

**Minutes of the Regular Meeting**

The Regular Meeting of the Board of Supervisors for Northwood Community Development District was held on **Monday, June 10, 2019 at 6:30 p.m.**, at the Northwood Clubhouse located at 27248 Big Sur Drive, Wesley Chapel, Florida 33544.

**1. CALL TO ORDER**

Nicole Hicks called the Regular Meeting of the Board of Supervisors of the Northwood Community Development District to order on **Monday, June 10, 2019 at 6:32 p.m.**

**Board Members Present and Constituting a Quorum at the onset of the meeting:**

Mimi Kilpatrick	Chair
Brian Quigley	Vice Chair
Karen Uhlig	Supervisor
Barbara Cruz	Supervisor
Angel Medina	Supervisor

**Staff Members Present:**

Nicole Hicks	Meritus
Josue Marquez	On-Site Personnel
Captain Tait Sanborn	Pasco County Sheriff's Office
Sherman Applegate	Pasco County Utilities
Nelson Holt	Pasco County Utilities
Mike Bunk	Pasco County Utilities
Jason Mickel	Pasco County Utilities

There were 19 residents present.

**2. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS**

**A. Discussion with Pasco County**

Sherman Applegate with Pasco County Utilities provided an overview of the project and said it is still on same schedule. If everything goes according to plan, the project should be completed beginning of September. They reached out to the engineering department to see about alternate closures, but they cannot keep making changes. Supervisor Kilpatrick said everyone thinks safety is the most important thing, especially the safety of the children. She said a meeting could have been held before changing the road closure to discuss it and let everyone know what was going on. Supervisor Kilpatrick said she thinks they could close the road off at one entrance. Residents could go in and out from the other entrance, and the community would not be divided. She thinks the Board should have been part of the decision.

48 Supervisor Cruz said they have divided the community in half. She asked if they thought of  
49 emergency vehicles, the post office, and waste management. Mike Bunk with Pasco County  
50 Utilities said yes, they considered all of that and contacted the school board. Supervisor Cruz asked  
51 if they were aware that all of the kids were dropped off by the bus at Racetrack, regardless of age.  
52 Mr. Bunk said that was a school board decision, and they have no control over that. Supervisor  
53 Kilpatrick stated that school reopens before the work will be finished. She wanted to know if Pasco  
54 County Utilities can communicate with the school board to let them know about closure. Mr. Bunk  
55 said they can, but they cannot dictate their bus routes. Supervisor Quigley asked if parents should  
56 reach out to the school. Mr. Bunk said yes, they should contact the school if they are concerned.  
57 Supervisor Cruz asked if the post office had been contacted. Pasco County Utilities aid yes, the post  
58 office was contacted and that road closures happen all the time.

59  
60 Supervisor Cruz said that boulders were put on a property owners. Mr. Applegate said that was  
61 approved by the property owner, and if there is any damage, the County will repair it. Supervisor  
62 Cruz said this is a collector road and wanted to know if damage is due to traffic. Mr. Applegate said  
63 no, the damage is due to a failed pipe. Supervisor Kilpatrick said they want the community open in  
64 the middle and would like to have the entrance at Highway 56 closed off and just have the entrance  
65 at County Line Road open. Mr. Applegate asked if they know the percentage of residents that are  
66 for this change, or if not, if a survey can be done. The Board said there are always going to be  
67 people that are unhappy, but they think this most people would approve of this change.

68  
69 Supervisor Quigley asked how much of the road they are going to repair; the answer was that any  
70 part of the road that is getting fixed will be repaved. Supervisor Uhlig asked if the road will  
71 collapse. Mr. Applegate said that it already has in some places. There was some discussion on  
72 people moving barricades at closed off areas to drive through. Mr. Applegate said to call the police  
73 if someone is seen doing that.

74  
75 Mr. Bunk said the truck traffic study has been completed, and they will restrict the truck traffic in  
76 the community for no through-traffic for commercial trucks. Only commercial trucks that have  
77 business in the community will be allowed. Supervisor Uhlig asked if when this happens they can  
78 have more deputy coverage. Mr. Bunk suggested attending the next County Commissioner board  
79 meeting on July 9th. The sign that is installed will be the symbol letting trucks know they are not  
80 allowed. Supervisor Cruz asked if the signs can be installed before the road is reopened.

## 81 82 **B. Resident Comments**

83  
84 Residents asked why the County is looking to close off the entrance at Highway 56 instead of County  
85 Line Road. Mr. Applegate said that emergency services come from County Line Road.

86  
87 A resident wanted know what can be done to expedite the work. The answer was that they are working  
88 as fast as they can, but it is tedious work. They want to be successful without having to dig up the  
89 road completely.

90  
91 Residents wanted to know if the work is costing the community anything, and the answer is no, the  
92 County is paying for it. They also asked when the work is being done, and the County said that it is  
93 being completed in 12-hour shifts on weekdays.

