

**NORTHWOOD
COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS MEETING
MAY 11, 2020**

NORTHWOOD COMMUNITY DEVELOPMENT DISTRICT AGENDA

MAY 11, 2020 at 6:30 p.m.

Conference Call In Number – 1-866-906-9330

Participant Access Code – 4863181

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|--------------------------------------|---|---|
| District Board of Supervisors | Chair Vice-Chair Supervisor Supervisor Supervisor | Mimieaux Kilpatrick Brian Quigley Karen Uhlig Barbara Cruz Angel Medina |
| District Manager | Meritus | Nicole Hicks |
| Property Manager | Northwood On-Site Manager | Josue Marquez |
| District Attorney | Straley & Robin, P.A. | Vivek Babbar |
| District Engineer | Stantec, Inc. | Tonja Stewart |

All cellular phones and pagers must be turned off while in the meeting room.

The meeting will begin at **6:30 p.m.** with the second section is called **Vendor/Staff Reports**. This section allows the Engineer, and Attorney to update the Board of Supervisors on any pending issues that are being researched for Board action. The third section is called **Business Items**. The business items section contains items for approval by the District Board of Supervisors that may require discussion, motion and votes on an item-by-item basis. If any member of the audience would like to speak on one of the business items, they will need to register with the District Administrator prior to the presentation of that agenda item. The fourth section is called **Consent Agenda**. The Consent Agenda section contains items that require the review and approval of the District Board of Supervisors as a normal course of business. The fifth section is called Management Report. This section allows the District Manager to update the Board of Supervisors on any pending issues that are being researched for Board action.

The final section is called **Supervisor Requests and Audience Comments**. This is the section in which the Supervisors may request Staff to prepare certain items in an effort to meet residential needs. The Audience Comment portion of the agenda is where individuals may comment on matters that concern the District. Each individual is limited to **three (3) minutes** for such comment. The Board of Supervisors or Staff is not obligated to provide a response until sufficient time for research or action is warranted. **IF THE COMMENT CONCERNS A MAINTENANCE RELATED ITEM, THE ITEM WILL NEED TO BE ADDRESSED BY THE DISTRICT ADMINSTRATOR OUTSIDE THE CONTEXT OF THIS MEETING.**

Agendas can be reviewed by contacting the Manager’s office at (813) 873-7300 at least seven days in advance of the scheduled meeting. Requests to place items on the agenda must be submitted in writing with an explanation to the District Manager at least fourteen (14) days prior to the date of the meeting.

Public workshops sessions may be advertised and held in an effort to provide informational services. These sessions allow staff or consultants to discuss a policy or business matter in a more informal manner and allow for lengthy presentations prior to scheduling the item for approval. Typically, no motions or votes are made during these sessions.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (813) 873-7300, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 7-1-1, who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

Northwood Community Development District

Dear Board Members:

The Regular Meeting of the Board of Supervisors of the Northwood Community Development District will be held on **Monday, May 11, 2020 at 6:30 p.m. via conference call at the information listed below:**

Call in Number: 1-866-906-9330

Access Code: 4863181

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER

3. VENDOR AND STAFF REPORTS

- A. District Counsel
- B. District Engineer

4. BUSINESS ITEMS

- A. Consideration of Resolution 2020-01 Approving Fiscal Year 2021 Proposed Budget & Setting Public Hearing Tab 01
- B. Discussion on Summer Employee
- C. Discussion on Community Newsletter..... Tab 02
- D. Annual Disclosure of Qualified Electors Tab 03
- E. 2020 Election Process Tab 04
- F. Consideration of Resolution 2020-02; General Elections, November 2020 Tab 05
- G. Consideration of Resolution 2020-03; Adopting Statutory Alternative Investment Policies . Tab 06
- H. General Matters of the District

5. CONSENT AGENDA

- A. Consideration of Minutes of the Board of Supervisors Meeting April 13, 2020..... Tab 07
- B. Consideration of Operations and Maintenance Expenditures March 2020..... Tab 08
- C. Review of Financial Statements Month Ending March 31, 2020 Tab 09

6. MANAGEMENT REPORT

- A. Staff Action Item List..... Tab 10
- B. Field Manager’s Reports Tab 11
 - 1. Community Inspection Reports
 - i. Asset Inspection
 - ii. Aquatic Systems Report – *Under Separate Cover*
 - iii. Clubhouse Calendar
 - 2. Sheriff Report

7. SUPERVISOR REQUESTS AND COMMENTS

8. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM

9. ADJOURNMENT

While it is necessary to hold the above referenced meeting of the District’s Board of Supervisors utilizing communications media technology due to the current COVID-19 public health emergency, the District fully encourages public participation in a safe and efficient manner. Toward that end, anyone wishing to listen and participate in the meeting can do so telephonically at 1-866-906-9330, Participant Access Code – 9074748. Additionally, participants are encouraged to submit questions and comments to the District Manager in advance at 813-873-7300 to facilitate the Board’s consideration of such questions and comments during the meeting.

n the meantime, if you have any questions, please do not hesitate to call us at (813) 873-7300.

Sincerely,

Nicole Hicks
District Manager