Minutes of the Regular Meeting February 13, 2023

2						
3	The Regular Meetings of the Board of Supervisors for Northwood Community Development District					
4	was held on Monday, February 13, 2023, at 6:30 p.m. at the Northwood Clubhouse located at 27248					
5	Big Sur Dr., Wesl	ey Chapel, Florida, 33544 and via Zoom at https://zoom.us/j/94237096324 with				
6	Meeting ID 942 37	• • • • • • • • • • • • • • • • • • • •				
7	Micetal 15 / 12 6 /					
8						
9	1. PLEDGE OF A	LLEGIANCE				
10						
11	The Pledge of Allegiance was recited.					
12						
13	2. CALL TO ORI	DER				
14						
15	Gene Roberts called	the Regular Meetings of the Board of Supervisors of the Northwood Community				
16		ict to order on Monday, February 13, 2023, at 6:30 p.m.				
17	Dovotopinom Disa.					
18	Board Members P	resent and Constituting a Quorum at the onset of the meeting:				
19	Mimi Kilpatrick	Chair				
20	Brian Quigley	Supervisor				
21	Brian Munari	Supervisor				
22	Jennifer Inman	Supervisor (via conference call)				
23	Barbara Cruz	Supervisor				
24	Daivara Cruz	Super visor				
25	Staff Members Pro	esent:				
26	Brian Lamb	District Manager, Inframark (via conference call)				
27	Gene Roberts	District Manager, Inframark				
28	Jen Lavelle	Facility Manager				
29	Jen Lavene	1 defilty Wanager				
30	There were approx	imately six (6) resident audience members present and two representatives from				
31	LMP.					
32	DIVII .					
33	3. VENDOR AND	STAFF REPORTS				
34						
35	A. District Counsel B. District Engineer					
36	D. District					
37	There were no reno	rts on behalf of the District Counsel and engineer currently.				
38	There were no repo	its on bondin of the District Country and originate Court				
39	C District	Manager				
40	C. District Manager ii. Managers' Report					
41	110 141	tanagers report				
42	Mr I amb evolaine	d the process the Board should be following for the monument and wall				
43	Mr. Lamb explained the process the Board should be following for the monument and wall refurbishment. Starting with choosing an architect/engineer, have them provide renderings.					
	He discussed a ballpark figure of unit cost for the project based on an estimated bond amount and					
44 45	anticipated interest	rates. Ms. Cruz will investigate if Northwood is eligible for a 503C grant for the				
45 46	project.	raics. 1915. Cruz will investigate if Northwood is original for a 3050 grant for the				
40	project.					

MINUTES OF THE REGULAR MEETING

1

Minutes of the Regular Meeting February 13, 2023

removal proposals until the landscape committee can review. 48 49 Ms. Lavelle went over her monthly report and updated the Board on the clubhouse rentals. 50 51 Mr. Robert discussed to the Board that He and Supervisor Kilpatrick had recently completed the 52 annual review for Ms. Lavelle. Ms. Kilpatrick recommended a \$1,500 raise. 53 54 Approve the raise of compensation for Jen Lavelle to MOTION TO: 55 1,500.00. 56 Supervisor Kilpatrick MADE BY: 57 SECONDED BY: Supervisor Munari 58 None Further DISCUSSION: 59 Called to Vote: Motion PASSED 60 RESULT: 5/0 – Motion Passed Unanimously 61 62 63 4. BUSINESS ITEMS 64 A. Infrastructure Update 65 66 Supervisor Inman updated the Board on the pool renovation project and where the committee stood 67 in interviewing architects for the monument project. 68 69 70 **B.** Discussion on Flock Payment 71 72 The Board reviewed and decided to pay the annual fee in lump sum to avoid a 20% increase. 73 MOTION TO: Pay the Annual fee in a lump sum to avoid 20% increase. 74

Mike Newsome and Bill Conrad were in attendance from LMP. It was decided to table the tree

80 81

82

83

84 85

86 87 88

75

76

77

78

79

47

C. Discussion on Tree Removal Proposals

The Board reviewed and decided to table the tree removal proposals until the landscape committee can review.

Supervisor Kilpatrick

Called to Vote: Motion PASSED

4/1 – Motion Passed; Supervisor Munari abstained.

Supervisor Inman

None Further

D. General Matters of the District

MADE BY:

RESULT:

SECONDED BY:

DISCUSSION:

There were no general matters of the District.

