay for LMP.
06 07 08 09 10 11 12 13	The proposal	80572 estimate was ta erformance pay from MOTION TO: MADE BY:	abled by the Board. Abled by the Board. Novembers failed inspection was discussed with the Boar Withhold performance pay for LMP. Supervisor Cruz
06 07 08 09 10 11 11 12 13 14	The proposal	80572 estimate was to erformance pay from MOTION TO: MADE BY: SECONDED BY:	abled by the Board. Novembers failed inspection was discussed with the Boar Withhold performance pay for LMP. Supervisor Cruz Supervisor Inman
06 07 08 09 10 11 12 13 14 15 16	The proposal	80572 estimate was to erformance pay from MOTION TO: MADE BY: SECONDED BY: DISCUSSION:	abled by the Board. Novembers failed inspection was discussed with the Boar Withhold performance pay for LMP. Supervisor Cruz Supervisor Inman None Further
06 07 08 09 10 11 12 13 14 15 16 17	The proposal	80572 estimate was to erformance pay from MOTION TO: MADE BY: SECONDED BY:	abled by the Board. Novembers failed inspection was discussed with the Boar Withhold performance pay for LMP. Supervisor Cruz Supervisor Inman None Further Called to Vote: Motion PASSED
06 07 08 09 10 11 12 13 14 15 16 17 18	The proposal	80572 estimate was to erformance pay from MOTION TO: MADE BY: SECONDED BY: DISCUSSION:	abled by the Board. Novembers failed inspection was discussed with the Boar Withhold performance pay for LMP. Supervisor Cruz Supervisor Inman None Further
006 007 008 009 110 111 112 113 114 115 116 117 118 119	The proposal	80572 estimate was to erformance pay from MOTION TO: MADE BY: SECONDED BY: DISCUSSION:	abled by the Board. Novembers failed inspection was discussed with the Boar Withhold performance pay for LMP. Supervisor Cruz Supervisor Inman None Further Called to Vote: Motion PASSED
	The proposal	80572 estimate was to erformance pay from MOTION TO: MADE BY: SECONDED BY: DISCUSSION:	abled by the Board. Novembers failed inspection was discussed with the Board. Withhold performance pay for LMP. Supervisor Cruz Supervisor Inman None Further Called to Vote: Motion PASSED

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5. CONSENT AGENDA 124 A. Consideration of Minutes of the Regular Meeting October 10, 2022 125 126 The Board reviewed the meeting minutes. 127 128 MOTION TO: Approve Regular Meeting Minutes for October 10, 2022. 129 Supervisor Kilpatrick MADE BY: 130 Supervisor Cruz SECONDED BY: 131 DISCUSSION: None Further 132 Called to Vote: Motion PASSED RESULT: 133 134 5/0 – Motion Passed: Unanimously 135 136 B. Consideration of Operations and Maintenance Expenditures October 2022 137 138 The Board reviewed the operations and maintenance expenditures. The Board discussed utility 139 invoices, and a suggestion made that we should track them on a spread sheet. 140 141 Ms. Inman requested that the credit card statement be added to the O&M's. 142 143 The lights for the basketball courts were discussed. The Board proceed with a motioned to turn 144 them off at 9:00 pm -145 146 Approve to have the lights for the basketball courts be 147 MOTION TO: turned off at 9:00 P.M. 148 Supervisor Cruz 149 MADE BY: Supervisor Quigly 150 SECONDED BY: None Further 151 DISCUSSION: Called to Vote: Motion PASSED RESULT: 152 5/0 – Motion Passed: Unanimously 153 154 The Board requested Ms. Lavelle to investigate reducing the Frontier cost. 155 156 The Board requested if a spread sheet can be provided listing all vendor contracts and expiration 157 dates. 158 159 160 161 162 163 164

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165 166	MOTION TO:	Approve Operations and Maintenance Expenditures for October 2022.	
167	MADE BY:	Supervisor Kilpatrick	
168	SECONDED BY:	Supervisor Cruz	
169	DISCUSSION:	None Further	
170	RESULT:	Called to Vote: Motion PASSED	
171		5/0 – Motion Passed: Unanimously	
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C. Review of Financial Statements Month Ending October 31, 2022

The Board reviewed the financial statement and had no questions.

6. SUPERVISOR REQUESTS AND COMMENTS

Supervisor Inman requested credit card statement to be added to the meeting book.

Supervisor Cruz said she is disappointed in the holiday lights and asked if a different vendor be used next year.

Supervisor Kilpatrick stated there was no monthly report from Solitude in the meeting book and requested staff to get proposals to add up lighting at the new sign.

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Supervisor Munari stated the website needs to be updated.

Supervisor Inman gave an update on the infrastructure committee regarding the monuments and walls. They have two vendors interested and would like to find a third to bid. Will have more information for the Board by March meeting.

7. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM

Ms. McDonald asked about the outlets not working at the entrance and if the electrician should be responsible.

8. ADJOURNMENT

200	MOTION TO:	Adjourn.
201	MADE BY:	Supervisor Kilpatrick
202	SECONDED BY:	Supervisor Cruz
203	DISCUSSION:	None Further
204	RESULT:	Called to Vote: Motion PASSED
205		5/0 – Motion Passed: Unanimously

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*Please note the entire meeting is available on disc. *These minutes were done in summary format. *Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based. Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly 1/17/2023. noticed meeting held on **Printed Name Printed Name** Title: Title: **★**Chairman □ Secretary ☐ Vice Chairman Assistant Secretary Recorded by Records Administrator Signature Date Official District Seal