

Minutes of the Regular Meeting

The Regular Meeting of the Board of Supervisors for Northwood Community Development District was held on **Monday, March 11, 2019 at 6:30 p.m.**, at the Northwood Clubhouse located at 27248 Big Sur Drive, Wesley Chapel, Florida 33544.

1. CALL TO ORDER

Nicole Hicks called the Regular Meeting of the Board of Supervisors of the Northwood Community Development District to order on **Monday, March 11, 2019 at 6:31 p.m.**

Board Members Present and Constituting a Quorum at the onset of the meeting:

Mimi Kilpatrick	Chair
Brian Quigley	Vice Chair
Karen Uhlig	Supervisor
Barbara Cruz	Supervisor
Angel Medina	Supervisor

Staff Members Present:

Nicole Hicks	Meritus
Josue Marquez	On-Site Personnel
Brian Mortillaro	LMP
Felix Laporte	LMP

There were four residents present.

2. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS

Darryl Kroeze said he was at the meeting to see about getting reimbursed for the damage to his vehicle from hitting one of the boulders on the side of the road. Supervisor Cruz said that is conversation he should have with the CDD's attorney. Mr. Kroeze said he would obtain the contact information from Ms. Hicks.

3. VENDOR/STAFF REPORTS

A. District Counsel

B. District Engineer

There were no updates from Counsel or the Engineer at this time.

46 **4. BUSINESS ITEMS**

47 **A. Discussion on Clubhouse Entrance Landscaping Proposal**

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49 The Board discussed the proposal. They wanted to add flax lily.

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51 MOTION TO: Approve estimate 58442 in the amount of \$982.50.

52 MADE BY: Supervisor Quigley

53 SECONDED BY: Supervisor Cruz

54 DISCUSSION: None further

55 RESULT: Called to Vote: Motion PASSED

56 5/0 – Motion passed unanimously

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58 The Board discussed the proposal for the front island.

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60 MOTION TO: Approve the proposal in the amount of \$1,100 to fill in the
61 empty areas.

62 MADE BY: Supervisor Uhlig

63 SECONDED BY: Supervisor Kilpatrick

64 DISCUSSION: None further

65 RESULT: Called to Vote: Motion PASSED

66 5/0 – Motion passed unanimously

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68 **B. Discussion on North Wall Entrance Landscaping Proposal**

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70 Supervisor Uhlig said there is currently a plush, jungle-type look that should continue. Supervisor
71 Quigley said maybe they could do blocks of color. Supervisor Cruz said they should do tiering and
72 have different heights in the landscaping. The Board continued to discuss the proposal and what they
73 would like. Mr. Mortillaro said he will provide a new proposal.

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75 **C. Discussion on West Park Bench Clean-Up**

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77 Supervisor Medina said there is a safety concern. The Board discussed the proposal and if they can
78 trim back the area and thin it out instead of removing the plant material. Supervisor Kilpatrick said
79 they should trim it down, and if they don't like it, they can have it removed.

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81 **D. General Matters of the District**

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83 Ms. Hicks said she heard back from the County, and they are willing to send a representative to meet
84 with the Board during normal business hours. Ms. Hicks said they should continue this meeting to a
85 date and time and then let the County know. The Board discussed when they are available and decided
86 on Monday, March 25, 2019 at 11:00 a.m. The Board discussed topics for the meeting: boulders,
87 current road conditions, and speed control.

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5. CONSENT AGENDA

A. Consideration of Minutes of the Regular Meeting February 11, 2019

The Board reviewed the minutes.

MOTION TO: Approve the February 11, 2019 minutes.
MADE BY: Supervisor Uhlig
SECONDED BY: Supervisor Kilpatrick
DISCUSSION: None further
RESULT: Called to Vote: Motion PASSED
5/0 – Motion passed unanimously

B. Consideration of Operations and Maintenance Expenditures January 2019

The Board reviewed the O&Ms. Supervisor Quigley asked why there are two pool invoices. Supervisor Kilpatrick asked if the Sheriff's fees went up. Ms. Hicks said yes, in January.

MOTION TO: Approve the January 2019 O&Ms.
MADE BY: Supervisor Uhlig
SECONDED BY: Supervisor Kilpatrick
DISCUSSION: None further
RESULT: Called to Vote: Motion PASSED
5/0 – Motion passed unanimously

C. Review of Financial Statements Month Ending January 31, 2019

The financials were reviewed and accepted. Supervisor Uhlig asked about outstanding checks.

6. MANGAGEMENT REPORTS

- A. Staff Action Item List**
- B. Field Manager's Report**
 - 1. Community Inspection Reports**
 - i. Asset Inspection**
 - ii. Aquatics Report**
 - iii. Clubhouse Calendar**
 - 2. Sheriff's Report**

Ms. Hicks went over the management reports. Supervisor Kilpatrick asked if they will no longer be using SunTrust. Supervisor Uhlig asked about having the wall in Barrington repaired.

132 **7. SUPERVISOR REQUESTS**

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134 Supervisor Kilpatrick asked about the fountains. Mr. Marquez said he submitted a repair request.
135 Supervisor Kilpatrick also asked if the letter from the attorney about the sidewalks can be emailed.

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138 **8. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM**

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140 There were no audience questions or comments.

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143 **9. ADJOURNMENT**

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145	MOTION TO:	Continue the meeting to Monday, March 25, 2019 at
146		11:00 a.m. at the same location.
147	MADE BY:	Supervisor Cruz
148	SECONDED BY:	Supervisor Kilpatrick
149	DISCUSSION:	None Further
150	RESULT:	Called to Vote: Motion PASSED
151		5/0 - Motion Passed Unanimously

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NORTHWOOD COMMUNITY DEVELOPMENT DISTRICT

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March 11, 2019

154 *These minutes were done in summary format.

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156 *Each person who decides to appeal any decision made by the Board with respect to any matter considered at
157 the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made,
158 including the testimony and evidence upon which such appeal is to be based.

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160 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed
161 meeting held on 04-08-19.

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Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on 04-08-19.

Signature

Printed Name

Title:

Secretary

Assistant Secretary

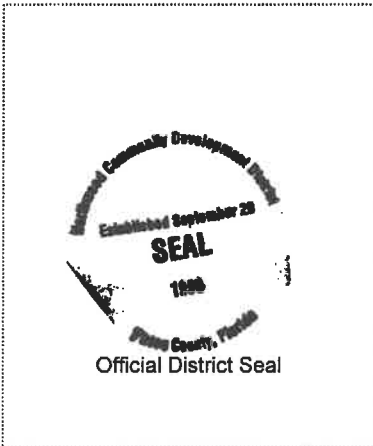
Signature

Printed Name

Title:

Chairman

Vice Chairman



Recorded by Records Administrator

Signature

Date

[Handwritten Signature]
04-10-19