Minutes of the Regular Meeting February 13, 2023

91 92	B. Co	nsideration of Minu	tes of the Continued Meeting January 17, 2023						
92 93	The Board re	The Board reviewed the meeting minutes of the Regular Meeting on January 16th and Continued							
94	Meetings on January 17 th .								
95				_					
96		MOTION TO:	Approve Consent Agenda items A and B.						
97		MADE BY:	Supervisor Kilpatrick						
98		SECONDED BY:	Supervisor Quigley						
99		DISCUSSION:	None Further						
100		RESULT:	Called to Vote: Motion PASSED						
101			4/1 – Motion Passed: Supervisor Crux abstained.						
102			ING. 1 IN IN A000						
103	C. C	onsideration of Oper	ations and Maintenance Expenditures December 2022						
104 105	The Board re	viewed and it was mer	ntioned that Solitude has not been providing the monthly	reports.					
106		eive proposals to char		- · F					
107				_					
108 109	970	MOTION TO:	Approve Operations and Maintenance Expenditures for December 2022.	r					
110		MADE BY:	Supervisor Kilpatrick						
111		SECONDED BY:	Supervisor Quigley						
112		DISCUSSION:	None Further						
113		RESULT:	Called to Vote: Motion PASSED						
114			5/0 – Motion Passed: Unanimously						
115									
115	C. Re	eview of Financial St	eatements Month Ending November 30, 2022						
117			_						
118	The Board re	viewed the financial s	tatement and had no questions.						
119	6 CHIPEDA	ISOR REQUESTS A	ND COMMENTS						
120 121	o. SUPERV.	ISOK KEQUESTS A	AND COMMENTS						
122	The Board dis	scussed that Waste Co	onnections missed two pick up days on Jan 3 rd and 10 th .						
123									
124	The Board re	The Board requested the Sheriff's report needs to be added to the meeting book.							
125	The Devil Cu-	stomanta ahayild ka 15-	ted following the O&M's with receipts						
126 127	The Bank Sta	uements should be hs	ted following the O&M's with receipts.						
128	The Board re	guested the calendar	of events needs to be updated and posted.						
129		•							
130	It was recomi	mended banners be pu	archased to promote events.	TD 17					

A. Consideration of Minutes of the Regular Meeting January 16, 2023

5. CONSENT AGENDA

89

90

Minutes of the Regular Meeting February 13, 2023

131								
132 133	The Board discussed the purchase of a used golf cart to assist the staff in job duties and Staff to receive three proposals and check on the insurance cost. Supervisor Quigley will assist.							
134								
135	It was asked if the Board committees be listed on the website along with members assisting.							
136	G	11	- full and any has committed listing all of the Distric	t'a contracta				
137 138	Supervisor Kilpatrick requested if a folder can be compiled listing all of the District's contracts.							
139	7. AUDIEN	CE QUESTIONS, C	OMMENTS AND DISCUSSION FORUM					
140	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	<u> </u>						
141	A resident had a question on how expense line items were coded.							
142								
143	Mrs. McGee	gave the Board info o	n purchasing bricks/plaques for pet memorials.					
144 145	A recident co	mmented on the light	s that are blinking at the tennis courts at night.					
146	A resident co.	innicited on the right	s that are officing at the terms courts at mgm.					
147	A resident dis	scussed the age limit f	For teenage employees to work for the District.					
148		_						
149	8. ADJOUR	NMENT						
150				1				
151		MOTION TO:	Adjourn.					
152		MADE BY:	Supervisor Kilpatrick					
153		SECONDED BY:	Supervisor Quigley					
154		DISCUSSION:	None Further					
155		RESULT:	Called to Vote: Motion PASSED					
156			5/0 - Motion Passed: Unanimously					
157								
158								
159								
160								
161 162								
163								
164								
165 166		•		1,1				
167								
168								
169								
170 171								
172								
173								
174								
175								

Minutes of the Regular Meeting February 13, 2023

176 *Please note the entire meeting is available on disc. 177 178 179 *These minutes were done in summary format. 180 *Each person who decides to appeal any decision made by the Board with respect to any matter 181 considered at the meeting is advised that person may need to ensure that a verbatim record of the 182 proceedings is made, including the testimony and evidence upon which such appeal is to be based. 183 184 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly 185 noticed meeting held on 3-13-2023 186 187 188 189 Signature 190 191 **Printed Name Printed Name** 192 193 Title: 194 Title: Chairman 195 □ Secretary 🔓 Vice Chairman ☐ Assistant Secretary 196 197 198 199 200 Recorded by Records Administrator 201 202 203 204 Signature 205 206 SEAL 207 208 209 210 Official District Seal