94

**NORTHWOOD COMMUNITY DEVELOPMENT DISTRICT**

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95 Residents asked if the community can be gated. Supervisor Uhlig said that would require a special  
96 assessment to the residents.

97

98 A resident said she thought it was disrespectful how the project was done. She said that Northwood  
99 is a large community, and one or two people should not have made the decision. Closing off the 56  
100 entrance will be very inconvenient to the residents.

101

102 Residents wanted to know where the work is being done. The County said the work will be from the  
103 manhole where the pipe starts to the manhole where the pipe ends.

104

105 Residents commented that the County should not close the 56 entrance because they have seen  
106 emergency vehicles coming in from that entrance as well, and it will also cause an issue with summer  
107 school busses.

108

109 **C. Discussion with Pasco County Sheriff's Office**

110

111 Captain Tait Sanborn with the Pasco County Sheriff's Office said that they are receiving a lot of calls  
112 from residents with different opinions and concerns. They will do their best to enforce whatever is  
113 decided.

114

115 There was some discussion on people parking in the middle of the street to stop speeding. Mr. Sanborn  
116 said he understands the community concerns, but this is a big risk if emergency vehicles cannot get  
117 through. There was also some discussion on off-duty deputy duties.

118

119 There was a question about if there was a mandatory evacuation and the road is closed. Mr. Sanborn  
120 said in that case, the Sheriff's Office would work to move barricades.

121

122 Supervisor Quigley asked if they can encourage tickets being given out for things like street parking.  
123 Mr. Sanborn said the sheriffs would be looking for habitual nature. There was some discussion on  
124 speeding. Supervisor Cruz said she thinks there should be two warnings given and then a citation.

125

126 Supervisor Medina asked if emergency vehicles were actually notified because he was almost hit by  
127 one trying to get by. Mr. Applegate said, yes they were notified.

128

129 Mr. Applegate stated that the County would like a letter from the CDD about the change in the road  
130 closure they are requesting.

131

132

133 **3. VENDOR/STAFF REPORTS**

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**A. District Counsel**

135

**B. District Engineer**

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**4. BUSINESS ITEMS**

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**A. Discussion on Community Newsletter**

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**B. Discussion on Off-Duty Deputy Schedule**

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**C. General Matters of the District**

140

**5. CONSENT AGENDA**

141

**A. Consideration of Minutes of the Continued Meeting March 25, 2019**

- 142 **B. Consideration of Minutes of the Regular Meeting April 8, 2019**
- 143 **C. Consideration of Minutes of the Regular Meeting May 13, 2019**
- 144 **D. Consideration of Operations and Maintenance Expenditures March 2019**
- 145 **E. Consideration of Operations and Maintenance Expenditures April 2019**
- 146 **F. Review of Financial Statements Month Ending April 30, 2019**

147 **6. MANGAGEMENT REPORTS**

148 **A. Staff Action Item List**

149 **B. Field Manager's Report**

150 **1. Community Inspection Reports**

151 **i. Asset Inspection**

152 **ii. Aquatics Report**

153 **iii. Clubhouse Calendar**

154 **2. Sheriff's Report**

155 **7. SUPERVISOR REQUESTS**

156 **8. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM**

157 **9. ADJOURNMENT**

158

MOTION TO:	Continue the meeting to June 24, 2019 at 12:00 p.m. at the same location.
MADE BY:	Supervisor Kilpatrick
SECONDED BY:	Supervisor Cruz
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 5/0 - Motion Passed Unanimously

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NORTHWOOD COMMUNITY DEVELOPMENT DISTRICT

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168 \*These minutes were done in summary format.

169  
170 \*Each person who decides to appeal any decision made by the Board with respect to any matter considered at  
171 the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made,  
172 including the testimony and evidence upon which such appeal is to be based.

173  
174 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed  
175 meeting held on 07-08-19.

176  
177 Nicole Hicks  
178 Signature

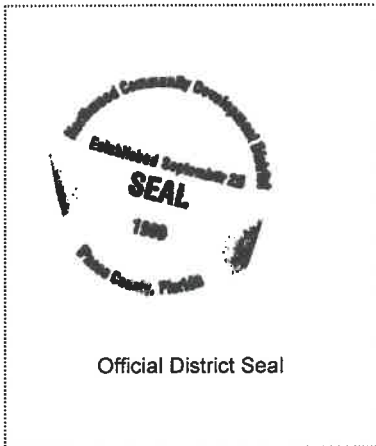
179 Nicole Hicks  
180 Printed Name

182  
183 Title:  
184  Secretary  
185  Assistant Secretary

Mimi Kilpatrick  
Signature

Mimi Kilpatrick  
Printed Name

Title:  
 Chairman  
 Vice Chairman



Recorded by Records Administrator

[Signature]  
Signature

07-09-19  
Date

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197