Minutes of the Continued Meeting

The Continued Meeting of the Board of Supervisors for Northwood Community Development District was held on **Wednesday, October 27, 2021 at 6:30 p.m.** at the Northwood Clubhouse located at 27248 Big Sur Dr., Wesley Chapel, Florida, 33544 and via Zoom at https://zoom.us/j/94237096324 with meeting ID 942 3709 6324.

1. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

2. CALL TO ORDER

Gene Roberts called the Continued Meeting of the Board of Supervisors of the Northwood Community Development District to order on **Wednesday, October 27, 2021 at 6:30 p.m.**

Board Members Present and Constituting a Quorum at the onset of the meeting:

Mimi Kilpatrick	Chair
Angel Medina	Vice-Chair
Karen Uhlig	Supervisor
Barbara Cruz	Supervisor
Jennifer Inman	Supervisor

Staff Members Present:

Gene Roberts	District Manager, Meritus

There were two resident audience members present.

There were three applicants for the facility manager position attending.

3. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS

There were no audience questions or comments on agenda items.

4. BUSINESS ITEMS

A. Discussion on Resumes for Clubhouse Manager

Mr. Roberts explained to the three applicants that if offered the manager's position, they would need a valid driver's license and to pass a drug screening and background check.

The Board discussed the timeline for making a decision.

MOTION TO:	Have the Board provide Mr. Roberts their choice for manager by 10/29/2021 at 7:00 p.m.
MADE BY:	Supervisor Cruz
SECONDED BY:	Supervisor Inman
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED
	5/0 – Motion passed unanimously

The Board continued to discuss the position.

MOTION TO:	Remove Cesar Alayon from consideration for the position.
MADE BY:	Supervisor Uhlig
SECONDED BY:	Supervisor Cruz
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED
	3/2 – Supervisors Kilpatrick and Medina opposed.

The Board interviewed the three candidates Jennifer Lavelle, Richard Roque, and Michael Sisson individually.

After the interviews were completed, Supervisor Medina stated that Northwood needs to implement a better HR Policy on new employee hires. He provided a list of items that should be included that staff will distribute to the other Board members. Staff would like to have the supervisors' input by November 1, 2021.

The Board also discussed the color samples for the floor, and a decision was made to go with the darker color.

5. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM

There were no audience questions or comments.

6. SUPERVISOR REQUESTS

There were no supervisor requests.

7. ADJOURNMENT

MOTION TO:	Adjourn.
MADE BY:	Supervisor Inman
SECONDED BY:	Supervisor Uhlig
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED
	5/0 – Motion passed unanimously

**Please note the entire meeting is available on disc.*

**These minutes were done in summary format.*

**Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on 11-8-21.

Jane Robb
Signature

Jane Robb
Printed Name

Title:
☐ **Secretary**
☑ **Assistant Secretary**

Mimi Kilpatrick
Signature

Mimi Kilpatrick
Printed Name

Title:
☑ **Chairman**
☐ **Vice Chairman**

Official District Seal

Recorded by Records Administrator

Signature

11/11/21
Date