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**Minutes of the Regular Meeting**

The Regular Meeting of the Board of Supervisors for Northwood Community Development District was held on **Monday, July 13, 2020 at 6:30 p.m.** via conference call at call-in number 1-866-906-9330 with access code 4863181.

**1. CALL TO ORDER**

Nicole Hicks called the Regular Meeting of the Board of Supervisors of the Northwood Community Development District to order on **Monday, July 13, 2020 at 6:30 p.m.**

**Board Members Present and Constituting a Quorum at the onset of the meeting:**

Mimi Kilpatrick	Chair
Brian Quigley	Vice Chair
Barbara Cruz	Supervisor
Angel Medina	Supervisor

**Staff Members Present:**

Nicole Hicks	District Manager, Meritus	
Josue Marquez	Onsite Staff	
Tyree Brown	LMP	<i>joined the conference call at 6:40 p.m.</i>

There were three resident audience members present on the call.

**2. AUDIENCE QUESTION AND COMMENT ON AGENDA ITEMS**

There were no audience questions or comments on agenda items.

**3. VENDOR/STAFF REPORTS**

- A. District Counsel**
- B. District Engineer**

There were no updates from Counsel or the Engineer at this time.

**4. BUSINESS ITEMS**

**A. Pine Tree Removal Proposal**

The Board discussed the proposal. Supervisor Cruz said she was not sure of the locations. Tyree Brown with LMP called in. The Board said they would like the proposals to be more detailed. Ms. Hicks suggested putting the closest address on the proposal.

48 MOTION TO: Approve the proposal.  
49 MADE BY: Supervisor Quigley  
50 SECONDED BY: Supervisor Kilpatrick  
51 DISCUSSION: None Further  
52 RESULT: Called to Vote: Motion PASSED  
53 4/0 – Motion passed unanimously

54  
55 **B. Planting of Community Flowers**  
56

57 Mr. Brown said that Supervisor Kilpatrick asked about going to look at the annuals, but they use a  
58 subcontractor and do not go to the location. The Board discussed further.

59  
60 Supervisor Cruz asked for a proposal for zeroscaping.

61  
62 **C. Update on Community Communication**  
63

64 Ms. Hicks said all of the feedback that they received was not in favor of the fence. Ms. Hicks provided  
65 the cost for removal. Supervisor Quigley asked how many responses were received out of the 638  
66 homes. Ms. Hicks said 12. The Board discussed. Supervisor Kilpatrick asked what if someone gets  
67 hurt. Supervisor Medina said the work is already done and he does not see the logic of paying to  
68 remove it now. Supervisor Cruz said should leave it up for now. Supervisor Quigley said they should  
69 keep the fence as is. The Board discussed further.

70  
71 MOTION TO: Leave the fence in place.  
72 MADE BY: Supervisor Quigley  
73 SECONDED BY: Supervisor Medina  
74 DISCUSSION: None Further  
75 RESULT: Called to Vote: Motion PASSED  
76 3/1 – Supervisor Kilpatrick opposed.

77  
78 **D. General Matters of the District**  
79

80 Ms. Hicks provided the cost options for how to proceed with Mr. Munari's fence. Supervisor Quigley  
81 said if Mr. Munari is willing to pay the difference, they could have the fence reset. There was some  
82 discussion as to whether there is still a maintenance issue. Supervisor Quigley asked for management to  
83 check with Counsel and send an email response to the Board.

84  
85 Ms. Hicks provided an update on the correspondence with Waste Connections. The Board would like  
86 for Mr. Babbar to look into it further.

87  
88 The Board discussed the HOA meeting at the end of the month that was not approved to be on CDD  
89 property. The Board discussed options and asked for management to check with Counsel.

91  
92 **5. CONSENT AGENDA**  
93 **A. Consideration of Minutes of the Board of Supervisors Regular Meeting June 8, 2020**  
94

95 The Board reviewed the minutes.  
96

MOTION TO:	Approve the June 8, 2020 minutes.
MADE BY:	Supervisor Quigley
SECONDED BY:	Supervisor Kilpatrick
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 4/0 – Motion passed unanimously

103  
104 **B. Consideration of Operations and Maintenance Expenditures May 2020**  
105

106 The Board reviewed the O&Ms. Supervisor Quigley asked about the masks. Ms. Hicks said the cost  
107 was higher because of COVID-19 and also included sanitizer.  
108

MOTION TO:	Approve the May 2020 O&Ms.
MADE BY:	Supervisor Quigley
SECONDED BY:	Supervisor Cruz
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 4/0 – Motion passed unanimously

115  
116 **C. Review of Financial Statements through May 31, 2020**  
117

118 The financials were reviewed and accepted.  
119  
120

121 **6. MANGAGEMENT REPORTS**

122 **A. Staff Action Item List**

123 **B. Field Manager’s Report**

124 **1. Community Inspection Reports**

125 **i. Asset Inspection**

126 **ii. Aquatic Systems Report**

127 **iii. Clubhouse Calendar**

128 **2. Sheriff’s Report**  
129

130 The Board reviewed the management reports.  
131  
132

133 **7. SUPERVISOR REQUESTS**

134

135 There were no supervisor requests.

136

137

138 **8. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM**

139

140 There were no audience questions or comments.

141

142

143 **9. ADJOURNMENT**

144

145

MOTION TO: Adjourn.

146

MADE BY: Supervisor Kilpatrick

147

SECONDED BY: Supervisor Cruz

148

DISCUSSION: None Further

149

RESULT: Called to Vote: Motion PASSED

150

4/0 - Motion Passed Unanimously

151

152

**NORTHWOOD COMMUNITY DEVELOPMENT DISTRICT**

Minutes of the Regular Meeting

July 13, 2020

153 *\*Please note the entire meeting is available on disc.*

154

155 *\*These minutes were done in summary format.*

156

157 *\*Each person who decides to appeal any decision made by the Board with respect to any matter considered at*  
158 *the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made,*  
159 *including the testimony and evidence upon which such appeal is to be based.*

160

161 **Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed**  
162 **meeting held on \_\_\_\_\_.**

163

164 \_\_\_\_\_

165 **Signature**

166

167 \_\_\_\_\_

168 **Printed Name**

169

170 **Title:**

171  **Secretary**

172  **Assistant Secretary**

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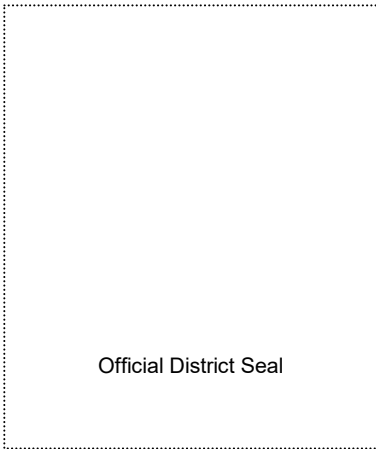
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Official District Seal

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Printed Name**

**Title:**

**Chairman**

**Vice Chairman**

*Recorded by Records Administrator*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*