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Minutes of the Continued Meeting

The Continued Meeting of the Board of Supervisors for Northwood Community Development District was held on **Wednesday, October 27, 2021 at 6:30 p.m.** at the Northwood Clubhouse located at 27248 Big Sur Dr., Wesley Chapel, Florida, 33544 and via Zoom at <https://zoom.us/j/94237096324> with meeting ID 942 3709 6324.

1. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

2. CALL TO ORDER

Gene Roberts called the Continued Meeting of the Board of Supervisors of the Northwood Community Development District to order on **Wednesday, October 27, 2021 at 6:30 p.m.**

Board Members Present and Constituting a Quorum at the onset of the meeting:

- | | |
|-----------------|------------|
| Mimi Kilpatrick | Chair |
| Angel Medina | Vice-Chair |
| Karen Uhlig | Supervisor |
| Barbara Cruz | Supervisor |
| Jennifer Inman | Supervisor |

Staff Members Present:

- | | |
|--------------|---------------------------|
| Gene Roberts | District Manager, Meritus |
|--------------|---------------------------|

There were two resident audience members present.

There were three applicants for the facility manager position attending.

3. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS

There were no audience questions or comments on agenda items.

4. BUSINESS ITEMS

A. Discussion on Resumes for Clubhouse Manager

Mr. Roberts explained to the three applicants that if offered the manager's position, they would need a valid driver's license and to pass a drug screening and background check.

47 The Board discussed the timeline for making a decision.
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|----|--------------|---|
| 49 | MOTION TO: | Have the Board provide Mr. Roberts their choice for |
| 50 | | manager by 10/29/2021 at 7:00 p.m. |
| 51 | MADE BY: | Supervisor Cruz |
| 52 | SECONDED BY: | Supervisor Inman |
| 53 | DISCUSSION: | None Further |
| 54 | RESULT: | Called to Vote: Motion PASSED |
| 55 | | 5/0 – Motion passed unanimously |

56
57 The Board continued to discuss the position.
58

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|----|--------------|--|
| 59 | MOTION TO: | Remove Cesar Alayon from consideration for the |
| 60 | | position. |
| 61 | MADE BY: | Supervisor Uhlig |
| 62 | SECONDED BY: | Supervisor Cruz |
| 63 | DISCUSSION: | None Further |
| 64 | RESULT: | Called to Vote: Motion PASSED |
| 65 | | 3/2 – Supervisors Kilpatrick and Medina opposed. |

66
67 The Board interviewed the three candidates Jennifer Lavelle, Richard Roque, and Michael Sisson
68 individually.
69

70 After the interviews were completed, Supervisor Medina stated that Northwood needs to implement
71 a better HR Policy on new employee hires. He provided a list of items that should be included that
72 staff will distribute to the other Board members. Staff would like to have the supervisors' input by
73 November 1, 2021.
74

75 The Board also discussed the color samples for the floor, and a decision was made to go with the
76 darker color.
77

78
79 **5. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM**

80
81 There were no audience questions or comments.
82

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84 **6. SUPERVISOR REQUESTS**

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86 There were no supervisor requests.
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88

89 7. ADJOURNMENT

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| | |
|--------------|---------------------------------|
| MOTION TO: | Adjourn. |
| MADE BY: | Supervisor Inman |
| SECONDED BY: | Supervisor Uhlig |
| DISCUSSION: | None Further |
| RESULT: | Called to Vote: Motion PASSED |
| | 5/0 – Motion passed unanimously |

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98 **Please note the entire meeting is available on disc.*

99

100 **These minutes were done in summary format.*

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102 **Each person who decides to appeal any decision made by the Board with respect to any matter considered at*
103 *the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made,*
104 *including the testimony and evidence upon which such appeal is to be based.*

105

106 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed
107 meeting held on 11-08-21.

108

109 *Gene Roberts*

110 Signature

Mimi Kilpatrick
Signature

111

112 Gene Roberts

113 Printed Name

Mimi Kilpatrick
Printed Name

114

115 Title:

- Secretary
- Assistant Secretary

115 Title:

- Chairman
- Vice Chairman

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119

120 Recorded by Records Administrator

121

Brotherly
Signature

122

11/11/21
Date

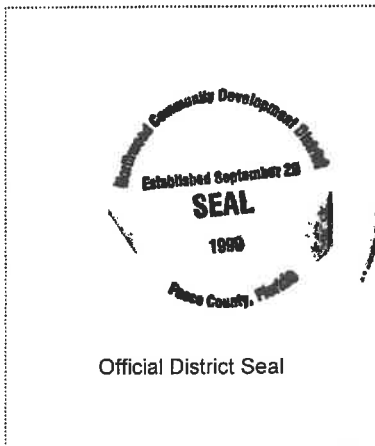
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