

Minutes of the Regular Meeting

The Regular Meeting of the Board of Supervisors for Northwood Community Development District was held on **Monday, July 8, 2019 at 6:30 p.m.**, at the Northwood Clubhouse located at 27248 Big Sur Drive, Wesley Chapel, Florida 33544.

1. CALL TO ORDER

Nicole Hicks called the Regular Meeting of the Board of Supervisors of the Northwood Community Development District to order on **Monday, July 8, 2019 at 6:32 p.m.**

Board Members Present and Constituting a Quorum at the onset of the meeting:

Mimi Kilpatrick	Chair
Brian Quigley	Vice Chair
Karen Uhlig	Supervisor
Barbara Cruz	Supervisor
Angel Medina	Supervisor

Staff Members Present:

Nicole Hicks	Meritus
Josue Marquez	On-Site Personnel

There were two residents present.

2. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS

There were no audience questions or comments on agenda items.

3. VENDOR/STAFF REPORTS

- A. District Counsel**
- B. District Engineer**

There were no reports from Counsel or Engineer at this time.

4. BUSINESS ITEMS

- A. Discussion on Community Newsletter**

Supervisor Kilpatrick discussed the quote she received. The newsletter would be four pages at a cost of \$868.06. It would be sent four times a year through IKare Publishing. The Board discussed getting more quotes. Supervisor Uhlig suggested asking the HOA if they would like a page in the newsletter and asking them to pay a portion.

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B. Discussion on Off-Duty Deputy Schedule

The Board discussed the current number of hours and schedule. They decided to keep the same number of hours. Supervisor Kilpatrick suggested having them patrol two hours on one side of the community and then two hours on the other side of the community. Mr. Marquez said there has been a problem at the pool with kids jumping off the roof into the pool. Supervisor Quigley suggested having motion sensor lights installed. Mr. Marquez will get pricing for a pole with a motion sensor light and having Envera monitor the pool.

C. Discussion on Additional Onsite Summer Employee

The Board discussed the need for an additional onsite summer employee. Ms. Hicks said it would be same employee that worked last year. Supervisor Cruz said they should see if a member of the community would like the position. The Board discussed. Next year, the topic will be put on the agenda in the spring, and they will put it out to the community to see if anyone is interested.

MOTION TO:	Hire an employee until the start of school with a max of 25 hours at \$10 an hour.
MADE BY:	Supervisor Kilpatrick
SECONDED BY:	Supervisor Quigley
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 4/1 – Supervisor Cruz opposed.

D. General Matters of the District

Ms. Hicks told the Board about the irrigation proposal. Ms. Hicks called Mr. Mortillaro for clarification. Mr. Mortillaro explained the repair and said the work was completed. The Board discussed and said Mr. Mortillaro should have contacted Ms. Hicks prior to the work being done for approval. Supervisor Kilpatrick said they need to make sure work was completed, and if it happens again, they will not pay the invoice. Mr. Marquez will take pictures of the drip line.

MOTION TO:	Approve the irrigation proposal 60737.
MADE BY:	Supervisor Uhlig
SECONDED BY:	Supervisor Quigley
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 4/1 – Supervisor Cruz opposed.

The Board discussed the proposal for the crepe myrtles. Supervisor Quigley said that instead of installing the crepe myrtles, he would rather fill in the open spots along the wall from County Line Road. The Board discussed and would like proposal.

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5. CONSENT AGENDA

- A. Consideration of Minutes of the Regular Meeting April 8, 2019**
- B. Consideration of Minutes of the Regular Meeting May 13, 2019**
- C. Consideration of Minutes of the Regular Meeting June 10, 2019**
- D. Consideration of Minutes of the Continued Meeting June 24, 2019**

The Board reviewed the April - June 2019 meeting minutes.

MOTION TO: Approve the April - June 2019 meeting minutes.
MADE BY: Supervisor Uhlig
SECONDED BY: Supervisor Quigley
DISCUSSION: None Further
RESULT: Called to Vote: Motion PASSED
4/1 – Supervisor Cruz opposed.

E. Consideration of Operations and Maintenance Expenditures June 2019

The Board reviewed the O&Ms. Supervisor Cruz asked about the contract with Waste Connections. Ms. Hicks said she contacted Waste Connections and was told they needed to contact the corporate office to obtain a copy. Ms. Hicks will look into it further and see if CDD can be reimbursed.

MOTION TO: Approve the June 2019 O&Ms.
MADE BY: Supervisor Uhlig
SECONDED BY: Supervisor Kilpatrick
DISCUSSION: None Further
RESULT: Called to Vote: Motion PASSED
5/0 - Motion Passed Unanimously

F. Review of Financial Statements Month Ending June 30, 2019

The financials were reviewed the accepted.

6. MANGAGEMENT REPORTS

- A. Staff Action Item List**
- B. Field Manager’s Report**
 - 1. Community Inspection Reports**
 - i. Asset Inspection**
 - ii. Aquatics Report**
 - iii. Clubhouse Calendar**

133 The Board reviewed the management reports. Supervisor Uhlig said she would like quotes for
134 resurfacing the basketball and tennis courts, and for the Barrington wall.

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136 **2. Sheriff's Report**

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138 Supervisor Kilpatrick asked to stress that parking on the street is a real issue in the community.

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140 The Board then discussed the issue at the pool.

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142	MOTION TO:	Have a do-not-exceed of \$2,000 to install something on
143		the fence to stop people from jumping the fence.
144	MADE BY:	Supervisor Quigley
145	SECONDED BY:	Supervisor Kilpatrick
146	DISCUSSION:	None Further
147	RESULT:	Called to Vote: Motion PASSED
148		5/0 - Motion Passed Unanimously

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151 **7. SUPERVISOR REQUESTS**

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153 Ms. Hicks will follow up with the County. The Board also mentioned having the holes/wall repaired
154 in Carlisle.

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157 **8. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM**

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159 There were no audience questions or comments.

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9. ADJOURNMENT

MOTION TO:	Adjourn.
MADE BY:	Supervisor Quigley
SECONDED BY:	Supervisor Cruz
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 5/0 - Motion Passed Unanimously

*These minutes were done in summary format.

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on 08-12-19.

Nicole Hicks
Signature

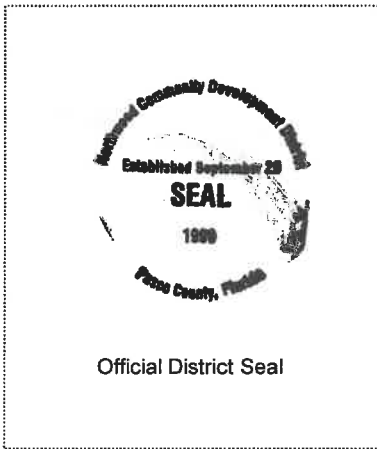
Nicole Hicks
Printed Name

Title:
 Secretary
 Assistant Secretary

Mimi Kipatrick
Signature

Mimi Kipatrick
Printed Name

Title:
 Chairman
 Vice Chairman



Recorded by Records Administrator

[Signature]
Signature

08-14-19
Date